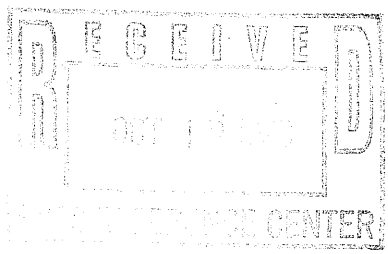
AR 30-21 cy. 3

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Army Regulation 30–21



Food Program

The Army Field Feeding System

Headquarters
Department of the Army
Washington, DC
24 September 1990

SUMMARY of CHANGE

AR 30-21
The Army Field Feeding System

This regulation establishes policies and procedures for the Army Field Feeding System. This regulation is applicable to Active Army and Reserve Component medical and nonmedical units, for the management of subsistence supply and food service support when operating under the Army Field Feeding System. It provides specific guidance for the use of unitized operational rations and perishable rations during field training or field training operations. It identifies the requirement for reimbursement from soldiers for Government-provided rations while in a field duty status. Included are responsibilities for commanders, major Army commands, and field operation directors and planners while training in a field environment. It further provides operating and reporting procedures for field kitchens, supply activities, and Troop Issue Subsistence Activities. This regulation supersedes subsistence supply and food service policy and procedures for the Field Ration Issue System (FRIS) published in AR 30-1, The Army Food Service Program, and in FM 10-60, Subsistence Supply and Management in Theaters of Operation.

Headquarters
Department of the Army
Washington, DC
24 September 1990

*Army Regulation 30–21

Effective 23 October 1990

Food Program

The Army Field Feeding System

This UPDATE printing publishes a new Army regulation.

By Order of the Secretary of the Army:

CARL E. VUONO
General, United States Army
Chief of Staff

Official:

MILTON H. HAMILTON
Administrative Assistant to the Secretary of the Army

Summary. This regulation establishes policies and procedures and assigns responsibilities for the management of food service support (medical and nonmedical units) when operating under the Army Field Feeding System. It provides guidelines for special food allowances, travel ration requirements, the use of unitized operational rations and perishable rations, and reimbursement for Government meals. It also gives guidance on the procedures to requisition, receive, account for, and report data for field kitchens, supply points, and Troop Issue Subsistence Activity operations. This regulation also prescribes the subsistence data elements required to be included in a Subsistence Operation Plan, which must be completed by the planning group or command personnel and provided to participating personnel, prior to any field training or field training operation.

Applicability. This regulation applies to the Active Army, the Army National Guard, and the U.S. Army Reserve during peacetime or mobilization.

Internal control systems. This regulation is subject to the requirements of AR 11–2. It contains internal control provisions but does not contain checklists for conducting internal control reviews. These checklists are being developed and will be published at a later date.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from HQDA (DALO–TST), WASH DC 20310–0564.

Interim changes. Interim changes to this regulation are not official unless they are authenticated by the Administrative Assistant to the Secretary of the Army. Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

Suggested improvements. The proponent agency of this regulation is the Office of the Deputy Chief of Staff for Logistics. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms), through command channels, to Office of the Deputy Chief of Staff for Logistics, ATTN: DALO–TST–F, WASH DC 20310–0564.

Distribution. Distribution of this publication is made in accordance with the requirements on DA Form 12–09–E, block number 3926, intended for command levels A through E for Active Army, Army National Guard, and U.S. Army Reserve.

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*This regulation supersedes the following portions of AR 30–1, 1 January 1985, as it pertains to the Field Ration Issue System and/or operations under field conditions: paragraphs 2–5*e* through *g*; 2–7*g* through *l*; 6–12*e*(1); 6–13*b* and *d*; 6–16*c*(7)*(a)* through *(c)*; 6–21*f*(3) and *g*; 7–17*a*(2) through (4) and *d*; 7–19*a*(2), (4), and (5); 8–1 through 8–6; 8–8*h*; 9–2*b*; 10–1*d*; 10–12; and 12–8*d*. It rescinds figure 8–1 and DA Form 3251–R, 1 September 1979. It also rescinds the following portions of the appendixes: appendix D, paragraphs D–3*c* and D–4*a*(1) and (6)*(a)*; appendix E, paragraphs E–3*b*(4)*(a)* and *(b)*; appendix G, paragraph G–2*d*; and appendix H, paragraph H–6*c*(3). This regulation supersedes the following portions of AR 30–18, 1 September 1984: paragraphs 11–2; 13–9; 16–2*a*(2); 16–26; 16–28; 16–30; 16–32; 16–33; and 16–34. It also supersedes FM 10–60, 29 December 1980.

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Chapter 1
Introduction

1–1. Purpose
This regulation establishes policies, procedures, responsibilities, and standards for the Army Field Feeding System (AFFS). The purpose of this regulation is to—

a. Establish standard procedures for requisitioning, issuing, receiving, and reporting the quantity and monetary value of rations used during field training.

b. Provide data elements necessary for HQDA budgeting for rations (prepared and operational) to feed Active Army personnel and to effect reimbursement for rations consumed by other than Active Army personnel.

c. Establish an acceptable audit trail with minimal administration for meal/ration accountability.

1–2. References
Related publications and prescribed and referenced forms are listed in appendix A.

1–3. Explanation of abbreviations and terms
Abbreviations and special terms used in this regulation are explained in the glossary.

1–4. Responsibilities
a. The Deputy Chief of Staff for Logistics will ensure that an adequate industrial base for operational rations is maintained and may establish annual mandatory major Army command (MACOM) requisitioning levels of operational rations to accomplish this.

b. Theater commanders will provide effective Class I support to all designated military forces.

c. Field training operation commanders/unit commanders will ensure that—

(1) The field training planning group, with input from the logistics planners (to include the food advisor), complete the requirements of appendix B. The Troop Issue Subsistence Activity (TISA) and Class I officer are included in the planning as early as possible.

(2) Medical B Rations (SB 10–495 menu plus unique B Ration items, SB 10–495–1) for simulated or actual inpatient diet preparation are available (when required) for medical unit field training.

(3) Personnel (food service, administrative, medical, and supply) are trained in these accounting procedures prior to implementation.

(4) A TISA and, when appropriate, a Class I officer (for supply levels below TISA) are designated to provide support and report data to U.S. Army Quartermaster Center and School (PROV), ATTN: ATSM–CES–OF, Fort Lee, VA 23801–5041. For field training away from a supporting installation, the MACOM responsible should appoint the TISA and accountable Class I officer in writing at least 90 days in advance of the field training period.

(5) Each unit prepares and submits DA Form 5913–R (Strength and Feeder Report) to the designated supporting field kitchen. DA Form 5913–R will be submitted daily or for a period of up to 3 days, as specified by the command, and will be completed per the instructions at figure 1–1.

(6) Food advisory support is provided to food service sergeants throughout the field training. Food advisory support is also essential at the end of the exercise to provide guidance on field kitchen records and disposition of all subsistence items.

(7) Transportation support capabilities are available to move subsistence.

(8) Sufficient materiel handling equipment and personnel are on hand to receive, store, and issue subsistence.

(9) Sufficient personnel are available to assist the food service sergeant in the operation of the field kitchen. Type of ration prepared and served will affect the number of personnel required. Military personnel will be selected from a duty roster per the procedures in AR 220–45.

(10) At the end of training, a consolidated DA Form 5913–R is prepared and submitted to the supporting TISA. (See para 3–8.)

d. The Troop Issue Subsistence Officer (TISO) and accountable Class I officer will ensure that—

(1) Rations are on hand to support the field training based on menus requested, prior planning, and the schedule cycle. (See fig 4–2.)

(2) A subsistence issue schedule is published in coordination with the field training planners for requesting, issue, and turn-in of rations and required reports. A sample subsistence schedule is at figure 4–2.

(3) DA Form 3294–R (Ration Request/Issue/Turn-in Slip) is preprinted in coordination with the field training planners, and enough copies are available for use during field training. The DA Form 3294–R for A Ration menu items (preprinted) will include as a minimum the national stock number (NSN), nomenclature, unit of issue, and issue factors.

e. The TISO will—

(1) Maintain DA Form 3293–R (Subsistence Consumption Card) per AR 30–18.

(2) Ensure that postings to DA Form 4538–R (Abstract of Issues/Sales) and Voucher Register General Control (VRGC) are completed.

(3) Complete DA Form 2969–R (Food Cost and Feeding Strength Summary) for field training or field training operations as appropriate.

f. Commanders of Major Training Areas or outside continental United States (OCONUS) locations will—

(1) Ensure that procedures for residual ration disposition are addressed by the field commander early in the logistical planning process for residuals that cannot be returned to home station or a supporting TISA.

(2) Ensure that specific written procedures are part of the operations planning documents. Disposition of residual rations may be by either of the following methods:

(a) Residuals may be transferred to Active Army dining facilities at or near the training area. To do this, the field training operations director will need to coordinate with the local commander and food advisory personnel.

(b) When residuals cannot be returned to home station because of lack of transportation and cannot be transferred to other units in the local area, the responsible MACOM (for example, Forces Command, U.S. Army Western Command) will be contacted for immediate disposition instructions.

g. Commanders of Table of Organization and Equipment (TOE)/Modification Table of Organization and Equipment (MTOE) medical units will—

(1) Provide nutritionally adequate meals to patients and staff.

(2) Project the anticipated staff and patient (regular and modified diets) feeding requirements to field operation planners.

h. Senior dietitians are responsible to commanders for operating medical field feeding activities efficiently. In the absence of a dietitian, a food service officer is appointed to assume these responsibilities.

1–5. Army Field Feeding System concept and objectives
a. The nature of the Airland Battlefield environment requires an Army field feeding system and Class I supply and distribution system that support the Army's operational concepts. This objective is best achieved by a feeding system that provides the commander with a flexible Class I system and a field feeding system that can be tailored to the tactical situation and unit mission in both the training and combat environments. The family of operational rations (for example, T and B rations; meal, ready-to-eat (MRE); ration, cold weather (RCW)) meets this requirement. This family of rations enables planners to establish a ration mix that is best suited to meet mission, storage, and transportation capabilities and war reserve requirements.

b. The approved meal standard for the AFFS is one MRE and two hot meals per day. Precooked rations coupled with unitization (T Ration) are the foundation of the Army field feeding and Class I supply and distribution system. This concept will provide the

Army with a single ration system that uses current and evolving automation systems and force structure to achieve the goal of operating in training as in combat.

c. The AFFS was developed to meet the following objectives:

(1) To establish a proactive training environment and the continued development of doctrine and concepts for field feeding and Class I support.

(2) To provide basic planning guidance for field feeding (medical and nonmedical).

(3) To provide a basis to project annual operational ration requisitioning levels to sustain an industrial base to meet any potential training/combat scenario.

1–6. Field training incorporating overnight billeting

a. These procedures are mandatory for all field training that incorporates overnight field billeting for both Active Army and Reserve Components (RCs) (Annual Training (AT) only). Food service support (transported meals or raw ingredients) for such training will not be provided from the garrison dining facility. For field training that does not require overnight field billeting, food service support will be from the garrison dining facility per procedures in AR 30–1.

b. RC units will not use these procedures for Inactive Duty Training (IDT) or when deferred pay or advance pay has not been implemented for RC officers/warrant officers (AR 600–38). When used, procedures apply for both meals prepared and served in a cantonment or actual field environment.

c. The primary operational rations for the AFFS are the MRE and T Ration. However, other operational rations (unitized B or RCW) may be required for specific missions, Special Forces operations, or training requirements. Nonunitized B Rations will be incorporated in continental United States (CONUS) and OCONUS field menu cycles until these items are used up.

d. A Rations should be fed only when the tactical and logistical situation will permit. During training operations, a maximum of one A Ration meal may be served every 3 days. A Ration meals will be selected from the SB 10–263 (as modified by the installation menu board) or a command-developed field training menu.

e. The following policies will apply during field training conducted with overnight billeting:

(1) All applicable elements outlined in appendix B must be included in the planning for subsistence support for field training at the local training area (LTA) or during field training operations (for example, Bright Star, Celtic Cross, Cobra Gold).

(2) Active Army and RC units will follow the menu and feeding plan established for the field training operation. Units not participating in a field training operation will follow the installation or training site field menu plan. When RC units not participating in a field training operation require the use of A Rations, their use and availability must be coordinated with the host installation during the pre-AT conference. RC use of T Rations will be per the guidance below. Exceptions to the T Ration policy below must be approved in writing by the Chief, National Guard Bureau, ATTN: NGB–ARL–T, WASH DC 20310–2500 for Army National Guard (ARNG) units or the Chief, Army Reserve, ATTN: DARR–LO, WASH DC 20310–2414 for U.S. Army Reserve (USAR) units. T Ration use for RC units is as follows:

(a) RC units participating in joint field operations will consume T Rations as scheduled in the feeding plan. Units organized under the Army of Excellence or Round-out units should consume T Rations as part of the AT feeding plan.

(b) Other RC units may request no more than five T Ration meals during AT.

(3) TOE and MTOE medical units required to provide staff and inpatient feeding (simulated or actual) will follow the procedures in this regulation. Additional guidance for medical units is in chapter 5.

(4) Unitized T Rations will be issued to support present-for-duty strength, to include the requirements for dispersed site feeding. The number of meals signed for on the field kitchen DA Form 5914–R (Ration Control Sheet), column d, will be considered as meals consumed. (See para 2–4.)

(5) All perishable subsistence items drawn for a specific meal must be prepared and served. Leftover prepared foods will be served as seconds or discarded. These items must be prepared and served because they cannot be held at the required safe temperature. The food service sergeant (FSS) must ensure that particular attention is paid to the actual number of personnel to be served when requesting perishable rations.

(6) Unopened modules of unitized T and B ration meals, unopened boxes of MREs, and loose A (semiperishable) and B ration meal components will be turned in to the supporting or designated TISA. Loose T Ration items and MREs will be consumed in the field or transferred to the supporting garrison dining facility. When these procedures are not appropriate, instructions for disposition will be requested through the supporting MACOM.

(7) Each T Ration meal served to a soldier will include a half pint of milk and 2½ ounces of bread. A Ration enhancements should be added to the T Ration whenever the tactical and logistical situation permits. Authorized condiments and quantities will be as published annually in the T Ration menu.

(8) T Ration components that are served hot will be heated only twice; after the first heating the can will be so marked. The method of marking will be either (in order of preference) using an indelible ink marking pen (laundry marker), scratching an X in the top of the can, or removing painted information from the top of the can. The method used by field kitchens will be established locally by the food advisor. After the second heating, T Ration components must be consumed or disposed of in accordance with procedures in this regulation.

(9) All field training participants (Active Army and RC) required to reimburse the Government for subsistence will initiate reimbursement for all available meals in accordance with procedures in AR 37–106 and AR 600–38. Reimbursement from all other nonparticipants will be in cash, per guidance in this regulation (app B) and AR 30–1.

(10) When training is conducted away from a supporting installation, the MACOM responsible for the field training must designate, in writing, a TISA and appoint an accountable Class I officer. A copy of the accountable Class I officer appointment will be provided to the designated TISA. This officer is responsible for providing subsistence support, collecting accounting data for subsistence issued, and reporting the number of participants by Service component to the supporting TISA to effect required reimbursement.

(11) The only cost for expendables (single-service items) to be absorbed by the subsistence portion of the Military Personnel, Army (MPA) is the cost of expendables included in the T Ration module and MRE box. The cost for all other expendables must be absorbed by the command from its Operations and Maintenance, Army (OMA) funds.

(12) The TISO must requisition T Ration modules from the Defense Personnel Support Center (DPSC) in menu cycle sequence. See chapter 4 for requisitioning procedures.

(13) DD Form 1608 (Unsatisfactory Material Report) will be prepared to identify deficient products according to the Food Service Data Feedback Program (AR 30–16). Submit the DD Form 1608 to the U.S. Army Quartermaster Center and School (PROV), ATTN: ATSM–CES–OD, Fort Lee, VA 23801–5041.

1–7. Special food allowance

a. Special food allowance funds will only be used to provide warming/cooling beverages to participants in field training. Warming beverages include coffee, hot tea (to include cream and sugar), hot chocolate, and dehydrated soup. The cooling beverage is cool water with or without flavored beverage base. Funds will be used to provide the flavored beverage base only. Cooling beverages are provided to participants performing field training in hot, arid climates for adequate body hydration.

b. Active Army installations will submit, according to the budgeting cycle, special food allowance requirements (warming/cooling beverages) through command channels as part of their command operating budget. The request will reflect funding requirements for the upcoming year's field training commitments.

The request will be based on the past 12 months' actual requirements and the current year's projected requirements. The Deputy Chief of Staff for Personnel (SAFM–BUO–M) will issue MACOM ceilings based on funded requirements. These ceilings will not be exceeded.

c. The required authorization to incorporate warming/cooling beverages in the feeding plan will be by the appropriate command for the field operation (field planners or unit commanders). When authorized, field kitchens will request warming/cooling beverages per the issue factors as published in the menu.

d. The following procedures apply for RC units that are NOT participating in field operations with the Active Army where warming/cooling beverages have been incorporated as part of the feeding plan.

(1) RC unit requests for a special food allowance that does not exceed $2,000 will be submitted, as appropriate, to The Adjutant General for ARNG units or to Continental United States Army (CONUSA) for USAR units.

(2) Requests from ARNG units for special food allowances that exceed $2,000 will be submitted for approval through command channels to the Chief, National Guard Bureau, WASH DC 20310–2500.

(3) Requests from USAR units for special food allowances that exceed $2,000 will be submitted for approval through channels to the Chief, Army Reserve (DAAR–LO), WASH DC 20310–2414.

(4) Requests for special food allowances will identify the number of personnel to be supported with the allowance, the cost per person per day, and the total dollar cost for the duration of the request.

e. Funds used for the special food allowance will be reported using the procedures in AR 30–5.

1–8. Travel rations

a. Travel rations are meals provided to soldiers while in transit between home station and field site. When rations are required to support travel by either motor convoy or aircraft travel, the following are authorized for use: MRE (from TISA operational stocks); box lunches from SB 10–540 or SB 10–263 (normal request time for box lunches is 7 duty days); hot meals from menus from SB 10–263 (or as adjusted by the installation menu board); or residual T Rations.

b. The Active Army will use two methods of requesting travel rations, as follows:

(1) When personnel requiring support exceed a brigade force, the request for travel rations will be coordinated directly between the command and the supporting TISA. Procedure for direct TISA support will be as established by the supporting TISA.

(2) When travel rations are required to support personnel of less than a brigade force, the request will be directly to the food service officer/food service sergeant of the supporting dining facility. Procedures for requesting directly to the supporting dining facility are prescribed in *c* below.

c. The procedures to request rations when unit(s) are moving from home station to the field site are as follows. Units will coordinate requests directly with the supporting dining facility.

(1) The unit requiring support will prepare a Memorandum for Record with the following information:

(a) Number of days/meals required.

(b) Type of ration(s) required.

(c) Date and time rations are required.

(d) Number of personnel requiring rations. Personnel will be identified by appropriate category (that is, subsistence-in-kind, basic allowance for subsistence, recoupment/suspension, and payroll deduction).

(e) Rationale for request (for example, 2-day convoy to Fort Bragg, airlift to National Training Center).

(2) Upon receipt of rations (MRE or box lunch SB 10–540 or SB 10–263), the dining facility FSS will enter the amount received on the appropriate DA Form(s) 5914–R. When the rations are issued to the designated individual and signed for (column h of DA Form 5914–R), the rations will be considered accounted for. When meals are requested from SB 10–263, the FSS will use the same accounting procedures used for operational rations (DA Form 5914–R).

d. The commander should consider the primary rations to support travel from the field site to the home station as the residual T Rations and MREs not consumed during the field training period. Additional rations required to support travel will be requested directly from the Class I point or TISA. When additional rations are requested, the commander must submit present-for-duty strength, by the unit, to the Class I point or TISA to account for the additional rations.

e. The use of basic load is not authorized for travel rations except in emergencies when no other ration is available. When basic load is consumed, the ration will be replaced per paragraph 1–10.

f. RC units are authorized use of commercially prepared meals or meal tickets in addition to those meals authorized in *a* above when required to provide meals to soldiers while in transit between home station and AT field site.

(1) Required rations for travel from home station to the training site will be requested from normal designated IDT source or one directed by the U.S. Property and Fiscal Officer (USPFO) for ARNG or CONUSA for USAR, based on the type of ration to be used. Ration requirements for return to home station will be coordinated with the supporting host installation.

(2) Request for rations to support travel to the training site will be in accordance with IDT procedures. Units will follow procedures used during AT to request rations for return to home station.

(3) All rations used to support travel to, from, and during AT will be included as part of the AT account.

(4) The cost for travel ration ingredients drawn from commercial sources or other than Army TISA or commissary, meals procured with meal tickets, contract commercially prepared meals, and MREs drawn from State USPFO for ARNG use is not subject to central reimbursement. The use of such rations will be reported as part of the State (for ARNG) or U.S. Army Command (for USAR) quarterly subsistence report on DA Form 2969–2–R (Food Cost and Feeding Strength Summary U.S. Army Reserves) (AR 30–5).

1–9. Cold-weather training and operations

a. Commanders at all levels when planning for extreme cold-weather training or operations must consider limitations of equipment, personnel requirements, and increases in ration and water requirements that the extreme weather conditions will dictate.

b. Increased calories are required when soldiers participate in extreme cold-weather training or operations (below 0 degrees Fahrenheit). An increase of caloric intake to 4,500 calories is authorized. Supplements to the basic cold-weather ration, when required, to increase caloric intake will be authorized by the supporting menu board.

c. Specialized rations available to support extreme cold-weather training are the Arctic T-Ration module and the individually packaged RCW. The ration mix of two Arctic T-Ration meals and one MRE will provide the soldier with 4,500 calories daily. The RCW is designed to provide the soldier with a complete day's ration, and it provides the soldier with 4,500 calories daily. When the tactical situation permits, commanders are authorized to supplement the RCW with one T-Ration meal every 3 days.

1–10. Unit Basic Load

a. Active Army.

(1) Operational rations authorized for the initial stockage as a basic load, or increases to the initial stockage level, will be requisitioned by the property book officer (PBO) (DA Pam 710–2–1). The requisition will be submitted, as outlined in AR 30–18, directly to the supporting TISA and charged to the unit OMA funds.

(2) The use of Unit Basic Load (UBL) by the command will be limited to emergency situations only. UBL will be rotated annually with the TISA on a box-for-box basis for like items, with latest date of pack. The exchange will be between the TISO and the PBO.

(3) Requisitions for replacement of basic load for meals consumed during emergency situations will be initiated by the unit PBO and processed directly with the supporting TISA. The PBO will furnish the following information on the request for the replacement action: the date, the number of personnel supported, the number of meals consumed, and the reason that the basic load was consumed. When requests for replacement of rations cannot be supported by this information, a report of survey (RS) will be initiated by the PBO in accordance with AR 735–5. After the RS has been initiated, the reissue of replacement meals/rations will be directly between the TISA and the PBO. Under these conditions, replacement operational meals/rations will be charged to MPA.

b. Reserve Components.

(1) Reserve Components will not stock operational rations as UBL unless granted written authority by the National Guard Bureau for ARNG or the Office of the Chief, Army Reserve, for USAR. When authority is granted, initial stockage, or increases to the initial stockage level, will be requested from the USPFO for ARNG or the supporting installation TISA for USAR. Cost for initial stockage, or increases to stockage level for the UBL, will be charged to Operations and Maintenance, Army National Guard, for ARNG or OMAR for USAR unless otherwise directed in the written UBL authorization.

(2) Operational rations will be requested and accounted for by the responsible unit PBO (DA Pam 710–2–1). DA Form 5309–R (Operational Ration/Box Lunch Control Sheet) will not be used for operational rations designated as UBL. The UBL will be rotated annually box-for-box for like items with the latest date of pack. Rotation will be with the USPFO for ARNG or supporting installation TISA for USAR.

(3) The use of UBL will be limited to emergency situations only unless otherwise directed by the appropriate command. Replacement for UBL due to consumption will be initiated by the unit PBO. The PBO will furnish the following information on the request for the replacement action: the date, the number of personnel supported, the number of meals consumed, and the reason that the basic load was consumed. When requests for replacement of rations cannot be supported by this information, an RS will be initiated by the unit PBO in accordance with AR 735–5. After the RS has been initiated, the reissue of replacement meals/rations will be directly between the USPFO for ARNG or TISA for USAR and the requesting PBO. Under these conditions, replacement operational meals/rations will be charged to National Guard Personnel Appropriations for ARNG or Reserve Personnel, Army, for USAR.

STRENGTH AND FEEDER REPORT For use of this form, see AR 30-21; the proponent agency is ODCSLOG	Unit/Organization: ① Co A 1/63 Inf Bn	To: ② HHC 1/63 Inf Bn	Date: ③ 15 April XX

④ Report dates	18 April	19 April		⑥ Total
⑤ Service component	Personnel present for duty			
U.S. Army (active)	223	223		446
U.S. Air Force (active)	4	4		8
U.S. Navy (active)				
U.S. Marines (active)				
ARNG	24	24		48
USAR				
ROK	6	6		12
KATUSA	4	4		8
⑦ Meals sold for cash				

⑧ Remarks: (125)-B (125)-D MRE for all meals
(16)-B (10)-D
(10)-B (16)-D

⑨ Signature/grade: David D. Dee, Cpt. ⑩ Date: 15 April XX

DA FORM 5913-R, JUN 90

Instructions for completing DA Form 5913–R at the unit level

This form is used only when operating under the AFFS procedures. Each unit will prepare and submit the form to the designated supporting field kitchen. The form will be submitted daily or for a period of up to 3 days as specified by the command.

Completion instructions by number:

1. Unit/organization. The preparing activity will enter the official unit designation.

2. To. Enter the supporting field kitchen or TISA.

3. Date. Enter the date the form is prepared.

4. Report dates. Enter the date(s) (up to 3 days) for which personnel data (present-for-duty strength) are applicable.

5. Service component. Enter components, if any, that are not on the preprinted list. Enter on each appropriate line the number of unit personnel (assigned or under operational control) per day participating in the field training operation. This figure will include officers, enlisted soldiers, and civilians (if appropriate) who have completed the requirements of AR 37–106 and AR 600–38 when in field duty status. This figure will include personnel hospitalized (simulated or inpatient) in medical units. Leave unused lines blank.

6. Total. When data are for more than 1 day, compute the total column for each line.

7. Meals sold for cash. Leave blank.

8. Remarks. Enter the number of personnel at each remote site to which rations are to be sent. Enter remote site data with the number of personnel to be supported at each site in ( ) and include the appropriate meal(s) (for example, (125)–D). Any personnel not accounted for in remote feeding site data will be assumed to be fed at the field kitchen site. Also, the supported unit will enter the appropriate meal, B, L, or D, and the type of ration(s) required if different from the operation menu sequence.

9. Signature/grade. The unit commander, food service officer, or first sergeant from the requesting unit will enter name, grade or rank, and signature.

10. Date. Enter the date the form is signed.

Note:

Medical units will use DA Form 5913–R to report the number of assigned and attached hospital staff only. Actual inpatient census will be identified "for information purpose only" in the Remarks block. Enter the total number of patients by meal by day. It is not necessary to report patient feeding by Service component.

Figure 1–1. Sample of completed DA Form 5913–R, unit report to field kitchen

Chapter 2
Field Kitchen Operating Procedures

2–1. General

a. The use of unitized rations and meals increases the potential for waste, thereby requiring increased management attention at all levels.

b. The unit operating the field kitchen will file field kitchen records under the provisions of the Modern Army Recordkeeping System (AR 25–400–2 and DA Pam 25–400–2) and maintain them in the unit orderly room or Personnel Administration Center.

c. All field kitchens supported directly by a TISA are responsible for submitting required personnel data to the TISA prior to their departure for garrison or home station.

d. All field kitchens (except medical units) will complete DA Form 3034 (Production Schedule) when A or B rations are prepared. Preparation instructions are at figure 2–1.

e. The objective at the end of the field training for all field kitchens is a zero balance between meals drawn and documentation of meals issued for consumption, turn-in, transfer, or destruction.

2–2. Ration requesting

a. Present-for-duty strength (see glossary) and remote feeding site requirements are the basis for meal requests. Each supported unit commander must provide these data to the food service sergeant daily or for a period of up to 3 days, as specified by the command. Data will be provided on DA Form 5913–R. DA Form 5913–R will be locally reproduced on 8½- by 11-inch paper. A copy for reproduction is located at the back of this regulation. The supported unit will complete DA Form 5913–R per the instructions at figure 1–1.

b. The FSS will consolidate the data from the units and report to the supply point at least once every 3 days. DA Form 5913–R will be completed per the instructions at figure 2–2.

c. Based on the strength data contained in the DA Forms 5913–R from the units, the FSS will—

(1) Compute the amount of each type of meal and other items (bread, milk, fruit, cereal, salad, and condiments) required. Rations will be requested as follows:

(a) T Ration meals will be ordered in modules of 36 meals. Bread, milk, and enhancements will be requested based on the actual number of personnel to be supported. Since opened T Ration pans cannot be transported to multiple feeding sites, requirements must be computed to support each site and rounded up to the next entree pan size (for example, 12 or 18 servings per pan).

(b) MREs will be ordered in boxes (12 meals per box). Requested quantity must be rounded up to the next box to meet requirements.

(c) B Rations may be ordered as modules or as meals, depending on the established menu distribution plan. When they are ordered as modules, the FSS must round requirements upward to the next module size (for example, 1.4 modules required would necessitate ordering 2 modules). When using nonunitized B Rations, the FSS would request only the required meals. When nonunitized B Ration meals are requested, the field kitchen is not responsible for calculating individual line-item requirements.

(d) Medical B Ration menu (SB 10–495–1) will be ordered as meals. Medical B Ration-unique items to support modified diet preparation will be ordered as individual items. Quantities and food item mix depend on expected inpatient feeding requirements.

(e) A Rations will be ordered as meals by the food service sergeant. (The supply point or activity will list items, issue factors, and issue quantities required.)

(2) Prepare a DA Form 3294–R listing quantities of all items required. Quantities should be adjusted to use and incorporate on-hand residuals; however, primary consideration must be given to menu variety and nutrition when the use of on-hand residuals is planned. DA Form(s) 3294–R will be prepared in a minimum of three copies. The originator will retain copy number 3 and forward copies 1 and 2.

(3) Forward completed DA Form 3294–R to the supporting supply point or activity per the established requesting or issue schedule for the field training.

d. Preparation instructions and completed samples of DA Form 3294–R are at figures 2–3 through 2–5. Form 3294–R will be locally reproduced on 8½- by 11-inch paper. A copy for reproduction is located at the back of this regulation.

2–3. Receiving procedures

The FSS must ensure that all subsistence obtained from either a Class I point or TISA for the field kitchen is inspected for condition and the quantities listed in the supply action column of DA Form 3294–R are verified before acceptance at the field kitchen site.

2–4. Accountability in the field

a. Accountability and audit trail for all types of rations (T, B, or A) are maintained by main entree only. Accountability and audit trail for MRE are maintained by individual meal package. An audit trail for ration components is possible through an analysis of items received as recorded on DA Form 3294–R and disposition support data as listed on DA Form 5914–R in column d. Medical B Ration items used for simulated or actual patient feeding are accounted for on the Medical Field Production Schedule instead of DA Form 3034.

b. Upon receipt of rations in the field from a Class I activity, record main entree data on DA Form 5914–R. A separate form will be maintained for each different type of ration (T, B, and A). Also, separate forms will be used to record breakfast and lunch/dinner entrees (T Ration only) as required. A separate form will be used for each type of individually packaged ration (MRE, RCW) received by the field kitchen. Instructions for preparing DA Form 5914–R and completed examples for field accountability are at figures 2–6 and 2–7. DA Form 5914–R will be locally reproduced on 8½- by 11-inch paper. A copy for reproduction is located at the back of this regulation.

c. When rations are issued for preparation, they will be posted to the DA Form 5914–R. Note in the sample, figure 2–6, that accountability for T Rations is based on the number of main entree servings per T Ration pan (e.g., 12 or 18 servings). The posting and accounting of A Rations in figure 2–7 is based on the number of main entrees received from the supply activity.

d. Issues by the kitchen for airlift will be posted by the FSS on the DA Form 5914–R, listing aircraft tail number and date issued.

e. All unopened modules, boxes of MREs, and loose A (semiperishable) and B ration items will be turned in through supply distribution channels to the supporting TISA, per the turn-in schedule established by the TISA. Turn-in will be effected on a DA Form 3294–R. When turned in, the main entree/meal amount will be posted to the unit's DA Form 5914–R as noted in the sample, figure 2–6.

f. Items that are to be discarded after two heatings (T Rations only) or when determined by the FSS to be unfit for consumption will be entered on the DA Form 5914–R per the sample, figure 2–6.

g. At the end of field training, all loose MRE meals and residual T Ration pans will be transferred to another field kitchen or to the supporting garrison dining facility. When lack of transportation precludes return to the home station, the MACOM will be contacted for disposition instructions. The following procedures apply to the transfer of loose residual items.

(1) Loose leftover T Ration pans that have never been heated or heated only once will be transferred from the field kitchen to another field kitchen or the home station garrison dining facility account. T Rations are transferred at no cost to the dining facility. Pans are listed by type of menu item (e.g., vegetable, starch, dessert).

(2) Loose individual MREs will be transferred from the field kitchen to another field kitchen or the home station dining facility account.

(3) Transfer to another field kitchen or the garrison facility of all residual items will be listed on a DA Form 3294–R. (See the

example in fig 2–4.) The DA Form 3294–R will be signed by the authorized representative of the garrison dining facility receiving the items.

(4) In addition, the total number of T Ration entrees transferred will be posted to the field kitchen DA Form 5914–R to complete the audit trail for those meal components that were not consumed during field training.

2–5. Reports

The FSS will consolidate the personnel data submitted by the supported units and any cash meal data and post them on a separate DA Form 5913–R. This consolidated report will be submitted to the supporting supply activity every 3 days.

2–6. End of field training

a. It is the commander's responsibility to ensure that all subsistence is controlled and is properly used and accounted for. Food supervisory personnel will review field kitchen records upon return from field training. Any difference identified at the end of field training (on DA Form 5914–R) between total issues and disposition documentation will be surveyed per procedures in AR 735–5.

b. The field kitchen will take the following actions at the end of field training.

(1) Turn in all excess subsistence (unopened modules, unopened MRE boxes, loose semiperishable A and B ration components) to the supporting Class I point or TISA. (See the sample of a completed DA Form 3294–R in fig 2–5.)

(2) Transfer remaining subsistence (T Ration pans, loose MREs) to garrison dining facility. RC units will follow procedures in paragraph 2–8.

(3) Submit the final DA Form 5913–R (to include present-for-duty strength during convoy to home station when rations are provided from the field site) to supporting Class I supply point or TISA.

2–7. Active Army accountability for Class I returned to garrison

a. T Ration or MRE components or meals transferred to the garrison dining facility following field training will be accounted for as follows.

(1) Items will be transferred from the field to the garrison account using the DA Form 3294–R. (See fig 2–4.)

(2) MREs will be listed as meals; T Rations will be listed as pans of entrees, vegetables, desserts, and starches.

b. Upon receipt, the garrison food service manager will prepare one DA Form 5914–R for all T Ration items received (see fig 2–8), and will prepare a separate DA Form 5914–R for MRE meals. If the garrison dining facility is maintaining a DA Form 5914–R for MREs and T Rations, the amount transferred will be added to these records.

c. When T Ration items are programmed for use in the garrison dining facility or used in support of training, they will be listed on the DA Form 3034 as pans. Quantities used will be deducted (as pans) from the on-hand balance as listed on DA Form 5914–R.

d. The status of T Ration items listed on the garrison DA Form 5914–R will be monitored during routine staff visits, but not less frequently than once quarterly for Active Army units and annually for RCs as specified in AR 30–1.

2–8. Reserve Component accountability Class I residual

a. Unit commanders will ensure that food service personnel program the use of loose T, B, or A ration components as a part of meals to be served prior to departure to home station, as a component of convoy meals, or as transferred to incoming or departing RC units (convoy meals) prior to departure from the CONUS or OCONUS field training site.

b. RC units will not retrograde full modules (T or B) or individual components of B, T, or A meals to home station, armories, or Reserve Centers. All unopened boxes of T and B modules and MREs or loose semiperishable A or B ration components not required to support immediate needs or movement to home station will be turned in (Class I point) prior to departure from the field training site.

PRODUCTION SCHEDULE

For use of this form, see AR 30-1; the proponent agency is DCSLOG.

DATE (1): 29 June 19XX

NO. TO PREPARE (2): 100 NO. SERVED (3):

ORGANIZATION (4): HHB 1/63 FA, Ft Carson Co

SERVING PERIOD (5): BEGINS 1700 ENDS

[ ] B [ ] L [ ] D [ ] B/L [ ] BR [ ] S [ ] N [ ] S/O (6)

(7) PERSON ASSIGNED a	(8) MENU ITEMS b	(9) RECIPE, SOP OR MASTER MENU NOTE c	(10) ESTIMATED PORTIONS TO PREPARE d	(11) PREP AND COOKING TIME e	(12) PORTIONS ACTUALLY PREPARED f	(13) *LEFTOVERS/ *DISCARDS g	(14) SPECIAL INSTRUCTIONS h
Taylor	Spaghetti w/	E-4	12 lbs	1630			
Taylor	Meat Sauce	L-38	18 lbs	1515			
Sexton	Buttered Broccoli	Q-G-3	16 lbs	1630			
Sexton	Tossed Vegetable Salad	M-48	1 Rec	1530			
Sexton	Italian dressing	SOP-9	1 CS	1645			
O'Day	Toasted Garlicbread	D-7	12 lbs	1630			
O'Day	Yellow Cake w/	G-32	2 * 10cms	1400			
O'Day	Chocolatefrosting	G-52	1 * 10cms	1445			
Watts	Milk	SOP-11	100 ½pts	1600			
Watts	Coffee	C-4	1 lb	1645			
Watts	Hot Tea	SOP-5	1 bx	1630			
Watts	Iced Tea	C-12	3 Gal	1615			

*Indicate in red ink "leftovers"; in black/blue ink "discards".

(15) FOOD SERVICE SERGEANT SIGNATURE AND GRADE: Bobby Bradley E-7

SHIFT LEADER SIGNATURE AND GRADE (16): Robert Taylor E-6

FOOD SERVICE OFFICER SIGNATURE AND GRADE (17):

DA FORM 3034, AUG 84 EDITION OF NOV 77 IS OBSOLETE

Instructions for completing DA Form 3034

DA Form 3034 will be completed only when A or B meals are used (except for medical units). As a minimum, the field kitchen will complete the blocks or columns according to the instructions below, as shown in the completed sample.

Completion instructions by number:

1. Date. Enter the date the meal is to be served.

2. No. to prepare. Enter the quantity issued to prepare the meal unless anticipated headcount will change the original projection and items are semiperishable and can be saved for future use or returned to the supply activity.

3. No. served. Leave blank.

4. Organization. Enter the official unit designation.

5. Serving period. Enter the earliest time that each item must be ready for transfer, picked up for remote site feeding, or served at the field kitchen site.

6. Meal. Enter an X in the appropriate meal block.

7. Person assigned. Enter the name of the person who is assigned to prepare each menu item listed in column b.

8. Menu items. Enter all menu items to be prepared and/or served during the meal. Enter additional items required during the meal for unexpected diners in the same manner as the regularly scheduled menu items.

9. Recipe, SOP, or Master Menu Note. Enter the recipe, standing operating procedure (SOP), or field ration menu note (number) to be used by the cook to prepare the product. SOPs for menu items must be in writing. If the source is not one of those mentioned, state the source in column h (for example, Betty Crocker, Culinary Encyclopedia Cook Book).

10. Estimated portions to prepare. Enter the quantity received (by unit of issue) or the recipe amount unless projected feeding strength has changed and items can be saved for future use or returned to supply.

11. Preparation and cooking time. Enter the time the cook must begin preparation (weighing, peeling, preparing dough).

12. Portions actually prepared. Leave blank.

13. Leftovers. Leave blank.

14. Special instructions. Use this column to address any area pertinent to preparing or serving the meal.

15. Food service sergeant signature and grade. The food service sergeant will sign the form prior to its being posted for the meal.

16. Shift leader signature and grade. At the completion of each meal, the shift leader will sign the form.

17. Food service officer signature and grade. Leave blank.

Figure 2–1. Sample of a completed DA Form 3034

STRENGTH AND FEEDER REPORT For use of this form, see AR 30-21; the proponent agency is ODCSLOG	Unit/Organization: ① HHC 1/63 Inf Bn	To: ② CDR, 1ST FSC	Date: ③ 20 April XX

④ Report dates	18 April	19 April	20 April	⑥ Total
⑤ Service component	Personnel present for duty			
U.S. Army (active)	689	689	689	2067
U.S. Air Force (active)	4	4	4	12
U.S. Navy (active)				
U.S. Marines (active)				
ARNG	24	24	36	84
USAR				
ROK	6	6	6	18
KATUSA	4	4	4	12
⑦ Meals sold for cash	3	6	6	15

⑧ Remarks:

⑨ Signature/grade: Tim Morton, SFC, FSS ⑩ Date: 20 April XX

DA FORM 5913-R, JUN 90

Instructions for completing DA Form 5913–R, field kitchen to supply point

This form is used only when operating under the AFFS procedures. The food service sergeant/Hospital Food Service specialist will consolidate the data from the units being supported (fig 1–1) and submit a consolidated report to the supply point at least once every 3 days.

Completion instructions by number:

1. Unit/Organization. Enter the official unit designation.

2. To. Enter the supporting supply activity or TISA.

3. Date. Enter the date the form is prepared.

4. Report dates. Enter the date(s) (up to 3 days) for which personnel data (present-for-duty strength, meals sold for cash) are applicable.

5. Service component. Enter components, if any, that are not on the preprinted list. Enter on each appropriate line the number of reported unit personnel per day participating in the field training operation. This figure will include officers, enlisted soldiers, and civilians (if appropriate) who have completed the requirements of AR 37–106 and AR 600–38 when in field duty status. This figure will include personnel hospitalized (simulated or inpatient) in medical units. Leave unused lines blank.

6. Total. When data are for more than 1 day, compute the total column for each line.

7. Meals sold for cash. Enter the total meals sold for cash for each report day. If no meals were sold for cash, leave the line blank.

8. Remarks. Consolidated reports prepared by the FSS and forwarded to the supply activity or TISA will not contain remote site feeding data.

9. Signature/grade. When the report of data is consolidated, the responsible FSS preparing the report will sign in this space.

10. Date. Enter the date the form is signed.

Notes:

1. Medical units will use DA Form 5913–R to report the number of assigned and attached hospital staff only. Actual inpatient census will be identified "for information purpose only" in the Remarks block. Enter the total number of patients by meal by day. It is not necessary to report patient feeding by service component.

2. The FSS will enter "final report" in the Remarks block when submitting the final end-of-field-training report. The final report submitted is not a consolidation of previous reports, but is the last report for present-for-duty strength from the responsible field kitchen.

Figure 2–2. Sample of a completed DA Form 5913–R, consolidated field kitchen report to supply point

Figures 2–3, 2–4, and 2–5. Instructions for completing DA Form 3294–R for field kitchen request, transfer, and turn-in

a. *Purpose.* DA Form 3294–R is used to request ration requirements, as a receipt for issues, to transfer rations to training site units or home stations, and to turn in unopened T and B ration modules/boxes of MREs and loose semiperishable A and B ration components. Sample DA Forms 3294–R for field kitchen operations are provided as follows:

(1) Request: Figure 2–3, field kitchen request to supply point.

(2) Transfer: Figure 2–4, field kitchen to field kitchen or garrison dining facility transfer.

(3) Turn-in: Figure 2–5, field kitchen turn-in to supply point.

b. *Requesting rations.* Upon receipt of DA Form 5913–R from all supported units, the food service sergeant will—

(1) Consolidate the data and prepare at least three copies of the DA Form 3294–R to request rations.

(2) Forward two copies of the DA Form 3294–R to the supply activity. Maintain one copy in the unit suspense file until rations are received.

(3) Complete only the blocks or columns indicated in figure 2–3. Leave blank any lines or columns with no instructions.

Completion instructions by number:

1. To. Enter the designation of the supply activity (FSC/MSB, or DS) to whom request is being sent. When the field kitchen is supported directly by a TISA, enter the TISA's designation.

2. From. Enter the unit designation of the field kitchen preparing and submitting the request.

3. Request. Place an X in the request block and enter the date the request is being submitted.

4. Consumption date(s). Enter the date(s) on which the rations are to be consumed. The date(s) should correspond to the issue schedule and cycle as published by the supporting Class I activity or TISA.

5. Items. When appropriate, the FSS must enter the menu number of the T Ration module requested. This menu number is available from the schedule of issues. See note below for medical units.

6. U/I (unit of issue). The FSS will enter the appropriate unit of issue for all preprinted items requested. The unit of issue for half pints of milk will be container (CO); for bread and fruit items it will be servings (SV); for MREs it will be boxes (BX); for cereal it will be each (EA); for A or B nonunitized rations it will be meal (ME).

7. B/L/D columns. Enter the number of modules (MO), containers (CO), servings (SV), boxes (BX), each (EA), or cases (CS) of preprinted ration items required to support the mission in the proper column. T Ration enhancements, bread, and half pints of milk will be requested based on the actual number of personnel to be supported. See note below for medical units.

8. Total. Enter the total requested for T Ration modules and boxes of MREs. For other items requested (for example, ultra-high-temperature (UHT) milk, bread, cereal, and fruit), enter the total quantity required (based on the actual number to be supported) in the upper portion of the block as shown in figure 2–3. See note below for medical units.

9. Requested by. The food service sergeant will sign this block.

10. Remarks. Enter remarks necessary to explain any entry. If space is not adequate, enter "see reverse" and enter data on back of form.

Note:

When unique medical B rations are required, the hospital FSS will use a blank DA Form 3294–R, enter the item description and NSN number in the Items column, enter the unit of issue required in the U/I column, enter the amount required in the Breakfast column, and complete the Total column to reflect the amount required as indicated in the Breakfast column.

c. *Transfer procedures.* To make a transfer to another field kitchen or to the garrison dining facility, the food service sergeant must prepare a DA Form 3294–R (2 copies). DA Form 3294–R will be prepared as shown below. Leave blank lines or columns with no instructions. A completed sample form is at figure 2–4.

Completion instructions:

To. Enter the designation of the field kitchen or garrison dining facility to whom transfer is being made.

From. Enter the designation of the field kitchen preparing and submitting the transfer.

Issue. Place an X in the issue block and enter the date the rations are transferred.

Items. List the items to be transferred. All T ration entrees will be listed as one item. The same will be true for the vegetables, starches, and desserts. Other items will be listed separately.

U/I. Enter box, pan, pound, and so on, as appropriate.

Total. For each line item transferred, add quantities and enter the total.

Issued by. The person making the transfer will sign in this block.

Received by. The person receiving the transfer will sign in this block.

Remarks. Enter remarks necessary to explain any entry. If space is not adequate, enter "see reverse" and enter the data on back of form.

d. *Turn-ins.* Turn-ins will be accomplished according to the following procedures. To make a turn-in to a Class I supply activity, the food service sergeant will prepare DA Form 3294–R (3 copies). Items that do not appear on the preprinted form must be listed on a blank DA Form 3294–R. Such items will include nonunitized A or B ration components. DA Form 3294–R will be completed per the instructions below. Leave blank any lines or columns that contain no instructions. A completed sample form is at figure 2–5.

Completion instructions:

To. Enter the designation of the supply activity (DSU, GS, or TISA) to which the turn-in is being sent.

From. Enter the designation of the field kitchen preparing and submitting the turn-in.

Turn-in. Place an X in the turn-in block and enter the date the rations are turned in.

Item. Use the preprinted DA Form 3294–R for all items listed. For all items not listed on the preprinted DA Form 3294–R (for example, loose semiperishable A or B components), a blank form must be prepared. Enter the nomenclature, NSN, and can size (if available) for each item listed on the blank form.

U/I. Enter box, pan, pound, and so on, as appropriate.

Total. Enter the total quantity of each line item to be turned in.

Supply action. The supply point will enter the total quantity of each line item turned in.

Issued by. The person making the turn-in will sign in this block.

Received by. The supply activity receiving personnel will sign in this block, acknowledging the turn-in.

Remarks. Enter remarks necessary to explain any entry. If space is not adequate, enter "see reverse" and enter data on back of form.

RATION REQUEST/ISSUE/TURN-IN SLIP
For the use of this form, see AR 30-21, the proponent agency is ODCSLOG

Date: 15 Apr XX

① To: 1st FSC, Camp Casey
② From: HHC, 1/63 Inf Bn
④ Consumption date(s): 18 Apr
Number of meal(s) requested: ③

③ Request: X
Issue:
Turn-in:
Issue date:

⑤ Items	⑥ U/I	B	L	D	B	L	D	B	L	D	⑧ Total	Supply action	Unit price	Dollar value
8970-01-220 T Ration B														
8970-01-220 T Ration L/D #8	MO			23							23			
8970-01-220 T Ration B														
8970-01-220 T Ration L/D														
A Rations	MF	750									750			
8910- UHT Milk, White 1/2 pt	CO			300							300			
8910- UHT Milk, Choc 1/2 pt	CD			410							410			
8920- Bread, White	SV			589							589			
8920- Bread, Wh. Wheat	SV			110							110			
8915-00-126-8812 Apples	EA			325							325			
8915-00-126-8804 Oranges	EA			389							389			
8920- Cereal														
8970-00-149-1094 MRE	BX		58								58			

⑨ Requested by: SFC, Tim Morton
Received by:
Issued by:
Received by:
Issued by:
Received by:
Total dollar
Control no.

Page no. | No. of pages | Remarks: ⑩

DA FORM 3294-R, JUN 90 — REPLACES EDITION OF MAY 84, WHICH IS OBSOLETE

Figure 2–3. Sample of a completed DA Form 3294–R, field kitchen request to supply point

RATION REQUEST/ISSUE/TURN-IN SLIP
For the use of this form, see AR 30-21, the proponent agency is ODCSLOG

Date:

To: HHC 2nd BOE
From: HHC, 1/63 Inf Bn
Consumption date(s):
Number of meal(s) requested:

Request:
Issue: X
Turn-in:
Issue date: 23 April XX

Items	U/I	B	L	D	B	L	D	B	L	D	Total	Supply action	Unit price	Dollar value
Breakfast entree	Pan										4			
											X			
Vegetables	Pan										8			
											X			
Dessert	Pan										15			

Requested by:
Received by:
Issued by: SSG R.C. Gore
Received by: SSG John Morris
Issued by:
Received by:
Total dollar
Control no.

Page no. | No. of pages | Remarks: total of 27 pans transferred.

DA FORM 3294-R, JUN 90 — REPLACES EDITION OF MAY 84, WHICH IS OBSOLETE

Figure 2–4. Sample of completed DA Form 3294–R, field kitchen transfer to garrison

RATION REQUEST/ISSUE/TURN-IN SLIP
For the use of this form, see AR 30-21; the proponent agency is ODCSLOG

Date:

To: CDR, 1st FSC
From: HHC, 1/63 Inf Bn
Consumption date(s)
Number of meal(s) requested

Request
Issue
Turn-in X 22 Apr; XX
Issue date

Items	UI	B	L	D	B	L	D	B	L	D	Total	Supply action	Unit price	Dollar value
8970-01-220-8504 T Ration B #7	Mo										2	2		
8970-01-220-5506 T Ration L/D #9	Mo										3	3		
8970-01-220 T Ration B														
8970-01-220-9432 T Ration L/D #8	Mo										6	6		
A Rations														
8910- UHT Milk, White 1/2 pt	Co										162	162		
8910- UHT Milk, Choc 1/2 pt	Co										54	54		
8920- Bread, White														
8920- Bread, Wh. Wheat														
8915-00-126-8812 Apples	lb										40	40		
8915-00-126-8804 Oranges	lb										35	35		
8920- Cereal														
8970-00-149-1094 MRE	Bx										3	3		

Requested by:	Issued by: SSG. R.C. Gore	Issued by:	Total dollar
Received by:	Received by: SFC, M. Pratt	Received by:	Control no.

Page no.	No. of pages	Remarks:

DA FORM 3294-R, JUN 90 REPLACES EDITION OF MAY 84, WHICH IS OBSOLETE

Figure 2–5. Sample of a completed DA Form 3294–R, field kitchen turn-in to supply point

RESERVED

Figures 2–6, 2–7, and 2–8. Instructions for completing DA Form 5914–R, for field and garrison accountability

a. Completed samples of DA Form 5914–R for field accountability of T Rations are at figure 2–6 and for A Rations at figure 2–7. A completed sample of DA Form 5914–R for garrison accountability of T Rations is at figure 2–8. The FSS will complete the form(s) as reflected below.

b. *Field accountability.*

Completion instructions:

Period. Enter the inclusive dates of the field training.

Unit. Enter the name of the organization.

Type of ration. Mark the appropriate block of the type ration being accounted for on this form. A separate DA Form 5914–R will be used to account for each type ration (T, B, A, or individual packaged operational ration). A separate form will also be used for Breakfast entree items and Lunch/Dinner entree items. When the "Other" block is checked, enter the nomenclature of this ration next to the word "Other."

Date. Enter the date of each transaction. Transactions are receipts, issues, discards, returns from unit, turn-in to supply point, or transfer to garrison dining facility.

Modules drawn. Enter the number of modules (T or B) or boxes (MRE) received as reflected on the DA Form 3294–R. Do not complete this column when A or nonunitized B rations are used.

Meals drawn/Meals returned. This figure represents the number of available entree servings only. This figure is determined by multiplying the number of modules/boxes as shown in column b, times the number of meals in the applicable module (for example, T Rations = 36 meals, B Rations = 25, 50, or 100 meals, and MRE = 12 meals). When A or B rations are received, enter the number of meals/main entrees received. When any main entree(s) (residual T and MRE) previously issued but returned to field kitchen will also be entered here, the block will be slashed and annotated below the slash to reflect the amount of main entrees returned.

Meals issued. Enter the number of main entree servings issued from stock on hand to the main kitchen for preparation, to be sent forward for on-site preparation or to an individual.

Cumulative meals on hand. This is the total number of main entree servings currently on hand. For MREs this is the total number of individual meals on hand.

Number of persons supported. Enter the number of persons anticipated to be subsisted. This figure is used to compute the quantities of milk, bread, cereal, and fruit as required.

Unit, individual activity issued to. Indicate the squad, platoon, company to which meals were issued. If meals were returned to the kitchen, discarded, transferred, or returned to a supply activity, it will be noted here and in column c or d.

Signature of individual receiving meal. The person receiving meals will enter grade and signature in this column. When issue is for airlift, the aircraft tail number will be entered. This column will contain the signature of the food service officer or commander only if items were listed in column g as discarded or destroyed.

Issued by. The person effecting the issue and completing this form will enter initials in this column.

Remarks. Enter all relevant information clarifying any transactions or actions taken that are not clear in columns b through h or that will enhance management control of rations.

Notes:

1. When this form is used to account for A or nonunitized B ration meals, column b will not be used.

2. For all A and B ration meals drawn, the number of main entrees issued in column d should equal the number of persons to be supported as reflected in column f.

c. *Garrison accounting.* Accountability for rations will be maintained in garrison throughout the fiscal year. Accounting for rations in garrison will be per the procedures below. If the garrison dining facility is currently maintaining a DA Form 5309–R (Operational Ration/Box Lunch Control Sheet) for MREs, returned MREs from the field will be entered on this record. A completed sample of DA Form 5914–R for garrison accountability of T Rations is at figure 2–8. The food service sergeant will complete the form as follows.

Completion instructions:

Period. Enter the dates covered by the report.

Unit. Enter the designation of the garrison dining facility.

Type of ration. Place a check in the appropriate block of the type ration being accounted for. A separate DA Form 5914–R will be used to account for each type (MRE or T) ration.

Date. Enter the date of any receipt or disposition of ration components covered by the report.

Modules drawn. Leave blank.

Meals drawn. For T Rations, enter the total number of pans received. This includes entree, starch, vegetable, and dessert in contrast to only entree accountability under the field procedures. For MREs, enter the total number of meals received.

Meals issued. Enter the number of T Ration pans used to support a meal or field feeding as reflected on the production schedule (DA Form 3034). When T Rations must be discarded, the amount (pans) discarded will also be entered in this column. MRE meals will be accounted for as individual meals only.

Cumulative balance meals on hand. For T Rations the report will reflect total pans on hand. MRE meals accountability will be the same as discussed for the field procedures (above).

Number of persons supported. Leave blank.

Unit, individual activity issued to. Reflect the meal in which items were used. When items must be discarded they will be entered here.

Column h. When pans are received at the facility, the person receiving will enter his or her grade and sign in this column. This column will also be completed by the food service officer or commander only if items were listed in column g as discarded. This signature reflects that the pans were discarded or destroyed.

Remarks. Enter all relevant information clarifying any transactions or actions taken that are not clear in columns b through h or that will enhance management control and audit of rations.

RATION CONTROL SHEET
For the use of this form, see AR 30-21; the proponent agency is ODCSLOG

Period: 18-22 April XX

Unit: HHC, 1/63 Inf Bn | Type of ration: (X)T ( )B ( )A ( )Other Lunch/Dinner

a Date	b Modules drawn	c Meals drawn / Meals returned	d Meals issued	e Cum bal meals on hand	f No. of persons supported	g Unit, individual activity issued to	h Signature of individual receiving meal	i Issued by
21 April	21	756		774			SFC, Tim Morton	
22 April			126	648	125	A Co 1/63 Inf	1st Sgt. Clifford Wolf	TM
22 April			18	630	16	A Co 1/63 Inf	Harry Telford, SFC	TM
22 April			18	612	10			TM
22 April			144	468	128	BCo 1/63 Inf	SFC, B. B. Loughorn	TM
22 April			90	378	75			TM
22 April			54	324	45	CCo 1/63 Inf	Capt. Frank Foster	TM
22 April			324	ø	308	HHC Mkt	Sgt. Rick Harsh (1st cook)	TM
22 April		① 18		ø		Discarded	Glenn C. Morris, CPT	
22 April		② 72		72			SFC, Tim Morton	
23 April			③ 72	ø		HHC, 2nd BDE	1 Sgt. Clifford Wolf	TM
		④ 72		72		HHC, 1/63	SFC, Tim Morton	DH
			⑤ 72	ø		1st FSB	SFC, M. Pratt	TM

Remarks: 1. 18 entrees returned from A Co 1/63 Inf, entrees discarded (heated twice)
2. 72 entrees returned from C Co 1/63, site moved, MRE's issued.
3. Four pans of lunch/dinner entrees returned to home station (HHC, 2nd BDE)
4. 72 entrees returned from MKT (unopened modules)
5. Turn-in to Class I, 2 unopened modules.

DA FORM 5914-R, JUN 90

Figure 2–6. Sample of completed DA Form 5914–R, Accountability for T-Ration lunch/dinner

RATION CONTROL SHEET
For the use of this form, see AR 30-21; the proponent agency is ODCSLOG

Period: 18 - 22 April XX

Unit: HHC 1/63 Inf Bn | Type of ration: ( )T ( )B (X)A ( )Other

a Date	b Modules drawn	c Meals drawn / Meals returned	d Meals issued	e Cum bal meals on hand	f No. of persons supported	g Unit, individual activity issued to	h Signature of individual receiving meal	i Issued by
17 April		750		750			Tim Morton SFC	
18 April			125	625	125	A Co 1/63 Inf Bn	1st Sgt Clifford Wolf	TM
18 April			16	609	16	A Co 1/63 " "	SFC, P. Burton	TM
18 April			10	599	10	A Co 1/63 " "	SFC, P. Burton	TM
18 April			110	489	110	B Co 1/63 " "	SFC, Galbreath	TM
18 April			75	414	75	C Co 1/63 " "	Cpt. Frank Foster	TM
18 April			45	369	45	C Co 1/63 " "	Cpt. Frank Foster	TM
18 April			369	ø	346	HHC 1/63 (Mkt)	Sgt Rick Harsh (1st Cook)	TM
22 April		650		650			Tim Morton SFC	
			125	525	125	A Co 1/63 Inf Bn	1st Sgt Clifford Wolf	TM
			75	450	75	C Co 1/63 Inf Bn	Cpt. Frank Foster	TM
			450	ø	450	HHC 1/63 (mkt)	Sgt. Rick Harsh (1st cook)	TM

Remarks:

DA FORM 5914-R, JUN 90

Figure 2–7. Sample of completed DA Form 5914–R, Accountability for A-Ration meals

RATION CONTROL SHEET

For the use of this form, see AR 30-21, the proponent agency is ODCSLOG

Period: 1 Oct 87 / 30 Sep 88

Unit: HHC 1/63 Inf Bn (Garrison)

Type of ration: (X)T ( )B ( )A ( )Other

a Date	b Modules drawn	c Meals drawn / Meals returned	d Meals issued	e Cum bal meals on hand	f No. of persons supported	g Unit, individual activity issued to	h Signature of individual receiving meal	i Issued by
13 Nov 87		29		29			John Morris, SSG	
18 Nov 87			6	23		Lunch (field)		JM
18 Nov 87			10	13		Dinner		JM
10 Jan 88		30		43			John Morris, SSG	
24 Jan 88			5	38		Lunch		JM
24 Jan 88			7	31		Dinner		JM
24 Jan 88			6	25		Discarded①	R. A. Hand CW2 FBO	
10 Feb 88			14	11		Lunch (field)		JM
23 Apr 88		27		38			John Morris, SSG	

Remarks: * All entrees on this record are pans of either entrees, starch, vegetables, or dessert, not meals as reflected in column headings.

① Discarded due to leaking during reheating.

DA FORM 5914-R, JUN 90 REPLACES EDITION OF MAY 84, WHICH IS OBSOLETE

Figure 2–8. Sample of completed DA Form 5914–R, garrison accountability for residual T-Ration pans

Chapter 3
Class I Support Activity Operating Procedures

3–1. General

a. AFFS policy and procedures described in this regulation are based on a pull system. The characteristics of a pull system are as follows.

(1) A pull system has the lowest user element (field kitchen) placing a demand on the Class I supply system. The demand is processed through the supply system. Subsistence is then sent forward to satisfy the field kitchen's request.

(2) A pull system provides tight control of subsistence while being responsive to the users' desires, but requires longer ordering lead times than a push system, normally 5 to 7 days between the date the meals are requested and the date the meals are served.

b. Under wartime conditions and often under initial field training conditions, a push system is used to fill the supply pipeline. Under a push system the Materiel Management Center (MMC)/Planning Cell determines the types and amounts of rations to be shipped to each Class I supply point. Quantities and types of rations ordered and shipped under the push system are based on anticipated troop strength, unit locations, type of operations, and feeding capabilities. A push system ensures that rations are available in the operations area; however, rations may not be in the right supply point in sufficient quantity to support units, and units have limited control over the types of rations they receive.

c. When organizations participate in field training exceeding battalion size, several levels of supply activities may be established to support unit field kitchens with Class I supplies: Forward Support Company (FSC)/Forward Support Battalion (FSB), Main Support Battalion (MSB), Division Materiel Management Center (DMMC)/Supply Management Office (SMO), Direct Support Unit (DSU), General Support (GS), or Corps Support Command (COSCOM). When these elements of Class I supply exist, the designated Class I officer at the highest level of supply is responsible for submitting the required personnel data to the supporting TISA.

d. The designated or accountable Class I officer for the field training operation is responsible for ensuring that all reports, accountable documents, and end-of-field-training accountability procedures are completed.

e. The requirement to document persons authorized to sign/receipt for meals/rations is not in effect for all levels of Class I operations. However, if the command determines that this is a requirement, the requirement should be between supply point(s) and TISA rather than between field kitchen and supply point.

f. Only the TISO copy of DA Form 3294–R will be priced and extended.

g. Unitized B and T rations will be requested by unitized modules; MREs will be requested by boxes.

h. Nonunitized B and A rations will be requested by the FSS as meals. T Ration enhancements, bread, and milk will be requested based on the actual number of personnel to be supported. When available, the DMMC will consolidate all requests for nonunitized B and A rations.

i. Medical B Ration menu (SB 10–495–1) will be requested by the Hospital Food Service specialist as meals. Medical B Ration-unique items to support modified diet preparation will be ordered as individual items. Quantities and food item mix are dependent on expected inpatient feeding requirements.

3–2. Field training operations, major Army command-designated Troop Issue Subsistence Activity

a. In field training operations supported by a MACOM-designated TISA that does not provide direct support to the field training operation, the following procedures apply. The designated Class I officer accountable for field training operations (COSCOM, MMC, GS activity, and so on) will provide the TISA with—

(1) Subsistence requirements.

(2) Field training menu, required delivery dates, and "ship to" address, if other than the TISA.

(3) Signed, dated copy of all receiving documents when the depot ships to other than the TISA.

b. Class I procedures for receiving shipments of subsistence directly from DPSC are as follows. The receiving personnel will—

(1) Count the subsistence supplies received. Compare the counted quantity to the amount entered on DD Form 1348–1 (Single Line Item Release/Receipt Document).

(2) If quantity counted is the same as annotated on the DD Form 1348–1, check or circle the amount entered in block Q of the DD Form 1348–1.

(3) If quantity counted differs from the amount entered on the receiving document, annotate the actual quantity in block Q.

(4) Acknowledge receipt of the subsistence by signing name and dating block 7 on the DD Form 1348–1.

(5) When a printed DD Form 1348–1 is not received, prepare a handwritten DD Form 1348–1 for all items received, by nomenclature, unit pack, quantity, and price (if available).

(6) Verify data on Government Bill of Lading (GBL) and other movement documents.

(7) Record any discrepancies on the GBL.

(8) Immediately forward a signed and dated copy of all shipping/receiving documents to the supporting TISA.

(9) Prepare SF 364 (Report of Discrepancy) for any discrepancy encountered (e.g., short shipment/overshipment). The original SF 364 will be sent to the supporting TISA for input to the DPSC.

(10) Prepare SF 361 (Transportation Discrepancy Report) when seals are not intact or the seal number is different, and there is a shortage in the shipment.

3–3. Requesting procedures at supply point

a. Each level of supply must consolidate, prior to forwarding, all requests received from the supported units. All DA Forms 3294–R will be prepared in a minimum of three copies. Originators will retain copy number 3 and forward copies 1 and 2 to the next level of supply.

(1) Requests for unitized rations will be consolidated by number of modules requested for each menu.

(2) Requests for enhancements will be converted to quantities required, using the established issue factors for the requested item and the number of servings requested. Total quantities required will be adjusted based on any on-hand inventory.

b. For nonunitized A and B rations, the supply point that receives field kitchen requests will compute individual item requirements (based on established issue factors) and prepare a DA Form 3294–R for each supported field kitchen.

c. Preparation instructions for DA Form 3294–R for support activities are at figures 3–1 through 3–4.

3–4. Receiving procedures at supply point

a. Each level of supply will record receipt of subsistence on the requesting DA Form 3294–R that accompanies the shipment.

b. The procedures to record receipt of subsistence are as follows.

(1) Check item quantity as listed on the accompanying DA Form 3294–R to ensure that requested quantities are received.

(2) Annotate the supply column with the quantity actually received, if different from that indicated in the column. Notify the next higher level of supply when differences occur, to prevent shortages.

(3) Sign the DA Form 3294–R. Receiving persons will retain a copy of completed DA Form 3294–R for their records.

3–5. Issuing procedures at supply point

a. A schedule of issues containing, as a minimum, request/issue dates, menu numbers, and turn-in dates will be established and published as part of the field training logistics plan and/or letter of instruction. Individual copies will be provided to each level of supply and field kitchen.

b. Issues by the supply points to field kitchens will be on the same requesting DA Form 3294–R submitted to the supply

points. Supply points are responsible for ensuring that each supported unit is issued subsistence based on the requesting DA Form 3294–R. (See example in fig 3–3.)

c. Issuing personnel will ensure that the unit representative receiving the supplies signs the DA Form 3294–R.

d. Issues delivered by aircraft will be on the requesting unit's DA Form 3294–R. The shipping supply point representative will annotate the aircraft tail number and date and sign the DA Form 3294–R when supplies are issued to a member of the aircraft crew. A signed copy of DA Form 3294–R will accompany the issue to the requesting unit.

e. Bulk issues delivered by truck will be on the requesting unit's DA Form 3294–R. The shipping supply point representative will annotate the vehicle number and date and sign the DA Form 3294–R when supplies are issued to the driver.

f. Preparation instructions for DA Form 3294–R are at figures 3–1 through 3–4.

3–6. Inventories and transfer of accountability

a. Inventories may be conducted under the following conditions.

(1) The Class I officer will determine whether inventories are required and, if required, the type of inventory to be conducted at each supply activity (DSU, GS, COSCOM, and so on).

(2) Since the DSU supply point does not maintain an inventory, a daily informal inventory may be prescribed as a management tool only. When the inventory is required, it will be on a DA Form 3294–R, with items listed in the Item column and the quantity on hand being listed in the Total column.

b. When accountability is transferred from one Class I unit to another unit, the following procedure will be used.

(1) The departing unit and the incoming unit will inventory all Class I supplies on hand after the last issue for the day.

(2) Each unit will maintain a signed copy of the inventory with the field training files.

c. When the accountable Class I officer changes, the following procedure will be used.

(1) The incoming and outgoing officers will make a separate inventory. Each will post counted quantities to DA Form 3294–R. They will reconcile the quantities recorded when counts are completed and re-count items that do not agree until both counts are the same.

(2) After inventories agree, each officer will date and sign the other's inventory.

(3) Both officers will retain a copy of the signed, dated inventory. A copy will be retained in the DMMC files established for the field training.

d. Copies of inventories will be maintained with field training files.

3–7. Turn-in procedures

a. Turn-ins by the field kitchen or supply point will be on DA Form 3294–R (sample at fig 2–5) per the established schedule and Class I procedures.

b. Each T or B ration module and MRE box will be listed by NSN and quantity. Each A or B ration component will be listed separately by NSN, if available, or as a minimum by item nomenclature, container size, and quantity.

c. Each supply point will prepare DA Form 3294–R for all turn-ins from field kitchens and Class I stock on hand to supply activity/TISA before leaving the field site. Instructions for preparation of DA Form 3294–R are at figures 3–1 through 3–4; a sample of completed DA Form 3294–R (turn-in) is at figure 3–4.

3–8. Reports

a. Each level of supply will prepare a consolidated DA Form 5913–R and submit it (every third day) to the next level of supply. These data will then be submitted to the Class I officer. (See fig 3–5.)

b. At the end of the field training, the Class I officer will submit to the TISO the present-for-duty strength for the entire field training period. These data will be submitted on one consolidated DA Form 5913–R. This will be done before the unit returns to home station but not later than 5 working days after the close of operations. (See fig 3–6.)

c. Instructions and samples for preparing these reports on DA Form 5913–R are at figures 3–5 and 3–6.

3–9. Return shipment of residuals

a. Return shipment of residual semiperishable subsistence to a TISA not providing direct support will be per the following procedures.

b. At the end of the field training operation, the accountable Class I officer will—

(1) Request Veterinary Service Personnel (VSP) (if available) to inspect all subsistence prior to shipment.

(2) Coordinate with the designated field training transportation officer, unit, or activity to obtain transportation for the residuals. Funding the cost of transportation is the responsibility of the field training operation commander and should be budgeted for in advance.

(3) Ensure that residuals are properly configured (for example, repalletized, boxed) for shipment to preclude damage and conform to shipment requirements.

(4) Prepare DD Form 1348–1 for items as required in DA Pam 710–2–1. The form may be handwritten. Retain one copy of the DD Form 1348–1 for filing with field training files.

(5) Ensure that completed documentation (one copy) of each DD Form 1348–1, any advance GBLs, and a complete inventory of all subsistence are sent to the supporting TISA.

c. When the accountable Class I officer is an RC member, the senior logistics support unit commander will ensure that the officer's tour of duty either allows time to accomplish the above or is extended to allow such time.

3–10. Reports of Survey

The Class I point objective is a zero balance between rations received and documentation of issue, turn-in, transfer, destruction, salvage, or condemnation. Reports of Survey will be prepared per AR 735–5 when there is a difference between total receipts and total distribution. When subsistence is found to be damaged or deteriorated, the VSP will provide Class I with written documentation. Documentation will be maintained with the Class I field training files.

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Figures 3–1 through 3–4. Instructions for completing DA Form 3294–R, support activities

a. *Purpose.* DA Form 3294–R is used to request ration requirements, as a receipt for issues, to transfer rations to training site units or home stations, and to turn in unopened T and B Ration modules/boxes of MREs and loose semiperishable A and B ration components.

b. *Procedure.* Issues to field kitchens will be accomplished on the document submitted by the requester for A ration items. Sample DA Forms 3294–R for supply activities are provided as follows:

(1) Request:

(a) Figure 3–1, Supply point request to DMMC/SMO

(b) Figure 3–2, DMMC request to TISA

(2) Issue: Figure 3–3, Supply point issue to field kitchen (unitized)

(3) Turn-in: Figure 3–4, Turn-in, supply activity to TISA

c. *Request.*

(1) *Supply point (FSB/MSB/DSU) to DMMC/SMO requisition.* The supply point will consolidate the requests from the field kitchens, consider the on-hand stocks at the Class I point, and prepare a request on DA Form 3294–R (3 copies), to the DMMC/SMO or TISA. The supply point will complete the blocks as indicated below on the DA Form 3294–R. Leave blank lines or columns with no instructions. A completed sample is at figure 3–1.

Completion instructions by number:

1. To. Enter the designation of the supply activity to whom request is submitted.

2. From. Enter the unit designation of the supply point preparing the request.

3. Request. Place a mark in the Request block and enter the date the request is submitted.

4. Consumption date(s). Enter the date the rations are to be consumed.

5. Items. Enter the T Ration NSN and the menu number. When the field kitchen requests A or B ration meals, the supply point must compute the quantity required based on the number of meals requested by the FSS. This request is completed on a separate DA Form 3294–R.

6. U/I. Change servings for each to pounds (bread and fruit only).

7. Total. Enter on each line the total quantity of each item required, considering the on-hand stocks. When T Ration components and enhancements are required, the supporting Class I will compute the quantity required based on the number of servings requested by the FSS.

8. Requested by. The Class I officer or noncommissioned officer in charge (NCOIC) will sign this block.

9. Remarks. Enter any remarks necessary to explain any entries on the form.

(2) *Designated Class I to TISA request.* Depending on the size of the field training operation, the highest level of Class I will be designated the Class I officer for the operation. The designated Class I officer/supply point may be at any level (FSB/MSB/DMMC/SMO/CMMC) within the supply structure for the operation. The designated Class I officer/supply point will consolidate the requests from the field supply points and/or kitchens. Consider the on-hand stock at the Class I point and prepare a request (3 copies) on DA Form 3294–R, to the TISA. A completed sample is at figure 3–2. The designated Class I will complete the following blocks on the DA Form 3294–R. Leave blank lines or columns with no instructions.

Completion instructions by number:

1. To. Enter the designation of the TISA to whom the request is submitted.

2. From. Enter the unit designation of the supply point preparing the request.

3. Request. Place a mark in the Request block and enter the date the request was submitted.

4. Consumption date(s). Enter the date the rations are to be consumed.

5. Items. Enter the T Ration NSN and the menu number. When the field kitchen requests A or B ration meals, the supply point is required to compute the quantity required based on the number of meals requested by the FSS. This request is completed on a separate DA Form 3294–R. When these requests are submitted, the designated Class I will consolidate these requests and forward requirements to the TISA.

6. U/I. Enter the standard unit of issue description.

7. Total. Enter on each appropriate line the total quantity (consolidated from all supply point requests) of each item required.

8. Requested by. The Class I officer or NCOIC will sign this block.

9. Remarks. Enter any other remarks needed to explain or clarify any entry on the DA Form 3294–R.

d. *Class I issue to field kitchen.* The FSB/MSB Class I supply activity will complete the issue on copies of the DA Form 3294–R submitted from the field kitchen as follows. Leave blank lines or columns with no instructions. A completed sample form is at figure 3–3.

Completion instructions by number:

1. Issue. Mark the issue block and enter the date issue is effected.

2. Supply action. Enter the quantity of supplies issued for each line item.

3. Issued by. The person making the issue will sign this block. A copy of the signed DA Form 3294–R will be sent with the rations to the field kitchen.

4. Received by. The individual receiving the supplies will sign in this block. If issue is to other than a representative of the receiving unit (for example, truck driver from a transportation company or crew chief for airlift), enter the truck bumper number or aircraft tail number as appropriate.

e. *Supply point to supply activity/TISA turn-in.* The supply point will prepare DA Form 3294–R for all turn-ins received from the field kitchens and Class I stocks on hand. The form will be completed per the instructions below. Leave blank lines or columns that contain no instructions. A completed sample is at figure 3–4.

Completion instructions by number:

1. To. Enter the designation of the supply activity to whom turn-in is submitted.

2. From. Enter the designation of the supply point making the turn-in.

3. Turn-in. Place a mark in the turn-in block and enter the date the turn-in was submitted.

4. Items. Use the preprinted DA Form 3294–R for all items listed. For all items not listed on the preprinted DA Form 3294–R, a blank form must be prepared (for example, loose A or B components). Enter the nomenclature, NSN, and can size (if available) for each item listed on the blank form.

5. U/I. Enter the standard unit of issue description, as appropriate.

6. Total. Enter the total quantity of each line item to be turned in.

7. Supply action. The receiving activity will enter the quantity received of each line item.

8. Issued by. The individual making the turn-in will sign this block.

9. Received by. The individual receiving the turn-in will sign this block.

RATION REQUEST/ISSUE/TURN-IN SLIP
For the use of this form, see AR 30-21; the proponent agency is ODCSLOG

Date: 15 April XX

① To: DMMC, 52nd Inf Div
② From: CDR, 1st FSC
③ Request X
Issue
Turn-in
Issue date
④ Consumption date(s) 18 April
Number of meal(s) requested ⑦

⑤ Items	⑥ U/I	B	L	D	B	L	D	B	L	D	⑧ Total	Supply action	Unit price	Dollar value
8970-01-220 T Ration B														
8970-01-220 T Ration L/D #8	MD										166			
8970-01-220 T Ration B														
8970-01-220 T Ration L/D														
A Rations														
8910- UHT Milk, White 1/2 pt	Co										3000			
8910- UHT Milk, Choc 1/2 pt	Co										3432			
8920- Bread, White	lbs										587			
8920- Bread, Wh. Wheat	lbs										100			
8915-00-126-8812 Apples	lbs										377			
8915-00-126-8804 Oranges	lbs										376			
8920- Cereal	Cs													
8970-00-149-1094 MRE	Bx										181			

⑨ Requested by: MSG, J. Smith
Issued by:
Issued by:
Total dollar
Received by:
Received by:
Received by:
Control no.
Page no. | No. of pages | Remarks: ⑩

DA FORM 3294-R, JUN 90 REPLACES EDITION OF MAY 84, WHICH IS OBSOLETE

Figure 3–1. Sample of completed DA Form 3294–R, supply point request to DMMC

RATION REQUEST/ISSUE/TURN-IN SLIP
For the use of this form, see AR 30-21; the proponent agency is ODCSLOG

Date: 14 April XX

① To: TISA, CAMP CASEY
② From: DMMC, 52nd Inf Div
③ Request X
Issue
Turn-in
Issue date
④ Consumption date(s) 18 April
Number of meal(s) requested ⑦

⑤ Items	⑥ U/I	B	L	D	B	L	D	B	L	D	⑧ Total	Supply action	Unit price	Dollar value
8970-01-220 T Ration B														
8970-01-220 T Ration L/D #8	MD										198			
8970-01-220 T Ration B														
8970-01-220 T Ration L/D														
A Rations														
8910- UHT Milk, White 1/2 pt	Co										5591			
8910- UHT Milk, Choc 1/2 pt	Co										13477			
8920- Bread, White	lb										1418			
8920- Bread, Wh. Wheat	lb										655			
8915-00-126-8812 Apples	lb										1170			
8915-00-126-8804 Oranges	lb										1650			
8920- Cereal														
8970-00-149-1094 MRE	bx										563			

⑨ Requested by: Cpt. Harry Johnson
Issued by:
Issued by:
Total dollar
Received by:
Received by:
Received by:
Control no.
Page no. | No. of pages | Remarks: ⑩

DA FORM 3294-R, JUN 90 REPLACES EDITION OF MAY 84, WHICH IS OBSOLETE

Figure 3–2. Sample of completed DA Form 3294–R, DMMC request to TISA

RATION REQUEST/ISSUE/TURN-IN SLIP
For the use of this form, see AR 30-21, the proponent agency is ODCSLOG

Date:

To: 1ST FSC, CAMP CASEY
From: HHC, 1/63 Inf Bn
Consumption date(s): 18 Apr
Number of meal(s) requested

Request: X — 15 Apr XX
Issue (1): X — 17 Apr XX
Turn-in:
Issue date:

Items	U I	B	L	D	B	L	D	B	L	D	Total	(2) Supply action	Unit price	Dollar value
8970-01-220 T Ration B 8970-01-220 T Ration L/D #8	MO			23							23	23		
8970-01-220 T Ration B 8970-01-220 T Ration L/D														
A Rations	ME	750									750	750		
8910- UHT Milk, White 1/2 pt	CO			300							300	324		
8910- UHT Milk, Choc 1/2 pt	CO			410							410	432		
8920- Bread, White	SV			589							589/93#	62 LF		
8920- Bread, Wh. Wheat	SV			110							110/18#	18 LF		
8915-00-126-8812 Apples	EA			325							325/130#	160#		
8915-00-126-8804 Oranges	EA			389							389/137#	140#		
8920- Cereal 8970-00-149-1094 MRE	BX		58								58	58		

Requested by: SFC, Tim Morton
(3) Issued by: SFC, M. Pratt
Received by:
(4) Received by: SFC, Tim Morton

Issued by:
Received by:

Total dollar
Control no.

Page no. | No. of pages | Remarks:

DA FORM 3294-R, JUN 90 — REPLACES EDITION OF MAY 84, WHICH IS OBSOLETE

Figure 3-3. Sample of completed DA Form 3294–R, supply point issue to field kitchen

RATION REQUEST/ISSUE/TURN-IN SLIP
For the use of this form, see AR 30-21, the proponent agency is ODCSLOG

Date:

(1) To: TISA, CAMP CASEY
(2) From: CDE, 1ST FSB
Consumption date(s):
Number of meal(s) requested

Request:
Issue:
Turn-in (3): X — 22 April XX
Issue date:

(4) Items	(5) U I	B	L	D	B	L	D	B	L	D	(6) Total	(7) Supply action	Unit price	Dollar value
8970-01-220-3604 T Ration B #7	MO										21	21		
8970-01-220-9131 T Ration L/D #7	MO										30	30		
8970-01-220-8501 T Ration B #9	MO										15	15		
8970-01-220-9132 T Ration L/D #8	MO										16	16		
A Rations														
8910- UHT Milk, White 1/2 pt	CO										186	186		
8910- UHT Milk, Choc 1/2 pt	CO										216	216		
8920- Bread, White														
8920- Bread, Wh. Wheat														
8915-00-126-8812 Apples	LB										240	240		
8915-00-126-8804 Oranges	LB										105	105		
8920- Cereal														
8970-00-149-1094 MRE	BX										240	240		

Requested by:
Received by:
(8) Issued by: SFC, M. Pratt
(9) Received by: C.G. Humphrey

Issued by:
Received by:

Total dollar
Control no.

Page no. | No. of pages | Remarks:

DA FORM 3294-R, JUN 90 — REPLACES EDITION OF MAY 84, WHICH IS OBSOLETE

Figure 3–4. Sample of completed DA Form 3294–R, turn-in supply point to TISA

RESERVED

Figures 3–5 and 3–6. Instructions for completing DA Form 5913–R for consolidated and end-of-training reports

a. DA Form 5913–R is used only when operating under the AFFS procedures. The supply point will consolidate present-for-duty strength and meals sold for cash submitted by the supported field kitchens and forward to the Class I officer or TISA as appropriate. The Class I officer will use the data submitted on these form(s) to prepare a single end-of-field-training report. The end-of-field-training report will be forwarded to the supporting TISA for inclusion on the appropriate DA Form 2969.

b. DA Form 5913–R will be completed per the instructions below. Completed samples are at figure 3–5 (consolidated Class I activity) and figure 3–6 (end-of-field-training report).

c. Consolidated Class I activity

Completion instructions by number:

1. Unit/organization. The preparing activity will enter the official unit designation.

2. To. Enter the supporting Class I officer.

3. Date. Enter the date the form was prepared.

4. Report dates. Enter the dates for which personnel data (present-for-duty strength, meals sold for cash) are applicable.

5. Service component. Enter on each appropriate line the number of personnel per day participating in the field training operation.

6. Total. The supply point is required to total consolidated reports for submission to next higher level of supply or Class I officer/TISA.

7. Meals sold for cash. Enter the total of meals sold for cash for each report day. If no meals were reported sold for cash, the line will be left blank.

8. Signature/grade. When the report of data is consolidated, the person in charge of the section preparing the report will sign in this space.

9. Date. Enter the date the form is signed.

d. Class I officer end-of-field-training report

Completion instructions by number:

1. Unit/organization. The preparing activity will enter the official unit designation.

2. To. Enter the supporting TISA.

3. Date. Enter the inclusive dates of the field training.

4. Service component. Enter components, if any, that are not on the preprinted list.

5. Total. The Total column will reflect the entire present-for-duty strength, by Service component, who participated in the field training or field training operation. The Class I officer will consolidate all submitted supply point data, by Service component, and meals sold for cash, and enter these totals on the respective lines.

6. Remarks. Include a statement that this is the end-of-field-training report.

7. Signature/grade. The Class I officer will sign in this space.

8. Date. Enter the date the DA Form 5913–R is signed.

STRENGTH AND FEEDER REPORT For use of this form, see AR 30-21; the proponent agency is ODCSLOG	Unit/Organization: 1st FSC (1) Camp Casey	To: DMMC (2) 52nd Inf Div	Date: (3) 21 Apr XX

Report dates (4)	18 April XX	19 April XX	20 Apr XX	Total (6)
Service component (5)	Personnel present for duty			
U.S. Army (active)	1565	1565	1565	4695
U.S. Air Force (active)	20	20	26	60
U.S. Navy (active)				
U.S. Marines (active)				
ARNG	50	50	50	150
USAR				
ROK	20	20	20	60
KATUSA	15	15	15	45
(7) Meals sold for cash	10	10	10	30

Remarks:

(8) Signature/grade: Matthew L. Halbach, CPT (9) Date: 21 Apr XX

DA FORM 5913-R, JUN 90

Figure 3–5. Sample of consolidated DA Form 5913–R from supply activity

STRENGTH AND FEEDER REPORT For use of this form, see AR 30-21; the proponent agency is ODCSLOG	Unit/Organization: DMMC (1) 52nd Inf Div	To: TISA (2) Camp Casey	Date: (3) 18-22 Apr XX

Report dates				Total (5)
Service component (4)	Personnel present for duty			
U.S. Army (active)				7825
U.S. Air Force (active)				100
U.S. Navy (active)				
U.S. Marines (active)				
ARNG				250
USAR				
ROK				100
KATUSA				75
Meals sold for cash				50

(6) Remarks: End of Field Training report

(7) Signature/grade: Harvey Johnson, CPT (8) Date: 24 Apr XX

DA FORM 5913-R, JUN 90

Figure 3–6. Sample of end-of-field-training report from Class I officer on DA Form 5913–R

Chapter 4
Troop Issue Subsistence Activity Procedures

4–1. General

a. To ensure availability of desired rations, the subsistence supply system must be energized long before a field operation begins. Forecasts must be based on the ration mix, supporting TISA stockage, and the TISA order/ship time (OST). The OST is one of the most critical elements, as shortages or excesses will result unless this phase is accurate.

b. The unitized system (packaging) and the medical prohibition against moving an opened tray pack to a second or third feeding site (multi-feeding sites) require extra tray packs to meet actual needs. The field training planners and the TISA must consider these factors in computing actual quantities to be requisitioned.

c. DPSC will ship unitized rations by pallets, so the TISO must requisition by pallet. Each T Ration pallet includes 12 modules of one menu and is designed to feed 432 persons. One T Ration module is designed to feed 36 persons.

d. When no Class I support is in place during a field operation, the TISA will provide support directly with the participating units. When this occurs, the TISA will be required to follow the procedures in chapter 3.

e. All field kitchens supported directly by a TISA have the responsibility to submit required personnel data (present-for-duty strength by Service component and meals sold for cash) to the TISA prior to their departure for garrison or home station. (See fig 2–2.)

f. The requirement to ensure that preprinted copies of DA Form 3294–R are available to all subsistence support activities/personnel participating in field training is delegated to TISA activity. As a minimum, preprinting will consist of item nomenclature and the complete NSN for each item approved or authorized by the planning group for field training operation or installation menu board for LTA.

4–2. Requisitioning

a. The TISO will—

(1) Requisition from DPSC or vendors all subsistence based on stated requirements, prior field training support experience, inventory on hand, due-ins, and projected present-for-duty strength data. If subsistence items are required at a site not supported directly from the TISA, the requisition will specify the Department of Defense activity address code (DODAAC) "ship to" address.

(2) Requisition by NSN from DPSC. All items should be requisitioned on a cyclic basis as established by DPSC. Approximately 120 days' lead time is required for requisitioning unitized rations.

(3) Order bread, UHT milk, and authorized enhancement items based on factors in paragraph 1–6*e*(7).

(4) Order ingredients for field bakery production, when bakery plants are scheduled for operation. When requested by the Class I, commercial bread procurement will be reduced accordingly.

(5) Order Medical B Rations and/or Medical B Ration-unique items (see chap 5) when supporting medical units.

b. The 10-day cycle shown in figure 4–1 will be used with the 10 T Ration menu issue cycle to standardize ordering requirements.

Issue Schedule					
Day	Menu Number	Day	Menu Number	Day	Menu Number
1	T Menu 1	11	T Menu 1	21	T Menu 1
2	T Menu 2	12	T Menu 2	22	T Menu 2
3	T Menu 3	13	T Menu 3	23	T Menu 3
4	T Menu 4	14	T Menu 4	24	T Menu 4
5	T Menu 5	15	T Menu 5	25	T Menu 5
6	T Menu 6	16	T Menu 6	26	T Menu 6
7	T Menu 7	17	T Menu 7	27	T Menu 7
8	T Menu 8	18	T Menu 8	28	T Menu 8
9	T Menu 9	19	T Menu 9	29	T Menu 9
10	T Menu 10	20	T Menu 10	30	T Menu 10
				31	***

***T Ration menu for day 31 for any calendar month will be locally determined by the local Menu Board or exercise Menu Board.

Figure 4–1. T Ration issue schedule

4–3. Receiving

a. The TISO will—

(1) Use AR 30–18 procedures for receiving and storing subsistence.

(2) Receive notification of shipment from the DPSC.

(3) Prepare and submit SF 364 for any shipment discrepancies.

(4) Receive signed and dated copies of all shipping/receiving documents, when not in direct support of field training, by the receiving organization. Upon receipt, the TISO will prepare an SF 364 for any discrepancies.

(5) Maintain a DA Form 3293–R for A Rations, MREs, and each unitized B and T ration module.

b. Assign a management control number (MCN), per AR 30–18, paragraph 6–9, for any subsistence if DPSC has not assigned an NSN.

4–4. Issue procedures

a. The supporting TISA will—

(1) Publish a schedule of subsistence issues containing, as a minimum, request dates, issue dates, menu number, and turn-in dates. (See sample, fig 4–2.)

Class I issue schedule

Consumption date	Submit date	Issue date	Report date
18 APR	15 APR	17 APR	
19 APR	16 APR	18 APR	
20 APR	17 APR	19 APR	
21 APR	18 APR	20 APR	18, 19, 20 APR
22 APR	19 APR	21 APR	
23 APR			21, 22 APR

Turn-in dates will be 20 and 22 APR

Menu schedule

Consumption date	B	L	D
18 APR	A	MRE	T (8)
19 APR	T (9)	MRE	T (9)
20 APR	T (10)	MRE	T (10)
21 APR	T (1)	MRE	T (1)
22 APR	A	MRE	T (2)

Figure 4–2. Examples of a Class I issue schedule (for all levels below Division) and a menu schedule

(2) Use the DA Form 3294–R submitted by the supply point/ration breakdown point to issue quantities of rations required. See figure 4–3. The TISO will convert bread from pounds, as requested on DA Form 3294–R, to loaves prior to issue.

(3) Issue unitized rations in exact quantities requested by each supply point.

(4) Issue A, B, and T rations in established menu sequence.

(5) Furnish copies of the requesting DA Form 3294–R to the receiving supply activity.

(6) Ensure an authorized person from the receiving supply activity signs for subsistence on the DA Form 3294–R.

b. The TISO will price and extend the TISA copy of the DA Form 3294–R. Costing by any other issue activity is not required.

c. Preparation instructions for DA Form 3294–R and completion of TISA procedures are at figures 4–3 and 4–4.

4–5. Turn-in procedures

The TISA will—

a. Accept turn-ins listed on the DA Form 3294–R, prepared by the supply point or field kitchen, when in direct support. The T and/or B ration modules and MRE boxes will be listed by NSN. Loose semiperishable A or B ration components will be listed by NSN, if available, or, as a minimum, by item nomenclature, container size, and quantity. (See fig 4–4.)

b. Credit MPA for dollar value of turn-in after veterinarian personnel have inspected the subsistence and determined that it is suitable for storage and reissue.

c. Price and extend the DA Form 3294–R, using current month's standard prices.

4–6. Inventories

The TISO will schedule inventories of unitized rations to ensure accountability, if needed.

4–7. Accounting

The TISO will—

a. Maintain DA Form 4538–R for the field training. Preparation instructions and a completed sample of DA Form 4538–R are at figure 4–5. DA Form 4538–R will be locally reproduced on 8½- by 11-inch paper. A copy for reproduction is located at the back of this regulation.

b. Post to the DA Form 4538–R the dollar value of issues by ration type indicated on the DA Form 3294–R.

c. Post dollar value of turn-ins by ration type on DA Form 4538–R. Circle dollar value and subtract that amount from column totals.

d. Post the grand totals from the abstracts to the VRGC at the end of the field training.

4–8. Return of residuals

For return of residuals from other than the LTA, the TISO will—

a. Accept shipment of residuals. However, before stock is moved into storage, it must be inspected by VSP personnel.

b. Identify reissuable rations with placard containing date of receipt and words "Use First."

c. Credit MPA with dollar value of residuals, and post the total to the VRGC as a receipt. Do not include them on Part 2 of DA Form 2969–R.

d. Charge MPA when items are reissued.

4–9. Reports

a. The DA Form 2969–R, Part 2 is designed to—

(1) Report the number of meals issued, by ration type, taken from DA Form 3294–R.

(2) Report cost data, by ration type, taken from DA Form 4538–R.

(3) Report consolidated personnel data (present-for-duty strength), taken from DA Form 5913–R provided by the Class I officer or units at the end of the field training period.

b. The TISO will prepare DA Form 2969–R, Part 2, for field training operations and submit to U.S. Army Quartermaster Center and School per sample and guidance contained in AR 30–5. One consolidated report is submitted for all field training operations, to include AT if performed in conjunction with a field training operation. A separate consolidated DA Form 2969–R is submitted for all other field training.

Figures 4–3 and 4–4. Instructions for completing DA Form 3294–R on TISA issue and receipt procedures

a. *Purpose.* DA Form 3294–R is used to request ration requirements, as a receipt for issues, to transfer rations to training site units or home stations, and to turn in unopened T and B ration modules/boxes of MREs and loose semiperishable A and B ration components.

b. *TISA issue to Designated Class I.* Using the DA Form 3294–R request from the designated Class I supply point (fig 3–2), the TISA will complete the following blocks or columns. Leave blank lines or columns with no instructions. A completed sample form is at figure 4–3.

Completion instructions by number:

1. Issue. Place an X in the issue block and enter the date of issue.

2. Supply action. Enter the quantity of each item actually being issued.

3. Issued by. The person making the issue will sign here. Two blocks are provided for signatures of issuing person when issuing from more than one warehouse.

4. Received by. The person receiving the supplies will sign in this block. If issue is to a truck driver or to a crew chief, the truck bumper number or aircraft tail number will also be entered. Two blocks are provided for signatures of receiver when rations are received from more than one warehouse.

c. *Supply point to supply activity/TISA turn-in.* The supply point will prepare DA Form 3294–R for all turn-ins received from the field kitchens and Class I stocks on hand. The form will be completed per the instructions below. Leave blank any lines or columns that contain no instructions. A completed sample is at figure 4–4.

Completion instructions by number:

1. To. Enter designation of the supply activity to whom turn-in is submitted.

2. From. Enter the designation of the supply point making the turn-in.

3. Turn-in. Place an X in the turn-in block and enter the date the turn-in was submitted.

4. Items. Use a preprinted DA Form 3294–R for all items listed. For all items not listed on the preprinted DA Form 3294–R, a blank form must be prepared (for example, loose A or B components). Enter the nomenclature, NSN, and can size (if available) for each item listed on the blank form.

5. U/I. Enter box, pound, and so on, as appropriate.

6. Total. Enter for each line the total quantity of each item to be turned in.

7. Supply action. (The receiving activity will enter the quantity received in this column.)

8. Issued by. The individual making the turn-in will sign this block.

9. Received by. (The individual receiving the turn-in will sign this block.)

d. *TISA receipt procedures (turn-in from supply).* The TISO will—

(1) Receive the turn-ins.

(2) Have them inspected by VSP personnel.

(3) Complete the DA Form 3294–R as indicated below. Completed sample is at figure 4–4.

Supply action. The individual receiving the turn-ins will enter the quantity received.

Unit price. Enter the current month standard price.

Dollar value. Enter the total dollar value for each line item turned in. This figure is derived by multiplying the entries in Supply Action column times the entry in the Unit Price column.

Received by. The individual at the TISA receiving the turn-in will sign this block.

Total dollar. Enter the total of the Dollar Value column.

Control number. Enter the assigned control number in this block. This number will be the same as entered on the Abstract.

RATION REQUEST/ISSUE/TURN-IN SLIP
For the use of this form, see AR 30-21; the proponent agency is ODCSLOG

To: TISA, CAMP CASEY
From: DMMC, 52nd Inf Div
Consumption date(s): 18 April
Number of meal(s) requested

Date: 14 April XX (Request) / 18 April XX (Issue)
Turn-in:
Issue date:

Items	U/I	B	L	D	B	L	D	B	L	D	Total	Supply action	Unit price	Dollar value
8970-01-220 T Ration B														
8970-01-220 T Ration L/D #8	MO			198							198	198		
8970-01-220 T Ration B														
8970-01-220 T Ration L/D														
A Rations														
8910- UHT Milk, White 1/2 pt	CO										5891	5940		
8910- UHT Milk, Choc 1/2 pt	CO										13477	13500		
8920- Bread, White	lb										1418	946 LF		
8920- Bread, Wh. Wheat	lb										655	655 LF		
8915-00-126-8812 Apples	lb										1170	1200		
8915-00-126-8804 Oranges	lb										1650	1680		
8920- Cereal														
8970-00-149-1094 MRE	bx										563	563		

Requested by: Cpt, Harry Johnson
Issued by: C.G. Humphrey
Received by:
Issued by:
Received by:
Total dollar
Control no.

Page no. | No. of pages | Remarks:

DA FORM 3294-R, JUN 90 — REPLACES EDITION OF MAY 84, WHICH IS OBSOLETE

Figure 4–3. Sample of completed DA Form 3294–R, TISA issue to DMMC

RATION REQUEST/ISSUE/TURN-IN SLIP
For the use of this form, see AR 30-21; the proponent agency is ODCSLOG

① To: TISA, CAMP CASEY
② From: CDR, 1st FSB
Consumption date(s):
Number of meal(s) requested

Date: 22 April XX (Turn-in ③)
Request:
Issue:
Issue date:

④ Items	⑤ U/I	B	L	D	B	L	D	B	L	D	⑥ Total	⑦ Supply action	Unit price	Dollar value
8970-01-220-8504 T Ration B #7	MO										27	27	90.48	2442.96
8970-01-220-9431 T Ration L/D #7	MO										30	30	92.70	2781.00
8970-01-220-8501 T Ration B #9	MO										15	15	97.92	1468.80
8970-01-220-9432 T Ration L/D #8	MO										16	16	72.06	1152.96
A Rations											30	30	109.22	3276.60
8970-01-220-1994 T Ration L/D #1	MO										486	486	.20	97.20
8910- UHT Milk, White 1/2 pt	CO										216	216	.26	56.16
8910- UHT Milk, Choc 1/2 pt	CO													
8920- Bread, White														
8920- Bread, Wh. Wheat														
8915-00-126-8812 Apples	lb										240	240	.26	62.40
8915-00-126-8804 Oranges	lb										105	105	—	—
8920- Cereal														
8970-00-149-1094 MRE	Bx										240	240	43.03	10,327.20

Requested by:
⑧ Issued by: SFC, M. Pratt
Received by:
⑨ Received by: C.G. Humphrey
Issued by:
Received by:
Total dollar: 21,665.28
Control no.: 321

Page no. | No. of pages | Remarks: Oranges not accepted by VSP personnel.

DA FORM 3294-R, JUN 90 — REPLACES EDITION OF MAY 84, WHICH IS OBSOLETE

Figure 4–4. Sample of completed DA Form 3294–R, TISA receipt documentation, turn-in from supply

ABSTRACT OF ISSUES/SALES

For use of this form, see AR 30-21; the proponent agency is ODCSLOG.

Activity: Ft. Right ① Sunday Brunch | DODAAC/APC/FC: ② MPA | Accounting period: Apr XX ③

④ Date	⑤ Ctr no.	A ⑥ Rations	T ⑦ Rations	⑧ Enhancements	MRE ⑨	B ⑩ Rations	Box lunch ⑪	Warm/cool beverage ⑫	Other ⑬	Total ⑮
18 Apr	119	2342 13	10639 20	1220 87	18588 96					32791 16
20 Apr	142		22673 07	1449 00	16652 61					40774 68
										1228414
Total ⑭		19249 82	837278 13	15022 03	430300 00					130184 98

Number of pages ⑯ / Page number ⑰ / Page total 1,301,849.98 ⑱ / Grand total 1,301,849.98 ⑲ / Voucher number Apr 82 ⑳

DA FORM 4538-R, JUN 90 — REPLACES EDITION OF MAY 84, WHICH IS OBSOLETE

Instructions for completing DA Form 4538–R

The TISA will complete Form 4538–R per the instructions below, as shown in the completed sample (fig 4–5).

Completion instructions by number:

1. Activity. Enter the name of the unit/customer or exercise being supported.

2. DODAAC/APC/FC. Enter the Department of Defense activity address code (DODAAC) and/or Account Processing Code (APC) or Fund Code (FC) of the unit customer being supported.

3. Accounting period. Enter the current month and year.

4. Date. Enter the date the rations were issued.

5. CTR no. Enter the control number that was assigned to the issue document (if any) or leave blank.

6. *A Rations. Enter the dollar value from DA Forms 3294–R of A Rations issued.

7. *T Rations. Enter the dollar value from DA Forms 3294–R of unitized T Ration modules issued. Bread and milk products are part of the costs of the T Ration menu, and their dollar value is entered in this column.

8. *Enhancements. Enter the dollar value from DA Forms 3294–R of enhancements issued with the unitized rations.

9. *MRE. Enter the dollar value from DA Forms 3294–R of MREs issued.

10. *B Rations. Enter the dollar value from DA Forms 3294–R of B Rations issued.

11. Box lunch. Enter the dollar value from DA Forms 3294–R of box lunches issued.

12. Warm/cool beverage. Enter the dollar value of warming/cooling beverages issued.

13. Other. Leave blank unless additional column is needed.

14. Total (across). Add the totals in each column and enter the results on the total line.

15. Total (down). Enter the cumulative dollar total for each type of ration issued.

16. Number of pages. Enter the total number of pages used.

17. Page number. Enter the number of each page.

18. Page total. Add the column totals and enter the result in this block.

19. Grand total. If more than one page, add page totals. Post the results in this block and to the VRGC for the unit/customer/exercise.

20. Voucher number. Enter the VRGC number assigned.

*Post turn-ins from DA Forms 3294–R to proper columns. Circle the entry and subtract from the appropriate column totals.

Figure 4–5. Sample of completed DA Form 4538–R

Chapter 5
Army Medical Field Feeding

5–1. General
All hospital personnel participating in field duty will initiate reimbursement for available meals in accordance with procedures in AR 37–106 and AR 600–38. The medical feeding policy for field training will follow the guidance in paragraph 5–3. Table of Distribution and Allowances medical feeding operations are outlined in AR 40–2.

5–2. Medical feeding standards
The Medical Army Feeding Policy for hospitalized patients is three hot meals daily. The meals will consist of Medical B Rations. A Ration meals or components will be used when the tactical and logistical situation permits. MREs and T Rations are not authorized for feeding hospitalized patients except in emergencies when other rations are not available.

5–3. Medical field training policy
a. The medical field feeding operation has a dual mission during field training operations: feeding inpatients (simulated or actual) and feeding staff.

b. The policies stated below will be followed during field training or field training operations.

(1) When medical unit(s) are engaged in field training, they will request Medical B Rations for actual inpatient feeding. Normally, Medical B Ration meals are not requested to support field operations less than 10 days long. Normal requisitioning time for Medical B Rations is 60 to 90 days.

(2) When medical unit(s) are engaged in field training without the requirement for actual inpatient feeding, they will request Medical B Ration-unique items for simulated patient play to maintain Military Occupational Specialty (94F) proficiency. Any additional food items required to complete a simulated patient menu will be requested directly from the supporting TISA, per chapter 3. Normal requisitioning time for Medical B Ration-unique items is 30 to 45 days.

(3) Hospital personnel will use the menu and ration cycle established for the field training or field training operation. When tactical and logistical resources permit, hospital personnel will use the patient standard of three hot meals per day.

5–4. Inpatient census
Inpatient census is obtained from the Recapitulation Table of the Admissions and Disposition Report, which is prepared daily by the Patient Administration Section of the medical unit. Inpatient figures reflect the number of hospital beds occupied as of 2400 hours the previous day.

5–5. Inpatient accounting
Actual inpatient strength will be recorded in the Remarks section of the DA Form 5913–R for information purposes. Patient strength will not be included in the present-for-duty section of DA Form 5913–R. Preparation instructions for DA Form 5913–R are at figure 1–1.

5–6. Standard B medical ration (SB 10–495–1)
The Medical B Ration consists primarily of food items identified in the standard SB 10–495 plus Medical B Ration-unique food items in SB 10–495–1. The additional Medical B Ration-unique items are required to meet patient nutritional and consistency (soft and liquid diets) requirements.

Appendix A
References

Section I
Related Publications

A related publication is merely a source of additional information. The user does not have to read it to understand this regulation.

AR 25–400–2
The Modern Army Recordkeeping System (MARKS)

AR 30–1
The Army Food Service Program

AR 30–5
Food Cost and Feeding Strength Summary

AR 30–16
Food Service Data Feedback Program

AR 30–18
Army Troop Issue Subsistence Activity Operating Procedures

AR 37–106
Finance and Accounting for Installations: Travel and Transportation Allowances

AR 40–2
Army Medical Treatment Facilities: General Administration

AR 220–45
Duty Rosters

AR 600–38
Meal Card Management System

AR 735–5
Policies and Procedures for Property Accountability

DA Pam 25–400–2
Modern Army Recordkeeping System (MARKS) for TOE and Certain Other Units of the Army

DA Pam 710–2–1
Using Unit Supply System (Manual Procedures)

SB 10–260–1
Recapitulation of Master Menu Issues

SB 10–263
14-Day US Army Reserve Component and Field Training Menu

SB 10–495
Standard "B" Ration for the Armed Forces

SB 10–495–1
Standard B Hospital Rations for the Armed Forces

SB 10–540
Box Lunches, Flight Feeding, and Motor Convoy Menus

Section II
Prescribed Forms

DA Form 3294–R
Ration Request/Issue/Turn-in Slip. (Prescribed in paras 1–4, 2–2, 2–3, 2–4, 2–6, 2–7, 3–1, 3–3, 3–4, 3–5, 3–6, 3–7, 4–1, 4–4, 4–5, 4–7, and 4–9.)

DA Form 4538–R
Abstract of Issues/Sales. (Prescribed in paras 1–4, 4–7, and 4–9.)

DA Form 5913–R
Strength and Feeder Report. (Prescribed in paras 1–4, 2–2, 2–5, 2–6, 3–8, 4–9, 5–5, and B–2.)

DA Form 5914–R
Ration Control Sheet. (Prescribed in paras 1–6, 1–8, 2–4, 2–6, and 2–7.)

Section III
Referenced Forms

DA Form 2969–R
Food Cost and Feeding Strength Summary

DA Form 2969–2–R
Food Cost and Feeding Strength Summary U.S. Army Reserves

DA Form 3034
Production Schedule

DA Form 3293–R
Subsistence Consumption Card

DA Form 5309–R
Operational Ration/Box Lunch Control Sheet

DD Form 1348–1
DOD Single Line Item Release/Receipt Document

DD Form 1544
Cash Meal Payment Book

DD Form 1608
Unsatisfactory Material Report (Subsistence)

SF 361
Transportation Discrepancy Report

SF 364
Report of Discrepancy (ROD)

Appendix B
Organization and Operations Plan for Subsistence Requirements Outline

B–1. General

In order to ensure Class I availability and the ration mix in quantities required to meet the commander's mission, adequate guidance must be included in all field training plans. The field training planning group or command personnel, with input from the logistics planners (to include the TISO, Food Advisory personnel, and Class I officer), will complete the requirements identified in paragraphs B–2 and B–3. These data must also be coordinated in time to meet established order/ship time (OST) for Class I items desired. These data should also be provided to all personnel (unit, food service, and supply) participating in the field training.

B–2. Command determinations

As a minimum, the following areas must be addressed in planning documents (letters of instruction, operations orders) when field training is conducted using these procedures.

a. Determine a supporting TISA when training is conducted at a supporting installation. The TISA will provide planning and ration support and will report required data to HQDA. When training is conducted away from a supporting installation, contact the responsible MACOM, which will designate the supporting TISA and Class I officer.

b. Designate a Class I officer. The Class I officer will be at the highest Class I supply activity participating in the field training operation. Normally, this will be the Class I officer in the DMMC/SMO or COSCOM MMC. When these organizations are not participants, the designated Class I officer may be at the MSB or FSC level.

c. Determine the subsistence supply distribution channels. Prescribe the supply elements that will be involved in reports, requests, and actual supply flow (for example, FSC/MSB Class I point, DMMC/SMO, GS unit, COSCOM MMC, TISA).

d. Determine the Menu/Ration Mix. This is a list, day by day and meal by meal, of the rations to be used (first 3 days MRE, next 5 days one MRE and two T Rations, and last 3 days two MRE and one T Ration). See figure 4–2. Equitable amounts (serving both the T Ration breakfast and lunch/dinner meals rather than only the lunch/dinner meals) of each T Ration menu will be used during field training.

e. Determine the Ration Requisition/Issue Cycle. This is the number of days between submission of the food service sergeant's ration request and consumption of the ration. The command will publish the schedule of issues, which lists the required dates by day for requests, issues, and turn-ins. See figure 4–2.

f. Establish the start and stop dates of the field training. This will include projected troop density during buildup and drawdown.

g. Establish procedures for collecting cash for meals consumed by nonparticipants in the field training (umpires and visitors). As a minimum, procedures must address the following: initial issue and replacement procedures for DD Form 1544 (Cash Meal Payment Book); assignment of personnel to collect cash; surcharge collection criteria; location of cash collection points; security of sheets and funds while in the field; and turn-in of sheets and cash collected at the end of the field training. Dependent on the anticipated volume of cash collection and/or mission requirements, cash collection points may be established at the field operations control headquarters, a designated field kitchen, or every field feeding location. Additional guidance for handling cash is in AR 30–1, chapter 11. Also, ensure that all participants have advance notice of required finance actions as prescribed in AR 37–106 and AR 600–38 to effect reimbursement for all meals during field duty.

h. Establish procedures to ensure that the designated Class I officer is provided personnel data (DA Form 5913–R). These data are submitted by the FSS every 3 days to the appropriate supply activity. This report must include a breakdown of totals of participants by Service components. These data are required to be provided through channels to the supporting TISO. Personnel data are used to compute the cost to feed one soldier. The computed cost is then used to effect reimbursement, at HQDA level, from other Service components for meals provided their participants.

i. Determine whether there are local host nation support facilities requirements; if so, do they meet U.S. sanitation guidelines?

j. Determine whether additional warming/cooling beverages are required.

k. Determine the method, and establish the required funding, when residual rations are required to be shipped at the end of the field training operation.

l. Anticipate applicable contingency plans for use upon deployment.

B–3. Operational considerations

Additional considerations or determination to be addressed by the planners are as follows:

a. When A or B rations are part of the menu cycle, determine the method of troop dining—either the mess kit with wash line, or single service option.

b. When ice is desired or required, designate the authorized issue factor per person per day.

c. When expendable supplies are required/authorized by the command, they must be purchased using OMA, OMAR, or Operations and Maintenance, Army National Guard funds. MPA funds can be used only to purchase subsistence items. Ice will not be included as a subsistence item.

d. Arrange to transport trash to established trash collection points. Contract support or procedures for unit disposal at local trash point should be selected.

e. Determine whether any local procurement, other than TISA-provided, of subsistence will be required. Requirements must be coordinated with supporting contracting and veterinary personnel.

f. Determine the function and method of support when the field training operation will include a field bakery operation.

g. Determine whether veterinary personnel are adequate for subsistence support requirements.

h. Determine whether supply and service locations (Class I, water, gas, landfill) have been identified and provided to the user.

i. Determine whether a method has been developed to retrograde leftover rations.

Glossary

Section I
Abbreviations

AFFS
Army Field Feeding System

APC
Account Processing Code

ARNG
Army National Guard

AT
annual training

BX
box

CO
container

CONUS
continental United States

CONUSA
the numbered armies in the continental United States

COSCOM
Corps Support Command

CS
case

DMMC
Division Materiel Management Center

DPSC
Defense Personnel Support Center

DODAAC
Department of Defense activity address code

DSU
Direct Support Unit

EA
each

FC
Fund Code

FSB
forward support battalion

FSC
forward support company

FSS
food service sergeant

GBL
Government bill of lading

GS
General Support

HQDA
Headquarters, Department of the Army

IDT
inactive duty training

LTA
local training area

MACOM
major Army command

MCN
management control number

ME
meal

MMC
Materiel Management Center

MO
module

MPA
Military Personnel, Army

MRE
meal, ready-to-eat

MSB
main support battalion

MTOE
modification table of organization and equipment

NCOIC
noncommissioned officer in charge

NSN
national stock number

OCONUS
outside the continental United States

OMA
Operations and Maintenance, Army

OMAR
Operations and Maintenance, Army Reserve

OST
order/ship time

PBO
property book officer

RC
Reserve Component

RCW
ration, cold weather

RS
report of survey

SMO
Supply Management Office

SOP
standing operating procedure

SV
serving

TISA
Troop Issue Subsistence Activity

TISO
Troop Issue Subsistence Officer

TOE
table of organization and equipment

UBL
Unit Basic Load

UHT
ultra high temperature

UI
unit of issue

USAR
U.S. Army Reserve

USPFO
U.S. Property and Fiscal Officer

VRGC
voucher register general control

VSP
veterinary service personnel

Section II
Terms

A Ration
Perishable (fresh or frozen) and semiperishable (canned) items necessary to prepare the types of menus prescribed in SB 10–260.

B Ration module
One or more boxes, shipped as a unit, containing all food components necessary to prepare a meal. B Ration modules are packaged, with HQDA approval, based on the menu and number of servings per module specified by the requisitioner.

Issue factor
The amount of food required for 100 persons as specified in the recipes (TM–412) and menus (SB 10–260 or SB 10–263). This factor is used to calculate the exact quantity required to be issued to each dining facility based on the number of meals requested.

Meal, Ready-to-Eat
A packaged meal designed for issue in individual units or in multiples of three for a complete ration. The components are packaged in flexible envelopes. This meal contains approximately 1,200 calories.

Medical B Ration
Primarily foods identified in SB 10–495 plus medical B Ration-unique food items in SB 10–495–1. The additional medical B Ration-

unique food items are needed to meet patient nutritional and consistency requirements. For the purposes of this regulation, when the term "nonunitized B Ration" is used it will include all standard and medical B Ration items.

MRE module
A box containing 12 individual MRE meals.

Operational ration
A specially designed ration normally composed of nonperishable items for use under actual or simulated combat conditions. This ration is used in peacetime for travel, training, emergencies, or contingencies.

Policy and Procedures for Army Field Feeding System
The administrative procedures to account for all types of rations served in the field. They are applicable during field training for the Active Army and for Reserve Components units during annual training only.

Present-for-duty strength
The number of personnel (assigned or under operational control per day participating in the field training operation. This figure will include officers, enlisted soldiers, and civilians (if appropriate) who have completed the requirements of AR 37–106 and AR 600–38 when in field duty status. For the purpose of this regulation, this figure will include personnel hospitalized in a field hospital (inpatient or simulated) in medical units.

Ration, cold weather
A lightweight, compact, high-caloric, packaged (same as MRE) ration. The components are dehydrated and compressed and contain low-moisture items designed for use in extreme-cold environments. The ration contains approximately 4,500 calories and is designed to feed one person for 1 day.

Ration enhancements
Authorized subsistence items other than milk and bread that are not contained in the module. These items are not required to make the T Ration nutritionally adequate. Examples are authorized condiments (ketchup, salad dressing, mustard), salad, fresh fruits, and dry cereal.

T Ration
Fully cooked entrees, starches, vegetables, and desserts that have been heat-processed in rectangular half-sized steel pans.

T Ration module
Two boxes banded together, containing all the meal components (except bread and milk), condiments, and disposables to feed 36 persons for one meal. There are 10 breakfast and 10 lunch/dinner menus, each with an assigned NSN.

Unitized ration
Meals, including MREs and B and T rations, in which all components of the meal are packaged and shipped from depot as a single unit.

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RESERVED

RATION REQUEST/ISSUE/TURN-IN SLIP

For the use of this form, see AR 30-21; the proponent agency is ODCSLOG

Date:

To:

From:

Consumption date(s)

Number of meal(s) requested

Request														
Issue														
Turn-in														
Issue date														
Items	U I	B	L	D	B	L	D	B	L	D	Total	Supply action	Unit price	Dollar value

ABSTRACT OF ISSUES/SALES

For the use of this form, see AR 30-21; the proponent agency is ODCSLOG.

Activity	DODAAC/APC/FC	Accounting period

Date	Ctr no.	A Rations	T Rations	Enhancements	MRE	B Rations	Box lunch	Warm/cool beverage	Other	Total
Total										

Number of pages	Page number	Page total	Grand total	Voucher number

DA FORM 4538-R, JUN 90

REPLACES EDITION OF MAY 84, WHICH IS OBSOLETE

STRENGTH AND FEEDER REPORT For use of this form, see AR 30-21; the proponent agency is ODCSLOG	Unit/Organization:	To:	Date:

Report dates				Total
Service component	Personnel present for duty			
U.S. Army (active)				
U.S. Air Force (active)				
U.S. Navy (active)				
U.S. Marines (active)				
ARNG				
USAR				
Meals sold for cash				

Remarks:

Signature/grade: Date:

DA FORM 5913-R, JUN 90

RATION CONTROL SHEET

For the use of this form, see AR 30-21; the proponent agency is ODCSLOG

Period:

Unit:

Type of ration: ( )T ( )B ( )A ( )Other

a Date	b Modules drawn	c Meals drawn / Meals returned	d Meals issued	e Cum bal meals on hand	f No. of persons supported	g Unit, individual activity issued to	h Signature of individual receiving meal	i Issued by

Remarks:

*U.S. G.P.O. 1990-261-884:20045