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Personnel Selection and Classification

Assignment to Army Attache Duty

Headquarters
Department of the Army
Washington, DC
1 October 1991

SUMMARY of CHANGE

AR 611-60
Assignment to Army
Attache Duty

This regulation--

- Revises responsibilities of all elements involved in the Army Attache Program (paras 1-4 through 1-10).
- Adds the members of the Army Reserve Component to the Defense Attache System (paras 1-6 and 1-9).
- Updates locations and personnel assignment requirements (para 2-1).
- Adds an index to the regulation for easy reference.

Headquarters
Department of the Army
Washington, D.C.
1 October 1991

*Army Regulation 611-60

Effective 1 November 1991

Personnel Selection and Classification

Assignment to Army Attache Duty

By order of the Secretary of the Army:

GORDON R. SULLIVAN
General, United States Army
Chief of Staff

Official:

MILTON H. HAMILTON
Administrative Assistant to the Secretary of the Army

History. This UPDATE printing publishes a revision of this publication. Because the publication has been extensively revised, the changed portions have not been highlighted.

Summary. This revision adds principal duties of support personnel assigned to the Defense Attache System; updates training activities and locations in the Washington, DC area; changes grade requirements for warrant officers and enlisted personnel; standardizes consecutive overseas tour documentation for all personnel; updates the listing of Army positions in the Defense Attache System; and adds the language requirements for Army DAS positions.

Applicability. This regulation applies to—

a. Active Army personnel

b. U.S. Army National Guard and U.S. Army Reserve personnel on extended active duty to accept DAS assignments.

c. U.S. Army Reserve personnel chosen for Assistant Army Attache mobilization assignments within the Individual Mobilization Augmentee program of the Army Reserve.

Internal control. This regulation is not subject to the requirements of AR 11-2. It does not contain internal control provisions.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from HQDA (DAMI-PII), WASH DC 20310-1063.

Interim Changes. Interim changes to this regulation are not official unless they are authenticated by the Administrative Assistant to the Secretary of the Army. Users will destroy interim changes on their expiration date unless sooner superseded or rescinded.

Suggested Improvements. The proponent of this regulation is the Office of the Deputy Chief of Staff for Intelligence. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQDA (DAMI-PII), WASH DC 20310-1063.

Distribution. Distribution of this publication is made in accordance with DA Form 12-09-E, block number 2237, intended for command levels B, C, D, and E for Active Army and the U.S. Army Reserve, and D for the Army National Guard.

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*This regulation supersedes AR 611-60, 15 April 1985.

Chapter 1
Introduction

Section I
General

1–1. Purpose
This regulation prescribes—

a. The selection criteria for assignment of Active Army personnel to the Defense Attache System (DAS), and Army Reserve personnel seeking admission to the DAS.

b. The selection criteria for assignment of Army Reserve personnel to Reserve Component (RC) Attache/Assistant Attache positions.

c. The responsibilities of headquarters, agencies, and staff support elements involved in Army and RC attache activities.

d. The required qualifications for personnel seeking attache duty.

e. The procedures for submitting initial DAS applications and requests for consecutive DAS assignments, and requests for assignments to RC attache duty.

1–2. References
Required and related publications, and prescribed and referenced forms, are listed in appendix A.

1–3. Explanation of abbreviations and terms
Abbreviations and special terms used in this regulation are explained in the glossary.

Section II
Responsibilities

1–4. Director, Defense Intelligence Agency (DIA)
The Director, DIA, is responsible for originating valid requisitions for Army DAS positions for commissioned officers, warrant officers, and enlisted personnel. Enough lead time will be allowed to identify, select, nominate, and train personnel. The Director, DIA, will—

a. Ensure that requisitions for active duty personnel will be sent to United States Total Army Personnel Command (PERSCOM) with an information copy to Commander, United States Army Field Support Center (USAFSC) ATTN: IASV-P-A, Fort Meade, MD 20755-5905.

b. Ensure that requisitions for RC personnel will be sent to the United States Army Reserve Personnel Center (ARPERCEN) with an information copy to Commander, United States Army Field Support Center (USAFSC) ATTN: IASV-P-A, Fort Meade, MD 20755-5905.

c. Be responsible for originating valid requirements for USAR Attache and Assistant Attache positions for commissioned officers, warrant officers, and enlisted personnel by maintaining and updating the Individual Mobilization Augmentee (IMA) table of distribution and allowance (TDA).

d. Coordinate all matters that pertain to Reserve personnel assigned to the RC Attache/Assistant Attache IMA program with Chief, Army Reserve, DAAR-ZA, Washington, DC 20310-2400.

1–5. Deputy Chief of Staff for Intelligence (DCSINT)
The DCSINT will—

a. Supplement DIA personnel prerequisites for a particular Defense Attache Office (DAO) if DA has special interest in that area.

b. Provide expertise to PERSCOM in verifying individual personnel prerequisites in DIA requisitions.

c. Ensure that personnel nominated to DIA are qualified and have proper security clearances.

d. Screen the qualifications of and recommend Assistant Army Attache (AARMA) United States Army Reserve (USAR) Foreign Area Officers (FAOs) and 350L MOS warrant officers for IMA assistant attache positions.

e. Designate the Director, Plans and Integration Directorate (DAMI-PII), Washington, DC 20310-1063, to be the ODCSINT point of contact for attache policy matters.

1–6. Chief, Army Reserve (CAR)
The Chief, Army Reserve is responsible for all matters of policy, assignments, and programs pertaining to Army Reserve personnel and will designate the Chief, Programs Management Office (DAAR-FMS), Washington, DC 20310-2400 to be the CAR point of contact for USAR DAS policy matters.

1–7. Commander, U.S. Army Field Support Center (USAFSC)
The Commander, USAFSC maintains personnel and finance records for assigned Army attache personnel and will—

a. In coordination with PERSCOM, ODCSINT, and DIA, administer all aspects of the Army Attache selection and nomination process for commissioned officers, warrant officers and enlisted personnel.

b. Be the servicing Military Personnel Office and Finance and Accounting Office for all Army personnel assigned to DAS.

1–8. Commander, United States Total Army Personnel Command (PERSCOM)
The Commander, PERSCOM will assign responsibilities to the activity commanders listed in *a* and *b* below.

a. The Director of Officer Personnel Management will—

(1) Identify commissioned officers and warrant officers considered qualified for DAS assignments.

(2) Advise potential attache-designates about the documentation required to support their nomination packets, provide required forms and ensure completed packets are forwarded through TAPC-OPC or TAPC-OPB-A to DIA.

(3) Brief the DCSINT, or his/her representative, on the nominee's file as required.

b. The Director of Enlisted Personnel Management will—

(1) Identify enlisted personnel considered qualified for DAS assignments.

(2) Obtain supporting documents from personnel desiring assignments within the DAS (see tables 1-1 and 1-2).

(3) Consolidate information and required documentation into a nomination packet and forward it to the USAFSC.

(4) Brief the nominee's official file to the DCSINT or his/her representative as required.

1–9. Commander, U.S. Army Reserve Personnel Center (ARPERCEN)
The Commander, ARPERCEN will—

a. Assign qualified USAR FAOs and 350L MOS warrant officers to positions within the AARMA IMA program.

b. Assist the Director of Officer Personnel Management in locating qualified USAR FAO officers to fill DAS positions which cannot be filled from existing active duty assets.

c. Assign the following responsibilities to the Chief, Program Management Office (DARP-ZB-PM), 9700 Page Blvd, St Louis, MO 63132-5200.

(1) Identify commissioned officers, warrant officers and enlisted personnel considered qualified for USAR DAS assignments.

(2) Advise potential candidates about the documentation required to support their nomination packets, provide them with the required forms and ensure completed packets are forwarded through DAAR—FMS to DIA.

(3) Brief the DCSINT, or representative, on the nominee's file as required

(4) Coordinate with ARPERCEN Director, Mobilization Operations and Training, DARP-MO, on aspects pertaining to the USAR Attache Program.

1–10. Duties of personnel assigned to the Defense Attache System (DAS)

a. The principal duties of accredited Army personnel assigned to DAS are to—

(1) Openly collect and report military information.

(2) Provide military advice to the Chief of the Diplomatic Mission in the host country.

(3) Represent the Secretary of the Army (SA); the Chief of Staff, Army (CSA); the Secretary of Defense (SECDEF); and, the Chairman, Joint Chiefs of Staff on matters of interest to the U.S. Army.

(4) Represent DOD in Security Assistance affairs when designated by DOD.

b. The principal duties of Army support personnel assigned to the DAS are to—

(1) Provide general intelligence and multi-service administrative, clerical, personnel, budget and fiscal, security and logistics support to the Defense Attache and his or her staff.

(2) Perform security assistance affairs duties as required.

c. Duties of USAR personnel assigned to DAS IMA positions will be the same as those of Active Component personnel assigned to the DAS.

Table 1–1
Documents to be submitted with application/nomination packets (Active Army)

Document	Officers	Enlisted	Dependents
Biographical Narrative (Figure 2–1)	4 cys	4 cys	NA
Photographs (8 x 10) in full length in Class A uniform with all accompanying dependents.	4	4	NA
DD Form 398 (Personnel Security Questionnaire)[1]	8	8	2 (Spouse)
FD Form 258 (Fingerprint Card)[1]	2	2	NA
SF 88 (Report of Medical Examination) or DA Form 3083–R (Medical Examination for Certain Geographical Areas)	4	4	4 each depn
SF 93 (Report of Medical History) or DA Form 3083–R	4	4	4 each depn
Officer's Record Brief	4	NA	NA
Request for Waivers, if required	4	NA	NA
DA Form 2250 (Application or Nomination for Special Assignment)	NA	4	NA
DA Forms 2 and 2–1 (Personnel Qualification Records, Parts I and II)	NA	4	NA
Typing Certification[2]	NA	4	NA
DA Form 2166–7 (NCO Evaluation Report)[3]	NA	4	NA
Communications Skills Paper[4]	NA	1	NA

Notes:

[1]If, at the end of the present tour, 4 years and a half will have elapsed since the last SBI investigation, a new security packet must be completed and forwarded with the application for Consecutive Overseas Tour (COT).

[2]A written certification from an appropriate official such as a test control officer, education officer, personnel officer, or military or civilian school official that applicant/nominee is able to type a minimum of 40 words per minute, with no mistakes. An official entry on DA Form 2–1 (Personnel Qualification Record, part II) indicating typing test results is also acceptable.

[3]Enlisted personnel. Submit copies of the last 4 DA Form 2166–7 (NCO Evaluation Report), if available, with application packet. Letters of Recommendation from supervisors may also be included.

[4]Enlisted personnel. Submit a short typewritten paper stating why applicant desires to serve in the Defense Attache system and how his/her family (if applicable) feel about such an assignment.

Table 1–2
Documents to be submitted with application/nomination packets (USAR DAS IMA assignments)

Document	Officers	Enlisted	Dependents
Biographical Narrative (Figure 2–1)	2 cys	2 cys	NA
Photographs (8 x 10) in full length in Class A uniform with all accompanying dependents.	2	2	NA
DD Form 398 (Personnel Security Questionnaire)	2	2	2 (Spouse)
Officer's Record Brief	2	NA	NA
Request for Waivers, if required	2	NA	NA
DA Form 2976–R (Application for Individual Mobilization Augmentation Program Assignment)	2	2	NA
DA Forms 2 and 2–1 (Personnel Qualification Records, Parts I and II)	NA	4	NA
Typing Certification[1]	NA	2	NA

Note:

[1]A written certification from an appropriate official such as a test control officer, education officer, personnel officer, or military or civilian school official that applicant/nominee is able to type a minimum of 40 words per minute, with no mistakes. An official entry on DA Form 2–1 (Personnel Qualification Record, part II) indicating typing test results is also acceptable.

Chapter 2
Requirements, Selections, Assignments, and Procedures

2–1. Selecting personnel for assignment to the DAS

Military personnel should be volunteers for assignment to the DAS. All qualified and eligible Army active duty and U.S. Army Reserve Forces (USARF) personnel are encouraged to express an interest in attache duty to their personnel managers. Army positions in the DAS are listed in table 2–1. Attache training is conducted at the Defense Intelligence College (DIC), DIA, Washington, D.C.

a. Commissioned Officers. Attache duty is a type of assignment available to officers holding the FAO (Functional Area (FA) 48). FAO regional specialists with appropriate Areas of Concentration (48A through 48J) will be considered for DAS assignments. If required, and on an exceptional basis, officers who do not hold FA 48 may be considered for attache duty if they otherwise meet the requirements for the assignment. Officers who perform well as attache will be encouraged to seek additional attache tours, consistent with their professional development and the needs of the Army.

b. Warrant officers. Attache duty is a primary career function under military occupational specialty (MOS) 350L (Attache Technician). Selected warrant officers normally hold MOS 350L as primary, secondary, or additional. Those with MOS other than 350L can, if required, be selected for attache duty; they must, however, be trained in MOS 350L before being assigned to the DAS.

c. Enlisted personnel. Enlisted applicants approved for attache duty, if not already holding primary military occupational specialty 71L, will be reclassified in 71L. They will be awarded an Additional Skill Identifier E4 (Attache Administrative Support) after completing attache training. Application for MOS reclassification upon release from attache duty will be handled on an individual basis.

2–2. Selecting personnel for assignment to USAR Attache and Assistant Attache positions

Military personnel should be volunteers for assignment to USAR Attache/Assistant Attache duty. All qualified and eligible USAR personnel are encouraged to express an interest in Attache duty to their personnel managers. USAR Attache positions are maintained by the ARPERCEN Program Management Office, DARP-ZB-PM. Training is conducted at the DIA, Washington, DC.

a. Commissioned Officers. USAR Attache duty is a type of assignment available to officers holding the FAO (FA 48). FAO regional specialists with appropriate Areas of Concentration (48A through 48J) will be considered for USAR DAS IMA assignments. If required, and on an exceptional basis only, officers who do not hold FA 48 may be considered for attache duty if they otherwise meet the requirements for the assignment. Officers who perform well as USAR Attache/Assistant Attaches will be encouraged to seek additional attache tours, consistent with their professional development and the needs of the Army.

b. Warrant Officers. Attache duty is a primary career function under MOS 350L (Attache Technician).

c. Enlisted personnel. Enlisted applicants approved for attache duty, if not already holding primary MOS 71L, will be reclassified in 71L. They will be awarded an Additional Skill Identifier (ASI) E4 (Attache Administrative Support) after completing attache training.

2–3. Preparing for attache duty

Preparation for attache duty, including travel and training, takes from 4 to 18 months. The period of training is determined by the length of language and attache support training required. The spouse of an attache-designee is encouraged to attend language training and selected phases of the Attache Course. Locations in the Washington, D.C. area for administrative processing, attache orientation, and language training are listed in table 2–2.

2–4. Medical examination

Personnel nominated for attache duty and accompanying family members must undergo a comprehensive physical examination. (See AR 40–501, paras 7–9*d* and *e*.) Personnel and their family members should go to the nearest military medical facility for examination when PERSCOM notifies them that they are being nominated for attache duty. Personnel must forward the reports of medical examination with their application and/or nomination packet. Cite this regulation and AR 40–501 as authority for physical examination. Any medical or dental defects which need professional care will be corrected before leaving for an OCONUS assignment.

2–5. Security requirements

All soldiers must be eligible for a Top Secret (TS) Special Compartmented Information (SCI) security clearance and, prior to reporting to the DIA for duty, must possess a security clearance based on a current (within the last 5 years) Special Background Investigation (SBI). Therefore, it is the individual's as well as the losing command's, responsibility to ensure that he/she possesses the necessary security clearance prior to his/her assignment to the DAS. All personnel may be required to pass a counterintelligence polygraph examination per the requirements of DODD 5210.48–R and AR 195–6. PERSCOM will notify all attache candidates of this requirement, when applicable, prior to nominating them.

2–6. Selection Procedures

a. PERSCOM will brief the DCSINT on all Army commissioned officers identified for possible assignment to the DAS. Personnel approved for a DAS assignment by the DCSINT will be formally nominated to DIA. DIA will make the final selection of personnel nominated for the DAS.

b. ARPERCEN will brief the DCSINT on all USAR commissioned officers identified for possible assignment to USAR DAS IMA position. Personnel approved for a USAR DAS assignment by the DCSINT will be formally nominated to DIA. DIA will make the final selection.

2–7. Prerequisites for commissioned officers

a. Commissioned officers must—

(1) Be in the rank of Major or above. Some positions may be filled by a captain if approved by DIA.

(2) Be qualified FAO (FA48). FAO regional specialists with areas of concentration, 48B through J, who have received extensive training for politico-military positions within their regions of specialization, will receive priority consideration for DAS assignments.

(3) Have completed Command and General Staff College (CGSC) or received equivalent credit. Colonels should have received credit for Senior Service College (SSC). However, qualifications for each colonel and promotable lieutenant colonel will be considered individually.

(4) Have a record of military service which shows overall outstanding performance, professional knowledge, and the ability to work well with others.

(5) Have a baccalaureate degree from an accredited institution. All Army officer positions in the DAS are Army Education Requirement System (AERS) validated. Therefore, a Master's degree in area studies or other FAO-related disciplines is highly desired.

(6) Be skilled in the language of the country for which being considered or have a score of at least 100 on the Defense Language Aptitude Battery (DLAB).

(7) Be citizens of the United States, and be free of any family, commercial, or other influencing connections within the

applicable country. Family members accompanying sponsors to station must qualify for U.S. passports.

(8) Be free of family problems or business implications which could interfere with military duties.

(9) Be mature, dignified, personable, cultured, articulate, and present a neat appearance. Officers must be able to associate on equal and congenial terms with the diplomatic community.

(10) Be clearable for Special Intelligence security information.

(11) Meet medical fitness standards for the geographical area (See AR 40–501, paras 5 through 13).

(12) Not be assigned for a terminal tour in the DAS if anticipated retirement location is to be within the host country.

b. Waivers to qualifications (2), (3), and (12) above will be considered on an individual basis. Requests for waivers will be submitted to the DCSINT.

2–8. Prerequisites for USAR commissioned officers

a. USAR Commissioned Officers must—

(1) Be in the rank of captain or above.

(2) Be qualified FAO. FAO regional specialists, with areas of concentration 48B through 48J, who have received or developed extensive training or experience as politico-military officers within their regions of specialization, will receive priority consideration for USAR DAS IMA assignments.

(3) Have completed at least 50 percent of CGSC or received equivalent credit. Colonels should have received credit for SSC. However, qualifications for each colonel and promotable lieutenant colonel will be considered on an individual basis.

(4) Have a record of military service which shows overall outstanding performance, professional knowledge, and the ability to work well with others.

(5) Have a baccalaureate degree from an accredited institution. All Army officer positions in the DAS are AERS validated. Therefore, a master's degree in area studies or other FAO-related disciplines is highly desired.

(6) Be skilled in the language of the country for which they are being considered. Language proficiency will be verified by valid Defense Language Proficiency Test Score or DA Form 330 (Language Proficiency Questionnaire).

(7) Be citizens of the United Staes, and be free of any family, commercial, or other influencing connections within the applicable country.

(8) Be free of family problems or business implications which could interfere with military duties.

(9) Be mature, dignified, personable, cultured, articulate, and present a neat appearance. Officers must be able to associate on equal and congenial terms with the diplomatic community.

(10) Be clearable for Special Intelligence security information.

(11) Have more than 5 years remaining before mandatory removal date.

(12) Meet medical fitness standards for the applicable geographical area. (See AR 40–501, paras 5 through 13.)

b. Waivers to qualifications (2) and (3) will be considered on an individual basis if no other more qualified officer is available. Requests for waivers must accompany the initial application packets and will be submitted to the DCSINT, through ARPERCEN, Program Management Office, DARP–ZB–PM, 9700 Page Blvd, St. Louis, MO 63132–5200.

2–9. Prerequisites for warrant officers

a. Warrant officers must meet the criteria specified in AR 611–112 for the award of MOS 350L as well as the criteria established for commissioned officers in paragraph 2–7*a*(4) and (6) through (12) above.

b. Warrant officers who have prior service in the DAS or those holding MOS 350L will be automatically screened for attache duty by PERSCOM. Warrant officers without prior service in the DAS may seek an attache assignment by contacting their assignment officer at PERSCOM. They, and their adult family members, will be interviewed at USAFSC (IASV–P–A) prior to formal nomination to DIA, if at all possible.

2–10. Prerequisites for enlisted personnel

a. Enlisted personnel must—

(1) Be in the rank of sergeant to sergeant first class.

(2) Be graduates of the appropriate NCOES course for their rank (i.e., sergeants must be PLDC graduates, staff sergeants must be Basic Noncommissioned Officer Course (BNCOC) graduates and sergeants first class must be Advanced Noncommissioned Officer Course (ANCOC) graduates).

(3) Have a standard score of 115 in general technical aptitude area (GT) and 120 in clerical aptitude area (CL).

(4) Be citizens of the United States, and be free of any family, commercial, or other influencing connections within the target country. Family members accompanying sponsor to station must qualify for U.S. passports.

(5) Be clearable for Special Intelligence security information.

(6) Meet medical fitness requirements for the geographical areas. (See AR 40–501, paras 5 through 13.)

(7) Have enough remaining service to complete the required tour in the area for which selected (AR 614–30, app A). Those who do not have enough remaining service must reenlist or extend their current term of service to complete the overseas tour for which selected prior to leaving current duty station.

(8) Have a pleasing personality and the ability to meet, understand, live, and work among local nationals in a foreign country.

(9) Be mature, dignified, personable, educated, articulate, and present a neat appearance. Must be able to associate on congenial terms with the diplomatic community.

(10) Have no record of conviction by special or general court-martial, no time lost to be made good under Section 972, title 10, United States Code (10 USC 972) (1982), and no record of civil convictions except for minor offenses.

(11) Be able to type a minimum of 40 words per minute, with no mistakes, and have general experience in intelligence and administration.

(12) Be fully qualified to perform the duties of the MOS according to rank and skill level, be eligible for foreign service (AR 600–8–101 and 614–30), have been discharged under honorable conditions from all previous enlistments, and have no assignment restrictions which would preclude assignment to the area for which applying or nominated.

(13) If required, possess linguistic capability in the language of the country for which applying or nominated, or have a score of at least 100 on the DLAB. A score of less than 100 on the DLAB is not a disqualifying factor for attache duty, but limits assignment possibilities.

b. No waivers to the above listed qualifications will be granted.

2–11. Application procedures for initial DAS assignment

a. All personnel desiring assignment within the DAS must submit documents listed in tables 1–1 and 1–2.

b. Active Army Officers may seek an attache assignment by contacting their FAO assignment officer at PERSCOM. Officers are selected on a best qualified basis. They will submit their packet/applications, through their respective branch, to DIA. USARF officers seeking consideration must apply for extended active duty in conjunction with their application for DAS assignment.

c. Only highly qualified enlisted personnel desiring attache duty should apply.

(1) Applications (DA Form 2250 (Application for Nomination for Special Assignment)) will be submitted according to Procedure 3–41, DA Pam 600–8, through normal personnel channels to CG, PERSCOM (TAPC–EPM–A), ALEX, VA

22331-0400. Documents to accompany the application are listed in appendix A. Personnel assigned overseas will not apply earlier than 1 year before date eligible for return from overseas (DEROS) and not later than 6 months before DEROS.

(2) The applicant should list at least three specific geographical areas in order of preference. Applications will be valid for 1 year from the date of receipt in PERSCOM, unless they are withdrawn, or the applicant becomes otherwise disqualified for attache duty. Applications will be returned directly to the individual whenever these conditions apply.

(3) Individual applications meeting the requirement of this regulation will be sent to PERSCOM regardless of command recommendation. Commanders recommending disapproval will state their reasons on the reverse of all copies of DA Form 2250.

(4) Applicants must sign the statement in item 28 of DA Form 2250 which indicates that the applicant is aware of the passport and visa requirements contained in AR 600-290 and that proof of citizenship and other necessary documents required for passport applications are being obtained.

(5) PERSCOM (TAPC-EPM-A) will be informed of any changes of status of an applicant which may affect the application, to include assignment, change of rank, marital status, or medical and physical condition. Submission of an application does not provide authority to keep individuals in their current assignment pending final action on the application.

(6) Enlisted applicants and adult family members will be interviewed at USAFSC (IASV-P-A) prior to the formal nomination, whenever possible.

2-12. Enlisted nominees for the DAS

a. If there are not enough enlisted volunteers to meet the personnel needs of the DAS, CONUS installation and major activity commanders will be requested to furnish nominations of qualified soldiers to PERSCOM.

b. Commanders will complete DA Form 2250 for each nominee (see DA Pam 600-8.)

c. Commanders will retain their nominees at their present duty station until a report of final action (assignment instructions or notification of nonselection) is received from HQDA.

2-13. Army Reserve Forces officer assignments in DAS

USARF commissioned and warrant officers are eligible for assignment to the DAS in one of two categories.

a. USARF officers on extended tours of active duty. USARF officers selected for extended active duty for DAS duty will meet and conform to all requirements of their regular army counterparts.

b. USAR FAOs participating in the IMA program of the USAR who have been selected for AARMA assignments in accordance with AR 135-11, must first meet the terms of eligibility for DAS contained in this chapter.

2-14. Retention of warrant officers and enlisted personnel

a. Conditions for reassignment. Warrant officers and enlisted personnel who are assigned to the DAS may be considered for follow-on DAS assignments if—

(1) Duty performance has been outstanding.

(2) A record free from indiscretions or defects has been maintained by the soldier and his/her family.

(3) The soldier and all family members who will accompany the sponsor are medically qualified for the requested assignment.

(4) MOS qualifications continue to be acceptable.

(5) DIA approves the nomination.

b. Applications for consecutive assignments and extensions. Warrant officers and enlisted personnel who wish to continue to serve in the DAS must submit their request in accordance with current guidance contained in DIAM 100-1 and latest guidances issued by USAFSC.

2-15. Retention of commissioned officers (Active Army)

Officers who are interested in consecutive DAS assignments should contact their FAO assignment officer at PERSCOM. If an officer is selected to be nominated for continuous assignment in the DAS, information and documents listed in table 1-1 and a biographical narrative as outlined in figure 2-1, are required before nomination processing.

2-16. Assistance.

The following offices may be contacted for assistance.

a. Army Attache Management Division, USAFSC, USAINSCOM, ATTN: IASV-P-A, 7321 Parkway Drive South, Haover, MD 21076, telephone AUTOVON 923-5352 or commercial (301) 677-5352.

b. ARPERCEN, Chief, Program Management Office, DARP-ZB-PM, 9700 Page Blvd, St. Louis, MO 63132-5200

2-17. Training for Army Reserve Attaches

Personnel designated as Reserve Attaches complete a two-week Reserve Attache Course at the DIC. They also receive such training within DIA as required by their specific assignment. Enlisted personnel receive the majority of their training on the job. A small number of enlisted personnel are also selected to attend the Reserve Attache Course at the Defense Intelligence College; this based on their rank and availability of spaces.

Table 2-1
Army positions in the Defense Attache System

Station	Rank[1]	Language requirement
Defense Attache Office—Afghanistan	Vacant	
Defense Attache Office—Algeria		
Defense Attache/Army Attache	COL	French
Operations Coordinator	JR WO	French
Intelligence Assistant	SFC	French
Defense Attache Office—Argentina		
Army Attache	COL	Spanish/Latin American
Assistant Army Attache	LTC	Spanish-Latin American
Defense Attache Office—Australia		
Army Attache	COL	None
Intelligence Assistant	SFC	None
Defense Attache Office—Austria		
Defense Attache/Army Attache	COL	German
Operations Coordinator	SR WO	German
Intelligence Assistant	SFC	German
Defense Attache Office—Bangladesh		
Defense Attache/Army Attache	LTC	Bengali
Operations Coordinator	MSG	Bengali
Defense Attache Office Barbados		
Defense Attache/Army Attache	LTC	None
Defense Attache Office—Belgium		
Defense Attache/Army Attache	COL	French
Assistant Army Attache	LTC	French
Operations Coordinator	SR WO	French
Intelligence Assistant	SFC	French
Defense Attache Office—Belize		
Defense Attache/Army Attache	LTC	Spanish-Latin American
Operations Coordinator	JR WO	None
Defense Attache Office—Bolivia		
Army Attache	LTC	Spanish-Latin American
Intelligence Assistant	SFC	Spanish-Latin American

Table 2–1
Army positions in the Defense Attache System—Continued

Station	Rank[1]	Language requirement
Defense Attache Office—Brazil		
Defense Attache/Army Attache	COL	Portuguese-Brazilian
Assistant Army Attache	LTC	Portuguese-Brazilian
Assistant Army Attache	MAJ	Portuguese-Brazilian
Operations Coordinator	SR WO	Portuguese-Brazilian
Intelligence Assistant	SFC	Portuguese-Brazilian
Defense Attache Office—Bulgaria		
Defense Attache/Army Attache	COL	Bulgarian
Intelligence Assistant	SFC	Bulgarian
Defense Attache Office—Burma		
Defense Attache/Army Attache	COL	Burmese
Operations Coordinator	SR WO	None
Intelligence Assistant	SSG	None
Defense Attache Office—Cameroon		
Defense Attache/Army Attache	LTC	French
Operations Coordinator	JR WO	French
Defense Attache Office—Canada		
Army Attache	COL	None
Intelligence Assistant	SFC	None
Defense Attache Office—Chad		
Defense Attache/Army Attache	COL	French
Operations Coordinator	JR WO	French
Intelligence Assistant	SFC	French
Defense Attache Office—Chile		
Army Attache	COL	Spanish-Latin American
Operations Coordinator	SR WO	Spanish-Latin American
Intelligence Assistant	SFC	Spanish-Latin American
Defense Attache Office—China		
Defense Attache/Army Attache[2]	BG[3]	Chinese-Mandarin
Assistant Army Attache	LTC	Chinese-Mandarin
Assistant Army Attache	MAJ	Chinese-Mandarin
Operations Coordinator	SR WO	None
Intelligence Assistant	SFC	None
Intelligence Assistant	SSG	None
Defense Attache Office—Columbia		
Defense Attache/Army Attache	COL	Spanish-Latin American
Assistant Army Attache	LTC	Spanish-Latin American
Operations Coordinator	SR WO	Spanish-Latin American
Intelligence Assistant	SFC	Spanish-Latin American
Defense Attache Office—Congo		
Army Attache	LTC	French
Operation Coordinator	JR WO	French
Defense Attache Office—Cyprus		
Defense Attache/Army Attache	COL	Turkish
Assistant Army Attache	MAJ	Greek
Operations Coordinator	SFC	None
Defense Attache Office—Czechoslovakia		
Army Attache	COL	Czech
Assistant Army Attache	LTC	Czech
Defense Attache Office—Denmark		
Army Attache	COL	Danish
Defense Attache Office—Dominican Republic		
Army Attache	LTC	Spanish-Latin American

Table 2–1
Army positions in the Defense Attache System—Continued

Station	Rank[1]	Language requirement
Defense Attache Office—Ecuador		
Defense Attache/Army Attache	COL	Spanish-Latin American
Operations Coordinator	SR WO	Spanish-Latin American
Intelligence Assistant	SFC	Spanish-Latin American
Defense Attache Office—Egypt		
Defense Attache/Army Attache	COL	Arabic Egyptian
Operations Coordinator	SR WO	None
Defense Attache Office—El Salvador		
Defense Attache/Army Attache	COL	Spanish-Latin American
Assistant Army Attache	MAJ	Spanish-Latin American
Assistant Army/Attache	MAJ	Spanish-Latin American
Operations Coordinator	SR WO	Spanish-Latin American
Intelligence Assistant	SFC	Spanish-Latin American
Intelligence Assistant	SSG	Spanish-Latin American
Defense Attache Office—Finland		
Army Attache	COL	Finnish
Assistant Army Attache	LTC	Finnish
Intelligence Assistant	SFC	None
Defense Attache Office—France		
Defense Attache/Army Attache	COL	French
Assistant Army Attache	LTC	French
Assistant Army Attache	LTC	French
Operations Coordinator	SR WO	French
Intelligence Assistant	SFC	French
Intelligence Assistant	SSG	French
Defense Attache Office—Germany		
Defense Attache/Army Attache	COL	German
Assistant Army Attache	LTC	German
Assistant Army Attache	MAJ	German
Operations Coordinator	SR WO	German
Intelligence Assistant	SFC	German
Defense Attache Office—Greece		
Army Attache	COL	Greek
Assistant Army Attache	LTC	Greek
Operations Coordinator	SR WO	None
Intelligence Assistant	SFC	None
Defense Attache Office—Guatemala		
Defense Attache/Army Attache	COL	Spanish-Latin American
Assistant Army/Attache	MAJ	Spanish-Latin American
Operations Coordinator	SR WO	Spanish-Latin American
Intelligence Assistant	SFC	Spanish-Latin American
Defense Attache Office—Guyana		
Vacant		
Defense Attache Office—Haiti		
Defense Attache/Army Attache	LTC	French
Operations Coordinator	MSG	French
Intelligence Assistant	SFC	French
Defense Attache Office—Honduras		
Army Attache	LTC	Spanish-Latin American
Assistant Army Attache	MAJ	Spanish-Latin American
Intelligence Assistant	SSG	Spanish-Latin American

Table 2–1
Army positions in the Defense Attache System—Continued

Station	Rank[1]	Language requirement
Defense Liaison Office—Hong Kong		
Army Liaison Officer	COL	Chinese-Mandarin
Assistant Army Liaison Officer	LTC	Chinese-Mandarin
Assistant Army Liaison Officer	MAJ	Chinese-Mandarin
Operations Coordinator	SR WO	None
Intelligence Assistant	SFC	None
Intelligence Assistant	SFC	None
Defense Attache Office—Hungary		
Defense Attache/Army Attache	COL	Hungarian
Operations Coordinator	JR WO	Hungarian
Intelligence Assistant	SFC	Hungarian
Intelligence Assistant	SFC	Hungarian
Defense Attache Office—India		
Defense Attache/Army Attache	COL	None
Assistant Army Attache	LTC	Hindi-Urdu
Operations Coordinator	SR WO	None
Defense Attache Office—Indonesia		
Defense Attache/Army Attache	COL	Indonesian
Assistant Army Attache	LTC	Indonesian
Intelligence Assistant	SFC	Indonesian
Intelligence Assistant	SFC	Indonesian
Defense Attache Office—Iraq		
Defense Attache/Army Attache	COL	Arabic
Operations Coordinator	JR WO	Arabic
Defense Attache Office—Ireland		
Defense Attache/Army Attache	COL	None
Operations Coordinator	MSG	None
Defense Attache Office—Israel		
Army Attache	COL	Hebrew
Assistant Army Attache	LTC	Hebrew
Assistant Army Attache	MAJ	Hebrew
Intelligence Assistant	SFC	None
Intelligence Assistant	SFC	None
Defense Attache Office—Italy		
Army Attache	COL	Italian
Assistant Army Attache	MAJ	Italian
Operations Coordinator	SR WO	Italian
Defense Attache Office—Ivory Coast		
Defense Attache/Army Attache	COL	French
Operations Coordinator	SR WO	French
Intelligence Assistant	SFC	French
Defense Attache Office—Japan		
Army Attache	COL	Japanese
Assistant Army Attache	MAJ	Japanese
Intelligence Assistant	SFC	None
Defense Attache Office—Jordan		
Defense Attache	COL	Arabic
Army Attache	LTC	Arabic
Intelligence Assistant	SFC	Arabic
Defense Attache Office—Korea		
Defense Attache/Army Attache	COL	Korean
Assistant Army Attache	LTC	Korean
Operations Coordinator	SR WO	None
Intelligence Assistant	SFC	None
Defense Attache Office—Lebanon		
Army Attache	LTC	Arabic
Operations Coordinator	SR WO	None
Defense Attache Office—Liberia		
Army Attache	LTC	French
Defense Attache Office—Malawi		
Defense Attache/Army Attache	LTC	None
Operations Coordinator	MSG	None
Defense Attache Office—Malaysia		
Defense Attache/Army Attache	COL	Malay
Intelligence Assistant	SFC	Malay
Defense Attache Office—Mexico		
Defense Attache/Army Attache	COL	Spanish-Latin American
Assistant Army Attache	LTC	Spanish-Latin American
Operations Coordinator	SR WO	Spanish-Latin American
Intelligence Assistant	SFC	Spanish-Latin American
Intelligence Assistant	SSG	Spanish-Latin American
Intelligence Assistant	SSG	Spanish-Latin American
Defense Attache Office—Morocco		
Army Attache	LTC	French
Defense Attache Office—Mozambique		
Defense Attache/Army Attache	LTC	Portuguese
Operations Coordinator	JR WO	Portuguese
Defense Attache Office—Namibia		
Defense Attache/Army Attache	LTC	None
Operations Coordinator	JR WO	None
Defense Attache Office—Nepal		
Defense Attache/Army Attache	LTC	None
Operations Coordinator	MSG	None
Defense Attache Office—Netherlands		
Army Attache	COL	Dutch
Defense Attache Office—New Zealand		
Intelligence Assistant	SFC	None
Defense Attache Office—Nicaragua		
Defense Attache/Army Attache	COL	Spanish-Latin American
Operations Coordinator	SR WO	Spanish-Latin American
Intelligence Assistant	SSG	Spanish-Latin American
Intelligence Assistant	SFC	Spanish-Latin American
Defense Attache Office—Nigeria		
Defense Attache/Army Attache	COL	None
Intelligence Assistant	SFC	None
Defense Attache Office—Norway		
Army Attache	COL	Norwegian
Defense Attache Office—Pakistan		
Army Attache	COL	None
Assistant Army Attache	LTC	None
Intelligence Assistant	SSG	None
Defense Attache Office—Panama		
Defense Attache/Army Attache	COL	Spanish-Latin American
Assistant Army Attache	MAJ	Spanish-Latin American
Operations Coordinator	SR WO	Spanish-Latin American
Intelligence Assistant	SFC	Spanish-Latin American
Intelligence Assistant	SSG	Spanish-Latin American
Defense Attache Office—Papua New Guinea		
Defense Attache/Army Attache	MAJ	None
Defense Attache Office—Paraguay		
Defense Attache/Army Attache	COL	Spanish-Latin American
Operations Coordinator	JR WO	Spanish-Latin American
Defense Attache Officer—Peru		
Army Attache	COL	Spanish-Latin American
Intelligence Assistant	SFC	Spanish-Latin American

Table 2–1
Army positions in the Defense Attache System—Continued

Station	Rank[1]	Language requirement
Defense Attache Office—Philippines		
Army Attache	COL	Tagalog
Assistant Army Attache	MAJ	Tagalog
Intelligence Assistant	SSG	None
Defense Attache Office—Poland		
Defense Attache/Army Attache	COL	Polish
Operations Coordinator	JR WO	Polish
Intelligence Assistant	SFC	Polish
Defense Attache Office—Portugal		
Army Attache	COL	Portuguese
Defense Attache Office—Romania		
Defense Attache/Army Attache	COL	Rumanian
Intelligence Assistant	SFC	Rumanian
Defense Attache Office—Saudi Arabia		
Defense Attache/Army Attache	COL	Arabic-Saudi
Assistant Army Attache	MAJ	Arabic-Saudi
Operations Coordinator	SR WO	None
Intelligence Assistant	SFC	None
Defense Attache Office—Singapore		
Army Attache	COL	None
Intelligence Assistant	SFC	None
Defense Attache Office—Somalia		
Defense Attache/Army Attache	LTC	Somali/Italian
Operations Coordinator	JR WO	None
Intelligence Assistant	MSG	None
Defense Attache Office—South Africa		
Army Attache	COL	None
Intelligence Assistant	MSG	None
Defense Attache Office—Spain		
Army Attache	COL	Spanish-Castilian
Assistant Army Attache	MAJ	Spanish-Castilian
Defense Attache Office—Sudan		
Defense Attache/Army Attache	LTC	Arabic-Egyptian
Operations Coordinator	JR WO	None
Intelligence Assistant	SSG	None
Defense Attache Office—Suriname		
Defense Attache/Army Attache	LTC	Dutch
Operations Coordinator	JR WO	Dutch
Intelligence Assistant	SFC	Dutch
Defense Attache Office—Sweden		
Army Attache	COL	Swedish
Defense Attache Office—Switzerland		
Defense Attache/Army Attache	COL	French & German
Defense Attache Office—Syria		
Defense Attache/Army Attache	COL	Arabic-Syrian
Operations Coordinator	JR WO	Arabic-Syrian
Intelligence Assistant	SFC	Arabic-Syrian
Defense Attache Office—Thailand		
Army Attache	COL	Thai
Assistant Army Attache	LTC	Thai
Intelligence Assistant	SFC	None
Defense Attache Office—Tunisia		
Defense Attache/Army Attache	COL	French
Operations Coordinator	SR WO	French
Intelligence Assistant	SFC	French
Defense Attache Office—Turkey		
Army Attache	COL	Turkish
Assistant Army Attache	LTC	Turkish
Intelligence Assistant	SFC	Turkish
Intelligence Assistant	SSG	Turkish
Defense Attache Office—United Arab Emirates		
Operations Coordinator	WO	Arabic

Table 2–1
Army positions in the Defense Attache System—Continued

Station	Rank[1]	Language requirement
Defense Attache Office—United Kingdom		
Army Attache	COL	None
Assistant Army Attache	LTC	None
Intelligence Assistant	SFC	None
Defense Attache Office—Uruguay		
Army Attache	COL	Spanish-Latin American
Intelligence Assistant	SFC	Spanish-Latin American
Defense Attache Office—USSR		
Defense Attache[2]	BG	Russian
Army Attache	COL	Russian
Assistant Army Attache	LTC	Russian
Assistant Army Attache	LTC	Russian
Assistant Army Attache	MAJ	Russian
Assistant Army Attache	MAJ	Russian
Operations Coordinator	SR WO	Russian
Intelligence Assistant	SFC	Russian
Defense Attache Office—Venezuela		
Army Attache	COL	Spanish-Latin American
Assistant Army Attache	LTC	Spanish-Latin American
Intelligence Assistant	SFC	Spanish-Latin American
Defense Attache Office—Yemen		
Defense Attache/Army Attache	LTC	Arabic-Saudi
Operations Coordinator	MSG	Arabic-Saudi
Defense Attache Office—Yugoslavia		
Defense Attache/Army Attache	COL	Serbo-Croatian
Intelligence Assistant	SFC	Serbo-Croatian
Defense Attache Office—Zaire		
Defense Attache/Army Attache	COL	French
Intelligence Assistant	SFC	French
Intelligence Assistant	SGT	French
Defense Attache Office—Zimbabwe		
Defense Attache/Army Attache	COL	None
Operations Coordinator	JR WO	None

Notes:
[1]Indicates authorized rank only. In some cases, billet may be filled by a lower rank.
[2]Rotational between Army, Air Force, and Navy.
[3]COL Army attache when general officer Defense Attache is not Army.

Table 2–2
Processing, attache orientation, and language activities

Activity:	Personnel, financial, and administrative processing.
Location:	Suite 104, 7321 Parkway Drive South, Hanover, MD
Activity:	DIA orientation and administrative improcessing
Location:	3100 Clarendon Boulevard, Clarendon, VA 22201-5322
Activity:	Attache Course (Commissioned Officers only)
Location:	DIC, Bolling AFB, D.C. 20332
Activity:	Attache Staff Operations Course (ASOC) (Enlisted
Location:	Personnel and Warrant Officers not holding MOS 350L). DIC, Bolling AFB, D.C. 20332
Activity:	Station Techniques Course (Enlisted Personnel and
Location:	Warrant Officers not holding MOS 350L.) DIC, Bolling AFB, D.C. 20332
Activity:	Language Training
Location:	Normally, Foreign Service Institute (FSI), Arlington, Rosslyn, VA 20301

Biographical Narrative

Provide the following information:

1. Name—Last, first, middle
2. Rank
3. Date of rank
4. Date and source of commission—ROTC, OCS, Academy, etc.
5. Specialty and subspecialties
6. Date and place of birth
7. Previous assignments—List in chronological order, year/month/day, full job title(s), full organization/activity title, and duty location. Also, include all assignments to military or civilian schools during the past 10 years (year and month only). Do not abbreviate.
8. Military decorations—List in order of precedence and number of times awarded.
9. Language capability—List all foreign languages spoken, how proficiency was acquired, and when language was last used. Indicate proficiency, if known.
10. Family members data—Name of spouse and each child, and date of birth of children.
11. Civilian education—Include all degrees, area of concentration, level (BA, MA, etc.) and educational institution through which degree earned. Also, include dates degrees were awarded.
12. Military education—List all military schools attended and dates of attendance.
13. Security clearance information—List level of clearance and source of clearance, date investigation completed, agency that completed investigation. (e.g., TOP SECRET, SBI, DIA, 14 Dec 85.)
14. Current duty station, home address, and telephone numbers—List commercial numbers with area codes, and DSN if applicable.
15. Additional remarks/comments or continuation statements—as required.

Figure 2–1. Biographical narrative

Appendix A
References

Section I
Required publications

AR 40–501
Standards of Medical Fitness. (Cited in paras 2–4, 2–7, 2–8*a*(12), and 2–10*a*(6).)

AR 600–290
Passports and Visas. (Cited in para 2–11*c*(4).)

AR 600–8–101
Personnel Processing (In-and-Out and Mobilization Processing). (Cited in para 2–10*a*(12).)

AR 614–30
Overseas Service. (Cited in paras 2–10*a*)(7) and (12).)

Section II
Related Publications

A related publication is merely a source of additional information. The user does not have to have it to understand this regulation.

AR 135–11
The Reserve Component Foreign Area Officer Specialty

AR 195–6
Department of the Army Polygraph Activities

AR 600–200
Enlisted Personnel Management System

AR 601–280
Total Army Retention Program

AR 611–6
Army Linguist Management

AR 611–101
Commissioned Officer Classification System

AR 611–112
Manual of Warrant Officer Military Occupational Specialties

AR 611–201
Enlisted Career Management Fields and Military Occupational Specialties

AR 614–100
Officers Assignment Policies, Details and Transfers

AR 614–200
Selection of Enlisted Soldiers for Training and Assignment

DA PAM 600–3
Commissioned Officer Professional Development and Utilization

DA PAM 600–8
Management and Administrative Procedures

DODD 5210.48–R
Polygraph Examinations and Examiners

Section III
Referenced Forms

DA Form 2 and 2–1
Personnel Qualifications, Parts I and II.

DA Form 330
Defense Language Proficiency Test Score Card

DA Form 2166–7
NCO Evaluation Report

DA Form 2250
Application or Nomination for Special Assignment

DA Form 2976–R
Application for Individual Mobilization Augmentation Program

DA Form 3083–R
Medical Examination for Certain Geographical Areas

DD Form 398
Statement of Personal History

SF 88
Report of Medical Examination

SF 93
Report of Medical Examination

FD Form 258
Fingerprint Card

Glossary

Abbreviations

ARMA
Army Attache

AARMA
Assistant Army Attache

AERB
Army Education Requirement Board

ANCOC
Advanced Noncommissioned Officer Course

ARPERCEN
Army Reserve Personnel Center

ASI
Additional Skill Identifier

BNCOC
Basic Noncommissioned Officer Course

CGSC
Command and General Staff College

CJCS
Chairman, Joint Chiefs of Staff

CL
Clerical Aptitude area

CONUS
Continental United States

CSA
Chief of Staff, U.S. Army

DAO
Defense Attache Office

DAS
Defense Attache System

DCSINT
Deputy Chief of Staff for Intelligence

DEROS
Date Eligible for Return from Overseas

DIA
Defense Intelligence Agency

DIC
Defense Intelligence College

DLAB
Defense Language Aptitude Battery

DOD
Department of Defense

ETS
Expiration Term of Service

FA
Functional Area

FAO
Foreign Area Officer

GT
General Technical Aptitude Area

HQDA
Headquarters, Department of the Army

IMA
Individual Mobilization Augmentee

JR WO
Junior Warrant Officer

MOS
Military Occupational Specialty

NCO
Non-commissioned Officer

OCONUS
Outside Continental United States

PERSCOM
United States Total Army Personnel Command

PLDC
Primary Leadership Development Course

PMOS
Primary Military Occupational Specialty

RC
Reserve Component

SA
Secretary of the Army

SCI
Special Compartmented Information

SECDEF
Secretary of Defense

SSC
Senior Service College

SR WO
Senior Warrant Officer

U.S.
United States

USAFSC
United States Army Field Support Center

USAR
United States Army Reserve

USARF
United States Army Reserve Forces

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