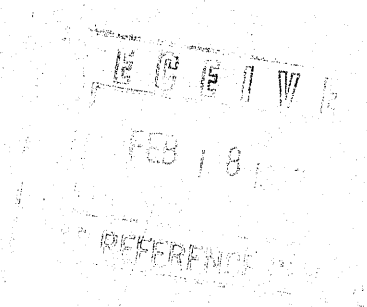
AR 381-19
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Army Regulation 381–19

Military Intelligence

Intelligence Dissemination and Production Support



Headquarters
Department of the Army
Washington, DC
16 February 1988

SUMMARY of CHANGE

AR 381-19

Intelligence Dissemination and
Production Support

This revision--

- Establishes the responsibilities of the U.S. Army Intelligence Agency as the Department of the Army manager for the dissemination and production of intelligence and intelligence information (para 1-4).

- Establishes the senior intelligence officer as the individual reponsible for recommending the approval of all valid intelligence dissemination and production requirements (chaps 2 and 3).

- Is a single source document which provides guidance on requesting the dissemination and production of intelligence (chaps 2 and 3).

Headquarters
Department of the Army
Washington, DC
16 February 1988

*Army Regulation 381–19

Effective 29 February 1988

Military Intelligence

Intelligence Dissemination and Production Support

This update printing publishes a revision that is effective 29 February 1988. Because the structure of the entire revised text has been reorganized, no attempt has been made to highlight changes from the earlier regulation dated 15 July 1981.

By Order of the Secretary of the Army:

CARL E. VUONO
General, United States Army
Chief of Staff

Official:

R. L. DILWORTH
Brigadier General, United States Army
The Adjutant General

Summary. This regulation covers the procedures for requesting intelligence support within the U.S. Army.

Applicability. This regulation applies to the Active Army, the Army National Guard (ARNG), and the U.S. Army Reserve (USAR). With the exception of the dissemination of signals intelligence, it does not apply to Army elements subordinate to unified commands.

Impact on New Manning System. This regulation does not contain information that affects the New Manning System.

Internal control systems. This regulation is subject to the requirements of AR 11–2. It contains internal control provisions but does not contain checklists for conducting internal control reviews. These checklists are being developed and will be published at a later date.

Supplementation. Supplementation of this regulation and establishment of command or local forms are prohibited without prior approval from HQDA (DAMI–FI), WASH DC 20310–1001.

Interim changes. Interim changes to this regulation are not official unless they are authenticated by The Adjutant General. Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

Suggested improvements. The proponent agency of this regulation is the Office of the Deputy Chief of Staff for Intelligence. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to Commander, U.S. Army Intelligence Agency, ATTN: AIA–PD, WASH DC 20310–1015.

Distribution. Distribution of this publication is made in accordance with DA Form 12–9A–R requirements for 381-series publications. The number of copies distributed to a given subscriber is the number of copies requested in Block(s) (and) of the subscriber's DA Form 12–9A–R. AR 381–19 distribution is B for the Active Army, ARNG, and USAR. Existing account quantities will be adjusted and new account quantities will be established upon receipt of a signed DA Form 12–9U–R (Subscription for Army UPDATE Publications Requirements) from the publications account holder.

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Glossary

*This regulation supersedes AR 381–19, 15 July 1981.

RESERVED

Chapter 1
Introduction

1–1. Purpose
This regulation prescribes Army policy and procedures and assigns responsibilities for requesting the production and dissemination of intelligence. It establishes those processes by which Army activities obtain available published intelligence and request intelligence production to correct deficiencies in the existing published intelligence data base.

1–2. References
Required and related publications and prescribed and referenced forms are listed at appendix A.

1–3. Explanation of abbreviations and terms
Abbreviations and special terms used in this regulation are explained in the glossary.

1–4. Responsibilities
a. Deputy Chief of Staff for Intelligence (DCSINT). The DCSINT has Army General Staff responsibility for the production and dissemination of intelligence. This responsibility is exercised through a field operating agency, the U.S. Army Intelligence Agency.

b. Commander, U.S. Army Intelligence Agency (USAIA). The Commander, USAIA will—

(1) Manage for the Department of the Army (DA) the production and dissemination of intelligence and intelligence information in support of Army missions.

(2) Produce all-source intelligence in support of Army missions.

(3) Coordinate requirements for the production and dissemination of intelligence information produced by the other Department of Defense (DOD) and non-DOD agencies. This includes arranging for the issue of Defense Intelligence Agency (DIA) administrative publications to major Army commands (MACOMs) and MACOM affiliated organizations worldwide.

(4) Represent and report as appropriate to the DA on intelligence production and dissemination matters throughout the intelligence community.

c. Heads of the Army Staff. These officials will provide intelligence production and dissemination requirements to the Deputy Chief of Staff for Intelligence (DAMI–FI) in accordance with procedures provided in this regulation.

d. Commanding generals of major Army commands and commanders of Army field operating agencies (FOAs). These commanders will—

(1) Establish a program which will identify and prioritize intelligence requirements peculiar to the command or agency. This includes ensuring that all identifying control numbers for intelligence requirements submitted by subordinate elements are retained.

(2) Interpret, evaluate and adapt intelligence within their capabilities to satisfy command or agency requirements. The formatting and adaptation of intelligence products is a supported command's responsibility.

(3) Establish a program to support intelligence requirements internal to the command or agency. This includes providing training as required to subordinate elements in all aspects of intelligence dissemination and production support procedures.

(4) Submit according to this regulation requests for substantive intelligence support that cannot be satisfied within the command or agency.

(5) Biennially screen all submitted intelligence requirements for dissemination and production to determine the need to update, extend, or cancel each request. Forward a consolidated intelligence requirements listing to Cdr., USAIA, WASH DC 20310–1015 no later than 1 September. The format guidance for the listing is shown in figure 1–1.

e. Commanders of Reserve Components. USAR and ARNG command requirements will be included in the program established by the U.S. Army Forces Command (FORSCOM).

1–5. Policies
a. Intelligence will be disseminated and produced in support of mission requirements and in accordance with security restrictions specified in AR 380–5 and AR 381–1. Intelligence produced in support of the force, combat and materiel development threat assessment process will be in accordance with AR 381–11.

b. Commanders will obtain required intelligence from organic and supporting assets to the maximum extent possible before requesting intelligence dissemination and production support.

c. The senior intelligence officer (SIO) is responsible for reviewing all intelligence dissemination and production requirements submitted by the respective organizations and subordinate echelons.

d. Requests for intelligence products will be accomplished expeditiously at all levels; MACOMs/FOAs should complete action on such requests within 5 working days. Requests for intelligence products will be submitted through command channels and will not be sent directly to non-Army intelligence producers; for example, DIA, the Central Intelligence Agency (CIA), and the National Security Agency (NSA).

e. Final approval of Army intelligence dissemination and production requirements submitted by Army elements rests with the Commander, USAIA.

f. Unevaluated information normally will be provided to producers of intelligence; for example, the U.S. Army Foreign Science and Technology Center (FSTC). Exceptions may be made on operational needs.

Chapter 2
Intelligence Dissemination

2–1. General
DOD and non-DOD intelligence agencies publish a large volume of intelligence products and intelligence information reports on a wide range of topics of importance to the Army. A majority of the Army's intelligence requirements can be met in full or in part by existing or scheduled publications if they are disseminated in a timely manner to those agencies and commands with valid requirements for the intelligence. The DOD Intelligence Dissemination Program links the requirements of the consumer with the efforts of the intelligence collection and production agencies within the framework of applicable security constraints. This chapter outlines the DOD and the Army Intelligence Dissemination Programs and prescribes policies, responsibilities, procedures, and standards for implementation.

2–2. Intelligence Dissemination Program
a. The Intelligence Dissemination Program allows for an Army agency or command to register requirements for intelligence which will result in the automatic dissemination of the initial issue of products within applicable security constraints. The program also allows for the one-time issue (secondary distribution) from stocks of previously issued publications. Army agencies and commands registering requirements for intelligence will be assigned a DIA intelligence dissemination customer account number to which all pertinent hard copy intelligence products, except signals intelligence (SIGINT) will be forwarded. Information on SIGINT product dissemination is provided in paragraph 2–10. Electrically disseminated intelligence products are transmitted by appropriate message addresses to valid customers. Information on electrically disseminated intelligence is provided in paragraph 2–9.

b. Proper registration of an organization's intelligence requirements is the key to that organization obtaining the needed intelligence promptly. Identifying all pertinent scheduled recurring publications is the first step. Paragraph 2–5 of this regulation cites appropriate reference documents which identify recurring publications. Clearly and thoroughly specifying requirements for intelligence in terms of subject and geographic area is the second essential step. The latter provides the basis for determining automatic distribution of one-time products. Together these constitute statements of intelligence interest (SII) and assure the automatic receipt of required products. The SII can and should be modified at anytime to accurately reflect changing mission requirements or to accommodate special situations.

c. Security in general and the protection of sensitive sources and methods are the overriding influences in determining the availability of a particular product or type

of product to an individual requester. AR 380–5 sets forth policies and procedures for safeguarding information. The determination of need-to-know qualifications is based primarily on the official mission of the requesting agency or command. Echelons of command or staff within the approval channel must be provided with a detailed mission statement or other pertinent documentation that describes the requesting organization's need-to-know. This enables DOD and DA agencies to adhere to established security requirements in authorizing dissemination of particular intelligence products to specific customers.

2–3. Responsibilities

a. The Commander, U.S. Army Intelligence Agency will manage the DOD Intelligence Dissemination Program within the DA by—

(1) Establishing and maintaining files of DA mission statements and other pertinent documentation required to support approval actions.

(2) Approving requests for all intelligence dissemination support from Army agencies and commands in CONUS and OCONUS not subordinate to a unified command. This includes approving requests for the dissemination of SIGINT end products to all Army commands worldwide.

(3) Assuring the proper dissemination of intelligence products that support DA.

(4) Representing DA and reporting as appropriate to DA on intelligence dissemination matters throughout the intelligence community.

b. Heads of the Army Staff will submit intelligence dissemination requirements in accordance with this regulation.

c. Commanding generals of major Army commands (MACOMs) and commanders of field operating agencies (FAOs) will—

(1) Establish a program which will identify the intelligence dissemination requirements peculiar to the command or agency.

(2) Review and submit in accordance with this regulation requests for the dissemination of intelligence products which will satisfy command requirements and which cannot be fulfilled within the command or agency.

(3) Establish a program to disseminate intelligence products and related intelligence documents to the command or agency and to subordinate elements.

2–4. Approval recommendations

A formal request constitutes the certification and endorsement that the intelligence or intelligence information requested is essential for the command to accomplish its mission and that the command is authorized to receive, store, and handle the material as it is classified. An individual desire for a product does not constitute a valid need. The SIO at all levels should inform consumers concerning these considerations and adhere to the provisions of AR 380–5.

2–5. Establishing a DIA intelligence dissemination customer account

The DIA is chartered in accordance with DIAM 59–1 to supervise a DOD-wide intelligence dissemination program which provides centralized services in support of DOD. This entails maintaining a system (the DIA customer account) to disseminate nonrecurring finished intelligence, recurring intelligence, imagery intelligence, and human intelligence. Requests to establish a customer account and to register intelligence dissemination requirements are concurrent actions. To do this, take the following steps:

a. Review the following DIA reference documents. These documents are available at the MACOM/FOA subordinate command intelligence staff office.

(1) DIA Collateral Recurring Document Listing (CRDL), DRS–2600–4751–YR.

(2) DIA Sensitive Compartmented Information (SCI) Recurring Document Listing (SCIRDL), DRS–2600–2023–YR–SI (if applicable).

(3) Defense Intelligence Thesaurus (DIT), DRS–2600–4830–YR.

b. Analyze the mission and functions of the command and determine what types of intelligence are required to accomplish the mission. All unique requirements of each subordinate element of the command to be served by the account must be considered.

c. Prepare a detailed mission statement of the command. This will be the basis for approval recommendations at all levels. The statement must clearly and completely justify the requirements for the intelligence products requested.

d. Refer to documents referenced in *a* above and identify those products required to support the mission. Ensure that sufficient copies are requested to support all subordinate elements requiring the intelligence products. Upon registration of the new account, the customer will receive the next issue and all subsequent issues of the products requested.

e. Refer to the DIT and identify the intelligence subjects that correspond to the command's approved mission statement. As a general rule, the broader subjects are recommended for Army consumers requiring finished intelligence. Enter the command's requirements by subject and geographic area on the coding sheets which are provided with the DIT. Ensure that the request is for sufficient copies. Upon registration, those stated requirements will assure the automatic receipt of future one-time or nonscheduled products as well as the first issue of any new recurring documents pertaining to any of those subjects.

f. Ensure that adequate security arrangements exist for the storage of the requested intelligence. A statement certifying the level of classified material that can be received and stored within the organization is required as a part of the mission statement. If SCI products are being requested, the Special Security Office (SSO) must also ensure that the command is listed in the DIA Compartmented Address Book. Information on this procedure is in the SSO.

g. Ensure that the correspondence requesting a DIA intelligence dissemination customer account be established for the command includes the following:

(1) The official name of the requesting organization.

(2) The most appropriate mailing address to which the products will be sent.

(3) The name and telephone number of the individual responsible for managing the account for the command.

(4) The following enclosures:

(a) The mission statement which includes a statement certifying the level of classified material that can be received, handled, and stored within the command and also identifies the supporting SSO as appropriate. (See fig 2–1.)

(b) The listing of requirements for recurring documents. (See fig 2–2.)

(c) The DIT coding sheets. (See fig 2–3.)

h. Forward correspondence through command channels to Commander, U.S. Army Intelligence Agency, ATTN: AIA–PD, WASH DC 20310–1015 or SSO DA, ATTN: AIA–PD, WASH DC 20310–1015 if the correspondence is SCI. USAIA will review the request and upon approval forward it to DIA for assignment of a customer account number. DIA in turn will notify the command through the established approval recommendation channels. This notification will include the assigned account number and a printout identifying the requirements that have been registered for the customer account.

2–6. Updating a DIA intelligence dissemination customer account

SIOs will frequently review the requirements and supporting documentation to ensure that mission requirements are fully addressed. Modifications may be resubmitted at any time through the same document approval recommendation channels as deficiencies are identified. Every other fiscal year (FY) provision for updating a customer account will be sent by DIA approximately 60 days prior to the end of the FY. This package will include—

a. An SII showing a listing of the customer's established requirements.

b. A copy of the DIT.

c. Instructions for completing the review.

2–7. Secondary dissemination

Secondary dissemination enables a command which has not established a customer account to obtain a loan or retention copy of an intelligence product which has been published. A requirement for secondary dissemination can be used to request information not included on a command's registered list of requirements for recurring documents. The need for such support could reflect a deficiency in the basic dissemination program of a requesting command; if the requirement is valid, it should be received automatically. However, a product *may* be received solely to support a

unique command interest. If this is the case, a loan request is the appropriate action. ATC–RP–2600–047–YR, DRS–2600–2023–YR, DRS–2600–37–YR, and DST–2660Z–003–YR identify intelligence that has been produced. These publications are provided upon establishment of a customer account and are, in effect, the catalogs of available products. Requests for the products listed in these publications must be submitted through command channels to Commander, U.S. Army Intelligence Agency, ATTN: AIA–PD, WASH DC 20310–1015. The Armed Forced Medical Intelligence Center (AFMIC), U.S. Army Foreign Sciences and Technology Center (FSTC), U.S. Army Intelligence and Threat Analysis Center (ITAC), and U.S. Army Missile and Space Intelligence Center (MSIC) may send their requests directly to DIA rather than AIA. Products may be requested by message or by DD Form 1142 (Inter-agency Document Request). DD Form 1142 is available through normal publications channels. Requirements that are not time sensitive should be transmitted by DD Form 1142. A sample copy of a properly executed DD Form 1142 and instructions for completing this form are shown in figure 2–4. Time-sensitive requirements should be transmitted by message and should follow the guidelines below.

a. The action addressee should be CDRUSAIA WASH DC//AIA–PD// or SSO DA//AIA–PD//. Information addressees should be all echelons in the established command channel as well as the producing agency (if known). MACOMs will telephonically notify the USAIA when a time-sensitive requirement should not be acted upon.

b. No more than 10 documents should be requested on a single message.

c. Separate messages are to be used to request documents from each producer, for example, submit one message requesting USAIA products, and one message requesting DIA products. The format for requesting intelligence products by message is at figure 2–5.

d. A statement requesting a change to the command's SII or a brief explanation to justify the request.

e. A request for acknowledgement by the addressee.

2–8. Intelligence Information Report (IIR)

a. IIRs provide unevaluated, uncollated information gathered in response to intelligence collection requirements. Generally, IIRs do not qualify as approved Army or DOD intelligence for use by consumers or intelligence. They normally are disseminated only to intelligence producers.

b. IIRs are disseminated by DIA. Requests for IIR dissemination are approved by DIA. Due to the sensitivity of the collection operations and the reports themselves, the dissemination of IIRs is restricted. To receive an IIR, agencies must be—

(1) Recognized participants in the worldwide Indications and Warning System.

(2) Authorized and delegated producers of Army approved general or scientific and technical intelligence.

(3) Agencies designated to the intelligence collector through the tasking of an intelligence collection requirement.

(4) Agencies within the intelligence collector's chain of command.

(5) Agencies that in the judgment of the intelligence collector will be immediately and critically impacted upon by the receipt of a particular IIR.

(6) Agencies that can identify a lack of finished intelligence, and have an operational requirement for special categories, subjects, or geographical areas of information such as—

(a) Terrorism.

(b) Narcotics activities.

(c) The transfer of protected technologies.

c. Commands meeting the criteria in *b* above and requiring automatic distribution of IIRs must identify the subject codes and geographic areas in the appropriate columns of the DIT coding sheets. The requirements for IIRs should be registered concurrently with requirements for nonrecurring finished intelligence.

d. Commands meeting the criteria in *b* above and requiring secondary dissemination of IIRs may use either a DD Form 1142–1, memorandum, or message. The request must identify the IIR in sufficient detail to permit approval. As a minimum, the request must include the IIR number and subject. The number alone does not provide sufficient information for approval.

e. Forward requests for automatic or secondary dissemination of IIRs through command channels to Commander, U.S. Army Intelligence Agency, AIA–PD, WASH DC 20310–1015. Approval will be based on the criteria in *b* above and the documentation available within approval channels or on special justification accompanying the request. Enclosures to IIRs may be requested directly from DIA (RTS–2), WASH DC 20340–3342, if the requester was on the approved distribution for the cover IIR. (See DD Form 1142 at fig 2–4.)

2–9. Obtaining electrically disseminated intelligence

In addition to products disseminated through the DIA Customer Account Program, some finished intelligence is disseminated electrically. Examples of products in this category include DIA Defense Intelligence Notices (DIN), ITAC Intelligence Notes (IIN), FSTC and MSIC wires, the DA Intelligence Summary, the U.S. Army Europe (USAREUR) Daily Intelligence Summary, and the Intelligence Pacific (IPAC) Intelligence Summary. These products are disseminated by the appropriate message system. Collateral products are disseminated by the general service or address indicating group (GENSER/AIG), and SCI products are disseminated by SSO. Requests for electrically disseminated intelligence are submitted by message through command channels to CDRUSAIA WASH DC// AIA–PD// or SSO DA//AIA–PD//. As a minimum, all requests for electrically disseminated intelligence must identify the product title, issuing headquarters, and message system used by the issuing headquarters. Changes to requirements for electrically disseminated intelligence products can be made at any time to accommodate mission changes and should be submitted following the same procedures.

2–10. SIGINT end products

a. NSA controls the dissemination of selected products issued through the U.S. SIGINT System (USSS) and selected products issued by other governments. Each Army SSO has been provided a set of reference materials entitled "Requirements for SIGINT End Products." These documents identify available products for which that SSO is on distribution, and guidelines for registering requirements for additional future SIGINT end product reporting.

b. Although SIGINT end products are distributed through SSO channels, requests are approved based on the requirements of the individual organizations supported by the SSO. SSOs supporting multiple commands must establish internal procedures to ensure timely dissemination of SIGINT end products only to the supported element having an approved requirement for the product. If the requesting organization has a DIA customer account, the documentation file for this account will reflect approval through channels and will be the basis for dissemination. If the requester does not have a DIA customer account, or has not registered other intelligence dissemination requirements through DA channels, the request must include a justification in terms of mission requirements. The same final approval channels apply.

c. Requests for SIGINT end products should always be submitted through SSO channels to SSO DA//AIA–PD//. An information copy of the request should be provided to organizations that are a part of the approval channel and to the theater Technical Control Analysis Element (TCAE). Requests should not be sent directly to NSA; NSA will not act on requests that have not been properly approved by AIA.

d. Changes to requirements for SIGINT end products can be made at any time to accommodate mission changes or special requirements and should be submitted following the procedures in *c* above. As in the case of collateral products, frequent requirement changes could be a basis for reevaluation of an organization's basic dissemination program.

2–11. Dissemination of national-level estimates

a. National-level estimates are designed to serve the requirements of high-level policy-making individuals and groups such as

the President and members of the National Security Council that make national security policy. National-level estimates are not appropriate background documents to support contingency plans of tactical units, corps level and below. Normally, national-level estimates are not disseminated below the MACOM level.

b. Requests for national-level estimates will be sent on DD Form 1142 to HQDA (DAMI–ZXS), WASH DC 20310–1001. Send an information copy of this request to Commander, U.S. Army Intelligence Agency, ATTN: AIA–PD, WASH DC 20310–1015. Each request must contain the purpose for which the estimate will be used. (See fig 2–4.)

c. Requesters are reminded that the correlation of a national-level estimate number and its title is classified secret unless its title or number is explicitly designated unclassified or has been declassified. Requests containing both the national-level estimate number and title must be classified accordingly.

Chapter 3
Intelligence Production Program

3–1. General

DOD and non-DOD intelligence agencies publish a large volume of products and intelligence information reports on a wide range of topics of importance to the Army. When required intelligence is not available to support mission needs, Army elements must identify intelligence shortfalls as an intelligence production requirement. This chapter outlines the features of requesting intelligence production support by prescribing policies, responsibilities, procedures, and standards for obtaining support from an intelligence producer.

3–2. Intelligence production requirements (IPRs)

The Intelligence Production Program allows for an Army agency or command to register requirements for intelligence production with the USAIA. An IPR is submitted when a requirement exists for new intelligence information that cannot be wholly satisfied by the resources of the requesting agency or command. Proper registration of an organization's intelligence requirement is the key to that organization obtaining the needed intelligence promptly. Because the response to such requirements may necessitate a sizeable analytic effort and production adjustments, an IPR must undergo a validation process as described in paragraph 3–4. An IPR can be submitted in support of the following types of requirements:

a. Critical intelligence requirement (CIR). An intelligence requirement that is crucial, nonrecurring, and requires the immediate attention of the producer. The intelligence is required to enable the commander to make decisions that will provide a prompt and appropriate response to actions by a potential or actual enemy. It is submitted when one or all of the following indications exist:

(1) Strong indications of imminent outbreak of hostilities of any type (warning attack).

(2) Aggression of any nature against a friendly country.

(3) Indications of use of nuclear-biological-chemical weapons (targets).

(4) Significant events within potential enemy countries that may lead to modification of nuclear strike plans.

b. Quick reaction requirement (QRR). An intelligence requirement that is time sensitive, nonrecurring, and requires the immediate attention of the producer. An interim or final reply must be provided to the original requester in less that 10 working days (0–10) from receipt of the requirement by the producer. It is different from a CIR in that the intelligence is not requested as a result of one or more of the indications listed above being present.

c. Nonrecurring intelligence production requirement (NIPR). An intelligence requirement that is time sensitive, nonrecurring, and requires an interim or final reply between 11 and 45 working days (11–45) from receipt of the requirement by the producer. The continuous need for such support could reflect a deficiency in the basic intelligence program of the requesting command; that is, regular submission of a NIPR may indicate that the requesting command is insufficiently resourced to perform the assigned or perceived mission of the command and thus long-range planning is adversely affected.

d. Intelligence production requirement (IPR). An IPR is the standard for requesting intelligence production support. Unlike a CIR, QRR, and NIPR, the IPR provides time for programmed production of finished intelligence. The intelligence requested may be produced on a recurring or nonrecurring basis after 45 or more days.

e. Imagery support requirement (ISR). An ISR is a statement of an intelligence requirement against which the use of national or nationally tasked imagery collection assets, imagery exploitation, or imagery information or reproduction resources is justified. Imagery exploitation is the act of converting latent images into useful information about the objects, installations, activities, and areas which they represent. An ISR is categorized as either a CIPR, NIPR, or IPR depending upon the frequency and time constraints of the intelligence required. It is submitted through specialized channels, using separate formats, and can include requests for imagery in support of mapping requirements. The Defense Mapping Agency (DMA) will service requests for Land Satellite (LANDSAT) multispectral imagery data and scenes in support of mapping requirements on a reimbursable basis after an account with DMA is established. An ISR submitted in support of exercise planning will be forwarded as soon as possible after an exercise is announced, but at a minimum of 2 months before the imagery is required. Large area (greater than 9 square kilometer) coverages may consist of multiple, nonmosaic quality photographs; therefore, requests for more than one copy per photograph will require thorough justification for each copy, detailing the distribution of each copy.

3–3. Responsibilities

a. The Commander, U.S. Army Intelligence Agency will manage for DA the production of intelligence in support of Army mission by—

(1) Producing all source intelligence products in accordance with AR 10–86. Product types are as follows:

(a) Multidiscipline counterintelligence and international terrorism assessments in support of operations security (OPSEC), Subversion and Espionage Directed Against Army (SAEDA) briefings, and Army security.

(b) Comprehensive studies resulting from the exploitation of foreign weapon systems, missiles and space systems, technologies, and related sciences.

(c) Comprehensive studies on the military, geography, history, culture, population, government, and economy of those foreign countries to which the U.S. Army may be deployed.

(d) National and departmental level imagery exploitation.

(e) Forecasts and probability assessments (current and not more than 20 years) of global political-military developments, capabilities, vulnerabilities; force doctrinal, organizational, operational and tactical concepts; and related sciences and technologies of those foreign military forces that either represent potential threats to U.S. national interests or U.S. Army operations (or both), or constitute potential allies or adversaries of the U.S. Army operations that may result in the employment of U.S. Army forces.

(2) Approving and prioritizing requests for intelligence production from Army agencies and commands in CONUS and OCONUS not subordinate to a unified command.

(3) Coordinating the production of intelligence produced by the DOD and non-DOD agencies in support of Army missions.

(4) Representing DA and reporting, as appropriate, to DA on intelligence production matters throughout the intelligence community.

b. Heads of the Army Staff will submit intelligence production requirements in accordance with this regulation.

c. Commanding generals of major Army commands and commanders of Army field operating agencies will—

(1) Establish a program which will identify and prioritize the intelligence production requirements peculiar to the command or agency. This includes ensuring all identifying control numbers for IPRs submitted by subordinate elements are retained.

(2) Review and submit according to this regulation requests for intelligence production which will satisfy command requirements and cannot be satisfied within the command or agency.

(3) Biennially review all submitted intelligence production requirements to determine the need to update, extend, or cancel each request and forward a consolidated intelligence requirements listing to CDRUSAIA WASH DC/ /AIA–PD/ / or SSO DA/ /AIA–PD/ /no later than 1 September. Format guidance for this listing is at figure 1–1.

3–4. Approval recommendations

A formal request constitutes the certification and endorsement that the intelligence production requested is required for the command to accomplish its mission, and that the command is authorized to receive, store, and handle the product if it is classified. An individual desire for a product does not constitute a valid need. SIOs at all echelons should educate consumers concerning these considerations.

3–5. Research

Prior to requesting the production of an intelligence product, the requester must ensure that a product does not exist which will satisfy the need. This can be accomplished by the following:

a. Reviewing ATC–RP–2600–047–YR, DOS–2400–1–YR, DRS–2600–37–YR, DST–2660Z–003–YR, and selected documents in accordance with procedures established in paragraph 2–5.

b. Coordinating with the SIO to ensure the required intelligence is not available from organic assets.

3–6. IPR format

a. IPRs may be submitted by DD Form 1497 (Intelligence Production Requirement), memorandum or message as follows:

(1) A CIR is normally submitted by messages to HQDA WASH DC/ /DAMI–FIO/ / or SSO DA/ /DAMI–FIO/ /. An information copy of the requirement will be forwarded to CDRUSAIA WASH DC/ / AIA–PD/ / or SSO DA/ /AIA–PD/ /. A CIR will not be sent directly to a non-Army intelligence production agency; for example, DIA, CIA, NSA. In cases where a MACOM or MACOM element is the Army component of or designated to support a unified command, an information copy of the CIR will be provided to the appropriate Army component of the unified command. A listing of Army components of unified commands is show at table 3–1.

(2) A QRR is normally submitted by message directly to one of the appropriate production centers shown at table 3–2. An information copy of the requirement will be forwarded to CDRUSAIA WASH DC/ / AIA–PD/ / or SSO DA/ /AIA–PD/ /. A QRR will not be sent directly to a non-Army intelligence production agency; for example, DIA, CIA, NSA. The Army Staff will forward a QRR to HQDA WASH DC/ /DAMI–FI/ / or SSO DA/ /DAMI–FI/ /. In cases where a MACOM or MACOM element is the Army component of or designated to support a unified command, QRRs for contingency support intelligence and related training requirements will follow channels authorized by the unified commander. A listing of Army components of unified commands is shown at table 3–1.

(3) A NIPR is normally submitted by message to CDRUSAIA WASH DC/ / AIA–PD/ / or SSO DA/ /AIA–PD/ /. If a NIPR is submitted by letter it is normally sent to Commander, U.S. Army Intelligence Agency, ATTN: AIA–PD, WASH DC 20310–1015. An information copy of the requirement will be forwarded to USAIA. A NIPR will not be sent directly to a non-Army intelligence production agency; for example, DIA, CIA, NSA. The Army staff will forward a NIPR to HQDA WASH DC/ /DAMI–FI/ / or SSO DA/ /DAMI–FI/ /. In cases where a MACOM or MACOM element is the Army component of or designated to support a unified command, NIPRs for contingency support intelligence and related training requirements will follow channels authorized by the unified commander. A listing of Army components of unified commands is shown at table 3–1.

(4) An IPR is normally submitted to Commander, U.S. Army Intelligence Agency, ATTN: AIA–PD, WASH DC 20310–1015. It is submitted by DD Form 1497. An information copy of an IPR will always be forwarded to USAIA. An IPR will not be sent directly to a non-Army intelligence production agency; for example, DIA, CIA, NSA. The Army Staff will forward an IPR to HQDA (DAMI–FI), WASH DC 20310–1015. In cases where a MACOM or MACOM element is designated to support a unified command, IPRs for contingency support intelligence and related training requirements will follow channels authorized by the unified commander. A listing of Army components of unified commands is shown at table 3–1. A copy of a properly executed DD Form 1497 and instructions for completing this form are located at figure 3–1. DD Form 1497 is available through normal publications channels.

(5) An ISR is normally submitted by message. A preformatted message is used for registering imagery collection requirements within DOD. Guidelines for using this preformatted message (1684) are classified and found in DIAM 58–5. A 1684 will not be submitted in support of mapping requirements. A free-text message will be utilized to request LANDSAT data. All LANDSAT data ISR will be sent directly to DMAHTC/SD/LANDSAT WASH DC or SSO DMA/ /SD/LANDSAT/ / and will be identified as a LANDSAT DATA REQUEST in the subject of the message. An information copy of the LANDSAT DATA REQUEST will be provided to CDRUSAIA WASH DC/ /AIA–PD/ / and HQDA WASH DC/ /DAMI–ISP/ / or SSO DA/ /AIA–PD/ /DAMI–ISP/ /. A free-text message is normally used to request imagery exploitation or reproduction when it is known the imagery requested has already been collected. If it is not known if the imagery has been collected, a free-text message should be used. As a minimum, all ISR will contain the data listed in paragraph 3–6(b) as well as the basic encyclopedia number; geographic coordinate(s); target name; a description of the types of vehicle, equipment, or facilities to be identified; how many copies of imagery are needed; and, if applicable, the specific operation plan (OPLAN) or contingency plan (CONPLAN) associated with the request. The Army Staff will submit all ISR to CDRUSAIA WASH DC/ /AIA–PD/ / or SSO DA/ /AIA–PD/ /. A copy of the ISR will be provided to HQDA WASH DC/ / DAMI–ISP/ / and CDRUSAITAC AHS VA/ /AIAIT–I/AIAIT–ZXS/ / or SSO DA/ /DAMI–ISP/ / and SSO ITAC/ / AIAIT–I/AIAIT–ZXS/ /. A MACOM or MACOM element that is not the Army component of or designated to support a unified command for contingency support will submit all ISR to CDRUSAIA WASH DC/ /AIA–PD/ / or SSO DA/ /AIA–PD/ /. An information copy of the ISR will be provided to HQDA WASH DC/ / DAMI–ISP/ /, CDRUSAITAC AHS VA/ /AIAIT–I/AIAIT–ZXS/ /, and DIRDIA WASH DC/ /CAO/RTS–3B/DX–P/DC–1(CCF)/ / or SSO DA/ /DAMI–ISP/ /, SSO ITAC/ /AIAIT–I/AIAIA–ZXS/ /, and SSO DIA/ /CAO/RTS–3B/DX–P/ DC–1(CCF)/ /. In cases where a MACOM or MACOM element is the Army component of or designated to support a unified command, ISRs for contingency support intelligence and related training requirements will follow channels authorized by the unified commander. As a minimum, information copies of the ISR will be provided to CDRUSAIA WASH DC/ /AIA–PD/ /, HQDA WASH DC/ /DAMI–ISP/ /, CDRUSAITAC ASH VA/ /AIAIT–I/ AIAIT–ZXS/ /, and DIRDIA WASH DC/ /CAO/RTS–3B/DX–P/DC–1(CCF)/ / or SSO DA/ /AIA–PD/DAMI–ISP/ /, SSO ITAC/ /AIAIT–I/AIAIT–ZXS/ /, and SSO DIA/CAO/RTS–3B/ /DX–P/ DC–1(CCF)/ /. A listing of Army components of unified commands is shown at table 3–1.

b. At a minimum, the IPR must contain the following:

(1) A clear statement of the intelligence required.

(2) The specific mission, function, project, program, study, or activity the intelligence requested will support.

(3) A suspense date with a statement of why the suspense date was selected.

(4) A statement which indicates the highest level classification of intelligence which can be provided and still prove useful.

(5) A listing of the intelligence documents reviewed which did not satisfy the requester's intelligence needs.

(6) The name, grade, telephone number, message address, and mailing address of the requester.

Table 3–1
Listing of Army components of unified commands

Unified command: European Command
Army component: Commander-in-Chief, U.S. Army Europe (CINCUSAREUR)
Message address Army component: CINCUSAREUR HEIDELBERG GERMANY/ /AEAGB–C(CM)/ /

Unified command: United States Atlantic Command
Army component: Commander-in-Chief, U.S. Army Atlantic (CINCARLANT)
Message address Army component: CINCARLANT FT MCPHERSON GA/ / FCJ2–IOO–CM/ /

Unified command: Central Command
Army component: Commander, Third U.S. Army
Message address Army component: CDRTHIRD US ARMY FT MCPHERSON GA/ /AFRD–DSO/ /

Unified command: Alaska Command
Army component: Commander, U.S. Army 6th Infantry Division (Light)
Message address Army component: CDR6THINFDIV(L) FT RICHARDSON AK/ /AVFR–SI/ /

Unified command: Southern Command
Army component: Commander, U.S. Army Southern Command (USARSO)
Message address Army component: CDRUSARSO FT CLAYTON PN/ / SOIN/ /

Unified command: Pacific Command (Asia)
Army component: Commander, U.S. Armed Forces Korea/Eighth U.S. Army (USFK/EUSA)
Message address: CDRUSFK/EUSA SEOUL KS/ /BJ–IP–CM/ /

Unified command: Pacific Command (Pacific)
Army component: Commander, U.S. Army Western Command (WESTCOM)
Message address: CDRWESTCOM FT SHAFTER HI/APIN–IN/ /

Table 3–2
Army production agency addresses

Organization: USAIA
Mission: Manage the production and dissemination of comprehensive intelligence on foreign ground forces, ground force systems, and related sciences and technologies in response to DA and DOD requirements. Provide threat support and related forecasts to the Army's combat development. Manage the Army Foreign Materiel Exploitation Program.
Memorandum address: Commander, U.S. Army Intelligence Agency, ATTN: AIA–PD, WASH DC 20310–1015.
Message address: CDRUSAIA WASH DC/ / AIA–PD/ / or SSO DA/ /AIA–PD/ /
Telephone: AUTOVON 289–8623.

Organization: AFMIC
Mission: Produce comprehensive medical S&TI and general intelligence for DA and DOD.
Memorandum address: Commander, U.S. Armed Forces Medical Intelligence Center, ATTN: AFMIC–SA, Fort Detrick, MD 21701–5004.
Message address: CDRAFMIC FT DETRICK MD/ /AFMIC–SA/ / or SSO AFMIC/ / AFMIC–SA/ /
Telephone: AUTOVON 343–7511.

Organization: FSTC
Mission: Produce comprehensive S&TI concerning ground force weapon systems, sciences, and technologies (less medical and missiles) for DA and DOD.
Memorandum address: Commander, U.S. Army Foreign Science & Technology Center, ATTN: AIFPO, 220 Seventh Street, N.E., Charlottesville, VA 22901–5396.
Message address: CDRFSTC CHARLOTTESVILLE VA/ /AIFPO/ / or SSO Charlottesville/ /AIFPO/ /
Telephone: AUTOVON 274–7411.

Organization: ITAC
Mission: Produce comprehensive general intelligence and CI analysis reflecting foreign ground security forces to DA and DOD.
Memorandum address: Commander, U.S. Army Intelligence & Threat Analysis Center, ATTN: AIAIT–ZXS, Bldg 203, Stop 314, Washington Navy Yard, WASH DC 20374–2136.
Message address: CDRUSAITAC AHS VA/ / AIAIT–ZXS/ / or SSO ITAC/ /AIAIT–ZXS/ /
Telephone: AUTOVON 335–3349.

Organization: MSIC
Mission: Produce comprehensive S&TI concerning foreign missile and space weapon systems, sciences, and technologies for DA and DOD.
Memorandum address: Director, U.S. Army Missile & Space Intelligence Center, ATTN: AIAMS–YMP, Redstone Arsenal, AL 35898–5500.
Message address: DIRMSIC REDSTONE ARSENAL AL/ /AIAMS–YMP/ / or SSO REDSTONE/ /AIAMS–YMP/ /
Telephone: AUTOVON 746–4876

Appendix A
References

Section I
Required Publications

ATC–RP–2600–047–YR
ITAC–Register of Intelligence Production (IRIP), Confidential. (Cited in paras 2–7 and 3–5.)

DOS–2400–1–YR
DIA–Counterintelligence Publications Registry (CIPR), Confidential. (Cited in paras 2–7 and 3–5.)

DRS–2600–2023–YR
DIA–Sensitive Compartmented Information (SCI) Recurring Document Listing (SCIRDL), SCI. (Cited in para 2–5.)

DRS–2600–37–YR
DIA–Register of Intelligence Production (RIP), Secret. (Cited in paras 2–7 and 3–5.)

DRS–2600–4751–YR
DIA–Collateral Recurring Document Listing (CRDL), Confidential. (Cited in para. 2–5.)

DRS–2600–4830–YR
DIA–Defense Intelligence Thesaurus (DIT), Unclassified. (Cited in para 2–5.)

DST–2660Z–003–YR
DIA–Scientific and Technical Intelligence Register (STIR), Secret. (Cited in paras 2–7 and 3–5.)
Requirements for SIGINT End Products (Stored by the SSO), SCI. (Cited in para 2–10.)

Section II
Related Publications

A related publication is merely a source of additional information. The user does not have to read it to understand this regulation.

AR 10–86
United States Army Intelligence Agency.

AR 380–5
Department of the Army Information Security Program.

AR 381–1
Control of Dissemination of Intelligence Information.

AR 381–11
Threat Support to U.S. Army Force, Combat, and Materiel Development.

AR 381–20
U.S. Army Counterintelligence Activities.

ATC–RP–2600–048–YR
ITAC–Intelligence Production Program (IPP), Confidential.

DIAM 55–6
DIA–Information and Photographic Services, Confidential.

DIAM 57–1
DIA–General Intelligence Production, Confidential.

DIAM 57–5
DIA–DOD Exploitation of Multi-Sensor Imagery, Secret.

DIAM 58–2
DIA–Defense Intelligence Collection Requirements Manual, Secret.

DIAM 58–5
DIA–Imagery Requirements, Secret.

DIAM 58–13
DIA–Defense Human Resources Intelligence Collection Procedures, Secret.

DIAM 59–1
DIA–Intelligence Dissemination, Confidential.

DIAM 59–2
DIA–Statement of Intelligence Interest Code (SII).

DIAM 75–1
DIA–Scientific and Technical Intelligence Production, Confidential.

DST–MGA–A–001–YR
DIA–Index of Approved Scientific and Technical Intelligence Production Requirements (STARDEX), Secret.

DST–MGA–A–002–YR
DIA–Catalog of Approved Scientific and Technical Intelligence Tasks (CAST), Secret.

DST–MGA–003A–YR
DIA–Scientific and Technical Intelligence Production Schedule (STIPS), Secret.

DVP–2600–36–YR
DIA–Defense Intelligence Production Schedule (DIPS), Secret. JCS–Intelligence Priorities for Strategic Planning (IPSP).

Section III
Prescribed Forms

DD Form 1142
Inter-agency Document Request. (Prescribed in para 2–7.)

DD Form 1497
Intelligence Production Requirement. (Prescribed in para 3–6.)

Section IV
Referenced Forms

DIA Form 638
SII Code Worksheet.

FROM: (Major Army command)

FOR: CDRUSAIA WASH DC//AIA-PD// or SSO DA//AIA-PD//

SUBJECT: Intelligence Requirements Biennial Report

1. In accordance with AR 381-19, the following data are provided relevant to IPRs submitted by this command during FY _____:

a. Update/being revised--
(1) (Provide title/date of request/command control number)
(2)

b. Extend--
(1) (Provide title/date of request/command control number)
(2)

c. Cancel--
(1) (Provide title/date of request/command control number)
(2)

2. Per AR 381-19, the following data are provided relevant to dissemination requirements submitted by this command during FY _____:
Response not received: (List all requests submitted for which no response was received yet the document is still required. Show requester, account number, date submitted, method used to request the document(s) (DD Form 1142, message, memorandum)).

3. The SII accounts belonging to all of the elements under this command have been reviewed. Changes to these SII accounts have been submitted to reflect the intelligence dissemination needs of the account holders.

4. The point of contact at this headquarters is (name/rank/AUTOVON number).

Figure 1-1. Format guidance for a consolidated intelligence requirements listing

a. DIA customer number, short and long title names, official mailing address.

b. State if the organizational mission is operational, planning, administrative, educational, etc.

(1) Provide as much detail as required to accurately reflect the command's mission. Classify accordingly.

(2) Provide a brief functional statement outlining the intelligence responsibilities of the organization's intelligence section.

(3) List OPLAN/CONPLANs for which the organization is responsible. Include a statement regarding any joint or combined operational responsibilities.

(4) List assigned OPLAN/CONPLAN mission responsibilities of the organization.

(5) List the organization's geographic area(s) of responsibility (in priority) as directed by OPLAN/CONPLAN requirements.

(6) List unique intelligence requirements to support OPLAN/CONPLAN responsibilities.

(7) Identify intelligence support responsibilities to subordinate and to other commands, such as to a tenant organization. Identify any indications and warning responsibilities.

c. Identify and state intelligence production responsibilities. Justify receipt of IIRs if the organization has not stated responsibility for the production of finished intelligence.

d. Identify special projects and/or analytical responsibilities.

e. Address the following administrative concerns:

(1) Communications facilities (speed of printer and manpower to process).

(2) Microfiche read capability.

(3) For those organizations requesting IIRs, the number of personnel processing intelligence.

(4) Operational line and block chart for the organization.

(5) Identification of the level of accreditation for receipt and storage of material (to include sub-compartments).

(6) Point of contact (name, position, phone numbers (commercial/AUTOVON/secure).

Figure 2–1. Mission statement guidance

(Letterhead)

OFFICE SYMBOL (MARKS NUMBER)

MEMORANDUM THRU: (Next higher echelon of command)

FOR: Commander, U.S. Army Intelligence Agency, ATTN: AIA-PD, WASH DC 20310-1015

SUBJECT: Requirements for Continuing Dissemination of Recurring Intelligence Publications

1. Request future continuing dissemination to this account be changed/initiated as indicated below:

Document Number	Title	Change number copies Fm	To
05-818	Radar Cross Sections	0	2
06-215	ITAC Intelligence Briefs Area E4 Area A6 (TH)	0	1

2. (Point of contact).

Figure 2-2. Format guidance for requesting recurring documents

SII CODE WORKSHEET

Customer Number: X 2 2 2 New Customer: ☐

____: Change to Current Requirements:

✓: Annual Revalidation:

____: Establishing Account Requirements:

Page____of____Pages

SUBJECT CODE	MODIFIER	AREA	COUNTRY	CUST NBR	CHANGE CODE	EXPAND CODE	BR NO. CPYS HARD	BR NO. CPYS FICHE	BR NO. CPYS PHOTO	NRFI NO. CPYS HARD	NRFI NO. CPYS FICHE
1 2 3 4 5 6 7	8 9	10 11	12 13	15 16 17 18	21	22	24 25	26 27	28 29	31 32	33 34
B 4 1 1 3 0 0		E 4		X 2 2 2	5		0 1				
B 4 1 2 6 0 0	4 4	E 4					0 1				
D 7 8 0 0 0 0		A 2								0 1	
H 2 5 0 0 0 0		E 4				E		0 1			0 1
H 7 5 0 0 0 0		E 4								0 1	
C 7 3 5 6 1 0		U R	W X				0 2	0 1			
C 1 3 6 0 0 0		U							0 1		
J 1 0 0 0 0 0		C 1				E	0 2		0 1	0 2	0 1
E 2 1 2 0 0 0		A 2	L A				0 1			0 1	
			M G								
			V M								
E 5 2 4 0 0 0	0 9	U R					0 1			0 1	
J 1 6 0 0 0 0		E 4	G C			E	0 1		0 1		0 1
H 2 5 0 0 0 0		U R	W X					0 1			0 1
H 3 5 0 0 0 0							0 1				
H 4 5 0 0 0 0							0 1				

DIA FORM 638 (11-80) USE INK IN FILLING OUT THIS FORM

Figure 2–3. Sample SII code worksheet

Figure 2–4. Instructions for Completing DD Form 1142

(1) See paragraph 2–7.

(2) Provide a complete mailing address.

(3) Self-explanatory.

(4) Enter your DIA account number if applicable.

(5) Enter the name of the originating agency (DIA, FSTC, CIA).

(6) Enter the title of the document desired.

(7) Enter the number of the document desired.

(8) Leave blank.

(9) Enter the date of publication of the desired document.

(10) Enter the classification of the publication desired.

(11) Check the appropriate block to show whether this request is for retention or loan. Specify how long you wish to reserve the document on loan.

(12) Identify a list of references or the source, or give any other information that may be of assistance in filling this request. (The SIO may use this block to add comments relevant to the validation of this request.)

(13) Enter the date the document was received, and return a copy of the form to the agency which provided the document.

(14) Obtain the signature of the individual who is responsible for maintaining the document.

(15) Leave this part of the form blank. This is reserved for use by the agency fulfilling the request.

(16) Enter the classification of this completed form. This classification must be entered at both the top and bottom.

U.S. GOVERNMENT PRINTING OFFICE: 1978 - 268- 397

-INSTRUCTIONS-
USE TYPEWRITER
CLASSIFY REQUEST IF NECESSARY

INTER-AGENCY DOCUMENT REQUEST [16] UNCLASSIFIED ← STAMP CLASSIFICATION IF APPLICABLE

TO [1]	FROM [2]	DATE OF REQUEST [3]	CHARGE NUMBER [4]
SEE PARA 2-7	Commander TRADOC, ATIS-TST Ft Monroe, VA 23651	1 Jun 87	C500

DESCRIPTION OF MATERIAL

SOURCE/AUTHOR (*Originating Agency and Post or Individual*)

DIA [5]

TITLE/SUBJECT

Non-U.S. NATO Armies Force Structures [6]

☐ INCLOSURE ONLY

LENDING AGENCY REPORT

DATE DUE [15]

☐ RETAIN

☐ NO RECORD

RESERVED FOR USE OF LENDING AGENCY

DOCUMENT NUMBER [7]	I AC NUMBER [8]	PUBLICATION DATE [9]	CLASSIFICATION [10]
DDB-1100-491-85		Sep 85	Unclassified

MATERIAL IS REQUESTED FOR		RETENTION ONLY [11]		RETENTION OR LOAN (*Specify loan period*) [11]

REFERENCE/REMARKS [12]

DIA-RIP This is a valid request which when fulfilled will enable this command to be cognizant of NATO foreign force doctrine.

MATERIAL RECEIVED	DATE [13]	SIGNATURE [14]

DD FORM 1 JUN 56 **1142** [16] UNCLASSIFIED ← STAMP CLASSIFICATION IF APPLICABLE

1

Figure 2-4. Sample completed DD Form 1142

FROM:

TO: CDRUSAIA WASH DC//AIA-PD// or SSO DA//AIA-PD//

INFO: (All Echelons in the Command Chain)
DIRDIA WASH DC//RTS-2C// or SSO DIA//RTS-2C//
(Appropriate producing agency if known

SUBJECT: Intelligence Document Request

1. Request the following document(s) be provided to this command. Document(s) will be used to (provide justification). (If applicable, request the requirements registered for this command's account be changed to reflect a continuing need for this type product.)

Title: . . .	Quantity: . . .	Retention/loan: . . .
Document number: . . .	Account number: . . .	
Classification: . . .	Suspense: . . .	

2. Request a telephonic acknowledgement of receipt of this request. Point of contact is (name/rank/AUTOVON number).

Figure 2–5. Message request format

RESERVED

Figure 3–1. Instructions for completing DD Form 1497

(1) *Security classification.* The classification of the completed form.

(2) *Subject of requirement.* A brief description or short title of the requirement, followed by the security classification of the title in parentheses. Whenever possible, the subject should be unclassified.

(3) *DIA control number.* For DIA use only.

(4) *Requesting agency.* Originator of the requirement and a complete address.

(5) *Requesting agency control number.* A unique control number assigned by the requester in order to ensure that an audit trail of the request is possible during its review process. This number also serves as a point of reference in discussions with the producer.

(6) *Requesting agency priority.* For AIA use only; this number is assigned by USAIA during the review process and signifies the importance of the requirement to the requester's mission.

(7) *Date of request.* Date submitted by the originator.

(8) *Date required.* Latest acceptable delivery date for product.

(9) *Form and frequency of response.* An indication of the final form in which the product is to be received and the frequency desired for update.

(10) *Intelligence requirement.* A description of the intelligence requirement, setting parameters for content, format, time frame, and security classification. Cite an existing product as a sample of what is desired if possible. Be specific when requesting only a partial revision of an existing publication. State the purpose for which the product is intended by citing the relevant portion of the requester's mission, contingency procedure, war plan, or research and development program.

(11) *Validation of requirement.* This indicates that the requirement has been validated. As such, it is an acknowledgement by those reviewing the IPR that the requested data are needed, that the requirement cannot be satisfied by the requesting or reviewing component, that the assigned priority is correct, and that the suggested producer is appropriate.

(12) *Endorser comments.* This allows the endorser to emphasize any relevant points, to include the reason why the requester cannot fulfill the requirement, verification that no products exist to completely provide the needed data, or the impact on the requester's mission of not having the desired data.

(13) *Recommended producer.* Name of the agency or organization believed to be most capable of satisfying the requirement. This may be left blank if an applicable producer cannot be determined.

(14) *Name, grade, phone, and message address of contact officer.* The name, grade, AUTOVON phone number, and message address of a point of contact for the subject IPR (mandatory).

(15) *Security classification.* The classification of the completed form.

1. SECURITY CLASSIFICATION (of information on form)	INTELLIGENCE PRODUCTION REQUIREMENT (SEE INSTRUCTIONS ON REVERSE)
UNCLASSIFIED	

2. SUBJECT OF REQUIREMENT (Short title and its classification)	3. DIA CONTROL NUMBER
Handbook of East German Ground Forces (U)	

4. REQUESTING AGENCY (Organization name and address)	5. REQUESTING AGENCY CONTROL NUMBER	6. REQUESTING AGENCY PRIORITY
HQ TRADOC ATIS-TST Fort Monroe, VA 23651-5000	TRADOC 87-010	3C
	7. DATE OF REQUEST: 1 June 1987	8. DATE REQUIRED: 1 June 1988

9. FORM AND FREQUENCY OF RESPONSE (Check and fill in applicable blocks)

- [X] Hardcopy product [ ] Other (e.g. Computer tape, photos) _____
- [ ] Update/revision of existing product
- [X] New publication:
  - [X] Scheduled product with regular updating
  - [ ] A periodic or one-time request
- [X] Product will require updating on following frequency Triennially

10. INTELLIGENCE REQUIREMENT (Include statement of requirement, specific guidance on desired content and format, and intended use of product)

Statement of Requirement: . Request an unclassified handbook be prepared on the doctrine, organization, tactics, and weapon systems of the East German ground forces.

Guidance:

- Time frame of subject matter: 1987-2005
- Handbook should concentrate on division level and below of combat, combat support, and combat service support units, with emphasis on maneuver battalions and organic/non-organic support, even if provided from above division level.
- Handbook should highlight offensive and defensive tactics.

Documents Reviewed: (1) DST-1600S-034-84, Chemical and Biological Warfare Capabilities, (2) TB 381-5-07, Foreign Materiel Catalog Volume 7, CBR Equipment, Mar 87.

Intended Use of Product: Design Opposing Forces (OPFOR) Training.
(use additional sheets, if needed)

11. VALIDATION OF REQUIREMENT (Affirmation of need, unavailability of data and IPR priority)

WILLIAM DAUGHERTY, COL, DCSI, TRADOC William Daugherty 3 June 1987
(Endorser's name, title, signature and date)

JOSEPH M. FOX, COL, GS, Chief, Plans & Opns Div, USAIA Joseph M. Fox 13 June 1987
(Endorser's name, title, signature and date)

12. ENDORSER COMMENTS (e.g. Impact on mission of not having data)

Detailed unclassified literature does not exist as evidenced by review of indexs. This command cannot satisfy this requirement. Delay of product will impact on scheduled integration into training plan.

13. RECOMMENDED PRODUCER (e.g. A command, service production element or DIA)

DIA and/or USAREUR/DCSI

14. NAME, GRADE, PHONE, AND MESSAGE ADDRESS OF CONTACT OFFICER	15. SECURITY CLASSIFICATION (And downgrading, if applicable)
MAJ Tom Wilson, AUTOVON: 680-3437 CDRTRADOC FT MONROE VA	UNCLASSIFIED

DD FORM 83 Sep 1497

Figure 3–1. Sample completed DD Form 1497

Glossary

Section I
Abbreviations

AFMIC
Armed Forces Medical Intelligence Center

AIG
address indicating group

ARNG
Army National Guard

CI
counterintelligence

CIA
Central Intelligence Agency

CIPR
Counterintelligence Publications Registry

CIR
Critical intelligence requirement

CONPLAN
contingency plan

CRDL
Collateral Recurring Document Listing

DA
Department of the Army

DCSINT
Deputy Chief of Staff for Intelligence

DIA
Defense Intelligence Agency

DIPS
Defense Intelligence Production Schedule

DIT
Defense Intelligence Thesaurus

DOD
Department of Defense

FOA
field operating agency

FSTC
U.S. Army Foreign Science and Technology Center

GENSER
general service

IIR
Intelligence Information Report

IPP
ITAC-Intelligence Production Program

IPR
intelligence production requirement

IRIP
ITAC-Register of Intelligence Production

ISR
imagery support requirement

ITAC
U.S. Army Intelligence and Threat Analysis Center

LANDSAT
land satellite

MACOM
major Army command

MSIC
U.S. Army Missile and Space Intelligence Center

NIPR
nonrecurring intelligence production requirement

NSA
National Security Agency

OPLAN
operation plan

QRR
quick reaction requirement

RIP
Register of Intelligence Publications

S&TI
scientific and technical intelligence

SCI
sensitive compartmented information

SCIRDL
Sensitive Compartmented Information Recurring Document Listing

SIGINT
signals intelligence

SII
Statement of Intelligence Interest

SIO
senior intelligence officer

SSO
Special Security Office

STIR
Scientific and Technical Intelligence Register

TCAE
technical control and analysis element

USAIA
U.S. Army Intelligence Agency

USAR
U.S. Army Reserve

Section II
Terms

Dissemination
The conveyance of intelligence in suitable form (oral, graphic, or written) to users.

Intelligence (DOD)
The product resulting from the collection, processing, integration, analysis, evaluation, and interpretation of available information, concerning foreign countries or areas. Normally accepted types are as follows:

a. Counterintelligence. Those activities which are concerned with identifying and counteracting the threat to security posed by hostile intelligence services or organizations or by individuals engaged in espionage, sabotage, or subversion.

b. General military intelligence.

(1) Military capabilities including orders of battle, organization, training, tactics, and all other factors bearing on military strength and effectiveness.

(2) Area and terrain including urban areas, coasts, and landing beaches.

c. Medical. Medical intelligence in the fields of medical, bioscientific, and environmental information that is of interest to strategic planning and to military medical planning and operations for the conservation of the fighting strength of friendly forces and the formation of assessments of foreign medical capabilities in both military and civilian sectors.

d. Scientific and technical

(1) Foreign developments in basic and applied research and in applied engineering techniques.

(2) Scientific and technical characteristics, capabilities, and limitations of all foreign military systems, weapons, weapons systems, and materiel; the research and development related thereto; and the production methods employed for their manufacture.

Intelligence information
Unevaluated information of potential intelligence value concerning the capabilities, intentions, and activities of a foreign power, organization, or associated personnel (IIR, SIGINT).

Intelligence production requirement
A stated need for the production of intelligence on a general or specific subject, program system, or weapon.

Production
Conversion of information or intelligence information into intelligence through integration, analysis, evaluation, and/or interpretation of all available data in support of known or anticipated user requirements.

Threat assessment
An evaluation of an enemy's or potential enemy's current or forecasted capability to limit, neutralize, or destroy the effectiveness

of a mission, organization, or item of equipment. It involves the application of threat analysis to a specific mission, organization, or item of equipment within the context of a military operation. Threat assessments consider the product of threat analysis vis-a-vis a U.S. force and include the perceived military judgments of the evaluated threat force.

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