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WAR DEPARTMENT

TECHNICAL MANUAL

COUNTER INTELLIGENCE CORPS

22 September 1943

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TECHNICAL MANUAL
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WASHINGTON 25, D.C., 22 September 1943.

COUNTER INTELLIGENCE CORPS

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SECTION I

GENERAL

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1. Purpose.--a. In addition to the counterintelligence responsibilities recognized in 30-25 and the usual field security counterintelligence mission, there exist other counterintelligence responsibilities which fall upon commanders of geographical areas and which must be assumed by theater commanders and the commanders of units therein, but for which no personnel provision is made in Tables of Organization. These responsibilities are those connected with the prevention or neutralization of the activities of enemy agents within the territory occupied. Included in these responsibilities are the need for the prevention of the entrance of enemy spies into the territory and the prevention of their communication of information obtained to the enemy once they are in such territory, together with the neutralization of their espionage activities. Also included is the need for the prevention of the entrance of enemy saboteurs into the territory and the prevention of their reaching installations vital to the military effort. This counterintelligence mission requires personnel particularly trained and specially qualified. The fulfillment of this phase of the counterintelligence mission demands organization upon a territorial basis, with provision for personnel to remain in the territory, operating without being moved with tactical organizations. The necessity that a number of men in this work be placed undercover for long periods of time and that many operate over extended periods without in any way disclosing their connection with the Army, emphasizes the need for a Corps free from the limitations and the control of smaller tactical units.

b. The mission of the Counter Intelligence Corps is to furnish appropriate commanders with carefully selected personnel specially trained and equipped to assist commanders in the performance of the duties incident to this type of counterintelligence coverage and the mission of field security. It will not serve to replace or assume responsibility for tactical security or countersubversive installations prescribed for all field force units.

c. In order to accomplish this mission, the Counter Intelligence Corps will utilize commissioned and enlisted personnel which has been carefully selected and thoroughly trained. This personnel will be fully investigated as to its loyalty, discretion, and basic qualifications prior to its transfer to the Counter Intelligence Corps.

d. This manual furnishes the basic principles of the operation of the Counter Intelligence Corps and it will govern the organization, administration, operation and employment of Counter Intelligence Corps personnel. Where applicable, its provisions apply equally to Counter Intelligence Corps activities in the zone of the interior and in theaters of operations.

2. Freedom of action.--a. It is essential to the effective accomplishment of the Counter Intelligence Corps mission that the personnel of the Corps be encouraged to exercise its initiative to the fullest extent and that it be permitted to operate with minimum restrictions upon its movements or channels of communication. Counter Intelligence Corps credentials and badges will be honored at all times. The personnel of the Corps is frequently intrusted with extremely hazardous and important missions of a secret nature requiring expeditious action and, when engaged upon such missions, it must not be delayed by the observance of standard customs and prohibitions. Speed is an essential of counterintelligence, and lateral communication between Counter Intelligence Corps echelons is authorized.

b. In order for Counter Intelligence Corps detachments to perform their missions effectively, expeditiously, and in a secret manner, it is essential that the commanding officer of each detachment have full authority, in appropriate circumstances, to direct the movement of his men within the area of his jurisdiction upon his verbal authorization and without either previous or subsequent written orders. It is further advisable that the commanding officer of the Counter Intelligence Corps detachment attached to a theater of operations be designated an assistant adjutant general for purposes of preparing and issuing classified orders to Counter Intelligence Corps personnel.

3. General supervision.--The Assistant Chief of Staff, G-2, War Department, will prescribe policies governing the administration, operation, and employment of the Counter Intelligence Corps. The Military Intelligence Service, War Department, acting through the office of the Chief, Counter Intelligence Corps, will render general supervision over all Counter Intelligence Corps activities, but the immediate supervision of operational activities of the Counter Intelligence Corps will be exercised by the commands in which detachments are serving.

4. Function of command.--The employment of the Counter Intelligence Corps is a basic function of command and is an operational activity. The commander of any organization with which Counter Intelligence Corps personnel is serving, is responsible for the proper and effective organization, administration, and employment of such personnel. In the discharge of this responsibility, these commanders will be governed by the policies established pursuant to the provisions of paragraph 3.

5. Jurisdiction.--The jurisdiction of the Counter Intelligence Corps is limited by the counterintelligence jurisdiction of the command with which it is serving. The extent of this jurisdiction in the zone of the interior will be limited by the Delimitation Agreement of February 22, 1942, entered into by Military Intelligence Division, Office of Naval Intelligence, and the Federal Bureau of Investigation. In departments, and defense, service, and base commands overseas, jurisdiction is limited by the counterintelligence responsibility of the command. In theaters of operations, jurisdiction is limited by the policies of the commanding general of the theater, and by existing international agreements.

6. Power of arrest.--a. The personnel of the Counter Intelligence Corps on duty in the United States has only that power of arrest which all citizens of the United States possess; that is, the power to arrest any person in the act of committing a felony.

b. Counter Intelligence Corps personnel in theaters of operations will have full power and authority to make arrests in cases within its jurisdiction where it is apparent that the arrest being made is essential to the performance of the counterintelligence mission and that its accomplishment is not in violation of any policy of the commanding general of the theater of operations with respect to such enforcement activities.

7. Publicity.--a. The fact of the existence of the Counter Intelligence Corps will not be considered as classified information. However, every effort will be made to keep identities, locations of personnel, and methods of operation confidential. In the event that contact is unavoidably made with individuals connected with the press, radio, or other news agencies, every effort will be made to prevent publicity.

b. Since Counter Intelligence Corps personnel will, from time to time, be used in undercover capacities, identification cards furnished such personnel will bear no military title. This applies particularly to post exchange and gasoline cards. It is deemed advisable that Counter Intelligence Corps personnel be addressed by all concerned as "Mister" during conversations which might divulge the identity of such personnel and its connection with the Counter Intelligence Corps, in a manner which might be detrimental to the Military Intelligence mission. Normally, such personnel will be addressed as "Mister" when in civilian clothing and by military title when in uniform.

c. Emphasis will be placed upon the protection of the identity of Counter Intelligence Corps personnel both in the interest of the mission and to protect the lives of the personnel. The identity of members of the Corps will be disclosed to the minimum number of civilian or military personnel. All members of the Corps are constantly subject to being placed on undercover or other missions where a knowledge by others of their identity would seriously jeopardize the success of the mission and endanger their lives.

SECTION II

ORGANIZATION

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8. General.--a. The Counter Intelligence Corps is composed of such commissioned and er listed personnel as may be authorized by the Chief of Staff, United States Army. Personnel ; service commands, departments, and in oversea defense, service, and base commands, and with Army Ground Forces and Army Air Forces organizations, is attached and is carried chargeable t War Department overhead; it is not chargeable to allotments of personnel authorized for such commands. These commands will carry Counter Intelligence Corps personnel as over and above their existing Tables of Organization. Personnel in theaters of operations will be assigned to such theaters and will not be carried as War Department overhead. These theaters will exe cise all normal command and administrative functions with the following exceptions:

(1) Neither officers nor enlisted men will be transferred into the Counter Intelligence Corps, nor relieved therefrom, without the prior approval of the Assistant Chief of Staff, G-War Department, except in instances of gross inefficiency or for disciplinary reasons.

(2) Enlisted personnel will not be promoted from the classification of agent to the classification of special agent without prior approval of the Assistant Chief of Staff, G-2, War Department.

(3) Enlisted personnel which is commissioned either through Officer Candidate School, c directly, will not be returned to the Counter Intelligence Corps except with the prior approval of the Assistant Chief of Staff, G-2, War Department.

b. The supervision over the Corps rendered by the Military Intelligence Service will b exercised through the Office of the Chief, Counter Intelligence Corps, which office will be organized and operated under the Chief, Military Intelligence Service, War Department.

9. Disposition.--Counter Intelligence Corps personnel will be utilized directly under the supervision and control of the Assistant Chief of Staff, G-2, War Department, when necessary. Normally, however, detachments will be attached or assigned to headquarters of commands which are charged with counterintelligence responsibilities. It is the responsibility of the Assistant Chief of Staff, G-2, War Department, to furnish personnel as provided for to theaters of operations, departments, and oversea defense, service and base commands, Army Ground Forces and Army Air Forces, and service commands in the zone of the interior.

a. Service Commands in the zone of the interior.--The Assistant Chief of Staff, G-2, W Department, will furnish to each of the service commands in the zone of the interior, authori zation for detachments of appropriate strength. These detachments will be of sufficient strength to provide the personnel necessary in accomplishing Counter Intelligence Corps missions, and to serve as reservoirs of personnel to be relieved from attachment thereto and assigned or attached to other commands as needed.

b. Departments and oversea defense, service and base commands.--Counter Intelligence Corps detachments will be attached to departments and oversea defense, service and base commands in accordance with Tables of Organization, based upon the needs of such commands, and i consideration of the extent of the counterintelligence responsibility of the command. Bases and other departments or commands which are component parts of defense or other larger commands will not normally be furnished detachments, but necessary personnel will be placed with them on detached service by the higher command to which a detachment has been attached.

Army Ground Forces and Army Air Forces units in the zone of the interior.--Counter

Intelligence Corps detachments will normally be attached to units of the Army Ground Forces and the Army Air Forces in the zone of the interior for operational and training purposes in accordance with Tables of Organization established for such units. Such personnel will not normally be attached to Army Ground Forces echelons lower than divisions nor to Army Air Forces echelons lower than air forces or the air force commands.

d. Theaters of Operations.--(1) All Counter Intelligence Corps personnel in a theater of operations will be assigned to the headquarters of that theater. The headquarters of the theater will have assigned to it the detachment provided for by its initial Table of Organization. Thereafter, as Army Ground Forces or Army Air Forces units arrive in the theater of operations with Counter Intelligence Corps detachments, those detachments will, after the arrival of the units, be relieved from such attachment by the commanding general of the theater, and assigned to theater headquarters, the theater Table of Organization being thereby automatically increased. The commanding general of the theater of operations may, thereafter, in his discretion, place Counter Intelligence Corps personnel on detached service with such tactical units within the theater as he considers require such personnel. Upon the departure of tactical units from one theater of operations to another, the commanding general of the theater from which the units are leaving, will attach Counter Intelligence Corps detachments of appropriate strength to such units prior to their departure, the Tables of Organization being, accordingly, altered. These detachments will move to the new destination of the units and there be assigned to the headquarters of the new theater of operations, again with appropriate changes in Tables of Organization.

(2) Theater commanders, in placing Counter Intelligence Corps detachments on detached service with tactical units within the theater of operations, or attaching such personnel to units departing therefrom, will constantly maintain, to the fullest extent practicable in view of available personnel, adequate Counter Intelligence Corps personnel assigned to the theater headquarters for Counter Intelligence missions vital to the theater of operations and the geographical area covered by it.

10. Replacement of personnel.--Replacements of lost personnel and necessary increases in detachment strength will be furnished to the various commands by the Assistant Chief of Staff, G-2, War Department, within authorized Tables of Organization, upon request made to him and according to the availability of personnel.

11. Command.--Each Counter Intelligence Corps detachment will be under the command of the senior Counter Intelligence Corps officer thereof, and the commanding officer of the detachment will be responsible for all matters relating to the detachment to the commanding officer of the command with which it is serving, through the Assistant Chief of Staff, G-2, A-2, or S-2, of that command.

12. Internal organization of detachment.--a. The commanding officer of a Counter Intelligence Corps detachment will establish such internal organization within the detachment and make such distribution of Counter Intelligence Corps personnel, through the area involved, as may be directed by the commanding officer of the command with which it is serving. In making such disposition of personnel and establishing such internal organization, the commander of the area will consider fully the mission of the detachment and will carefully weigh the recommendations of the detachment commander.

b. Since the strength of Counter Intelligence Corps detachments furnished to various commands will vary, the internal organization of such detachments will not be uniform. However, in every instance where circumstances permit, the Counter Intelligence Corps headquarters should be established physically removed from the other sections of the command headquarters. When the size of the detachment will permit, it may be organized internally into five sections as follows:

(1) Administrative section.--Personnel required for maintaining records and performing clerical duties.

(2) Counteresplonage section.--Personnel whose experience, training, and natural aptitude fit them for counteresplonage activity.

(3) Countersabotage section.--Personnel familiar with plant, communication, port, and transportation security, mechanical and electrical engineering, and other allied subjects qualifying them to perform security surveys and make recommendations based thereon.

(4) Technical section.--Personnel with technical training and experience qualifying them to perform duties connected with photography, sound recording, telephone supervision, detection of secret inks, and other technical investigative activities.

(5) General assignment section.--Personnel not possessing specialized training or experience qualifying them for assignment to one of the above enumerated sections.

SECTION III

PERSONNEL

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13. General.--The Counter Intelligence Corps is composed of officers and enlisted men whose natural and cultivated abilities, talents, characteristics, and professional qualifications are such as to fit them for certain specialized activities peculiar to counterintelligence operations. They are selected, investigated, equipped, and intensively trained under the direct supervision of the Assistant Chief of Staff, G-2, War Department. The personnel of the Corps is divided into four classifications:

a. Officers.--The commissioned personnel of the Corps is composed of qualified officers of the arms and services assigned to the Counter Intelligence Corps, Military Intelligence Service, War Department.

b. Special agents.--Special agents are enlisted men possessing investigative, linguistic legal, technical or other qualifications to a marked degree, who have been selected because the have been proved loyal, intelligent, self-reliant, and resourceful.

c. Agents.--Agents are enlisted men who possess characteristics, training and experience which make them potential special agents.

d. Clerks.--Clerks are enlisted men whose training as typists, file clerks, and stenographers qualifies them for such duties.

14. a. Procurement of commissioned personnel.--The Assistant Chief of Staff, G-2, War Department, is charged with the responsibility of taking action to accomplish the procurement of properly qualified officer personnel for assignment to the Counter Intelligence Corps and the relief from assignment to the Corps of officers found not qualified for continued assignment to it. Commissioned officers will not be assigned to the Counter Intelligence Corps nor relieved therefrom except with his approval. In selecting officers for assignment to the Counter Intelligence Corps; and in determining upon the relief of officers from such assignment, consideration will be given to the recommendations in the case made by the Assistant Chief of Staff, G-2, A-2, S-2, or Director of Intelligence of the command in which the officer is desired for service or in which, in the case of relief from the Corps, he is serving at the time the action is contemplated.

b. So far as practicable, commissioned personnel will be obtained from among former enlisted men of the Counter Intelligence Corps who have been commissioned after graduation from accredited Officer Candidate Schools. However, any commissioned officer may make application through normal military channels for assignment to the Corps. It is not the policy of the Counter Intelligence Corps to request original commissions for civilians, nor for enlisted men in the Corps.

c. The Chief, Counter Intelligence Corps will, from time to time, make arrangements whereby a limited number of Counter Intelligence Corps enlisted personnel may attend Officer Candidate Schools, and, upon graduation therefrom, be assigned to the Corps as commissioned officers. The names of the enlisted personnel recommended by the Assistant Chiefs of Staff, G-2, A-2, or S-2, and the Directors of Intelligence concerned, for assignment to Officer Candidate Schools, under such arrangements, will be furnished to the Chief, Counter Intelligence Corps, upon request, for final approval.

d. No obstacle will be placed in the way of any Counter Intelligence Corps personnel desiring to attend Officer Candidate Schools, pursuant to provisions of AR 625-5. If recommended by the command from which Counter Intelligence Corps enlisted personnel is assigned to an Officer Candidate School, the Assistant Chief of Staff, G-2, War Department, will, if practicable, take the action necessary to have such personnel reassigned to duty with the Counter Intelligence Corps, in commissioned capacity, upon graduation from Officer Candidate School.

15. Qualifications of commissioned personnel.--The specialized mission of the Counter Intelligence Corps makes it necessary that its commissioned personnel be exceptionally well-qualified, and highly desirable that they possess previous experience warranting their assignment to the Corps. Except in special instances, commissioned personnel who does not possess one or more of the following qualifications will not be assigned to the Counter Intelligence Corps:

a. College education, preferably followed by study of law;
b. Experience in investigative work;
c. Experience in Military Intelligence Service, or Counter Intelligence Corps activities, or both;
d. Linguistic qualifications in one or more languages pertinent to the mission of the Counter Intelligence Corps.

16. Procurement of enlisted personnel.--a. The Assistant Chief of Staff, G-2, War Department, is charged with the responsibility of taking action to accomplish the procurement of properly qualified enlisted personnel for assignment to the Counter Intelligence Corps and the relief from assignment to the Corps of enlisted men, found not qualified for continued assignment thereto. The responsibility for the procurement of enlisted personnel may be delegated to the Directors of Intelligence of the service commands in the zone of the interior. Such enlisted personnel will be procured in accordance with policies established by the Assistant Chief of Staff, G-2, War Department. The relief of enlisted personnel in the classification of clerk or agent may similarly be delegated to the Directors of Intelligence of the service commands in the zone of the interior.

b. Enlisted personnel of the Army may make application for assignment to the Counter Intelligence Corps to the Chief, Counter Intelligence Corps, through appropriate channels.

c. Request, where appropriate, for the assignment to the Counter Intelligence Corps of soldiers who are found suitable, may be initiated to the Chief, Counter Intelligence Corps, by any Assistant Chief of Staff, G-2, A-2, or S-2, or the Director of Intelligence who desires the assignment to be effected.

d. Soldiers, who in civil life had investigative experience, are given a classification of "301 Investigator", and upon entrance into the Army, their identities will be furnished by classification officers to appropriate authority for consideration for the Counter Intelligence Corps. The Office of The Adjutant General, War Department, will furnish to the Chief, Counter Intelligence Corps, the names of all enlisted personnel in the Army who have special language qualifications.

e. Close liaison will be maintained with civilian investigative organizations by the offices concerned with procurement of Counter Intelligence Corps personnel, in order to determine when personnel of such organizations is inducted into the Army. It will be the responsibility of offices charged with Counter Intelligence Corps procurement to provide for the identification at induction centers of individuals apparently suitable for assignment to the Corps, and to insure that consideration is given to all such personnel with a view to such assignment.

f. Subject to the procurement policies established by the Assistant Chief of Staff, G-2, War Department, the transfer of enlisted men to the Counter Intelligence Corps, as agents or clerks, will be accomplished through the adjutant general of the service command desiring such

transfer, provided the individual desired is within the jurisdiction of that command. In the event the individual is not within the jurisdiction of the command concerned, request for his transfer will be made to the Chief, Counter Intelligence Corps, who will initiate the action necessary to accomplish transfer.

17. Qualifications of enlisted personnel.--a. To be eligible for assignment to the Counter Intelligence Corps, enlisted men must possess the following minimum qualifications:

(1) Age - 22 to 44 years, inclusive, for special agents and agents, and 20 to 44 years, inclusive, for clerks;

(2) Education - graduation from high school, or equivalent thereof;

(3) Military training - completion of a minimum of eight weeks actual basic military training at a Replacement Training Center;

(4) At least one of the following:

(a) Linguistic fluency in one or more foreign languages;

(b) Technical experience of value to the Counter Intelligence Corps, such as abilities in the fields of photography, electrical engineering, laboratory technician, etc.;

(c) Experience in investigative work, or in allied fields;

(d) Aptitude for general Counter Intelligence Corps activities and undercover assignments;

(e) Actual ability as a stenographer-typist (for clerks only).

b. Waiver of one or more of the above basic qualifications may be granted by the Chief, Counter Intelligence Corps, in his discretion, and upon receipt of a request that such a waiver be granted, accompanied by an explanation of the consideration believed to justify granting it.

c. Since the mission of the Counter Intelligence Corps is extremely broad in scope, it is necessary that personnel of the Corps be diversified as to qualifications, training, and experience. Imagination must be used by procuring authorities to secure personnel with civilian and military experience in multitudinous fields of endeavor in order that undercover and other secret missions, both foreign and domestic, may be properly carried out. Personnel with language, travel, legal, and investigative experience are particularly useful for assignment to the Corps, but these factors in and of themselves are not necessarily controlling. Primary consideration should be given to an individual's loyalty, integrity, aggressiveness, and enthusiasm in his work, and also to his mental capacity for adapting himself to varying situations and conditions with which he will be faced.

d. Since the duties assigned to personnel of the Corps are arduous and exacting, it is essential that, with a few exceptions, personnel selected for assignment to the Counter Intelligence Corps be qualified for general military service.

18. Background investigations.--a. It is essential that all personnel assigned to the Counter Intelligence Corps be thoroughly and completely investigated. The responsibility for accomplishing such investigation rests with the office of origin of the case involving investigation of his suitability.

b. No individual, either commissioned officer or enlisted man, will be assigned to the Counter Intelligence Corps until sufficient investigation has been made to establish strong indications of his suitability for such assignment, and personnel assigned prior to the completion of full investigation will, so far as practicable, be denied access to secret and confidential information. No member of the Corps will be approved by the Chief, Counter Intelligence Corps, for promotion to the classification of special agent until a thorough and complete investigation has been accomplished with respect to him.

SECTION IV

TRAINING

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19. General.--a. The control of all Counter Intelligence Corps training activities, including prescribing curricula, will be exercised by the Chief, Counter Intelligence Corps.

b. The objective of the Counter Intelligence Corps training system will be to furnish commissioned and enlisted personnel a series of intensive and thorough courses of instruction designed to qualify such personnel to perform the duties to be required of it, wherever it might be attached.

c. The commands with which Counter Intelligence Corps personnel is serving will provide appropriate specialized training for such personnel to qualify it for the particular duties to be performed.

20. Training program.--a. The Directors of Intelligence of the service commands in the zone of the interior will establish Counter Intelligence Corps preliminary training schools for the purpose of providing newly assigned personnel basic instruction in subjects important to such personnel in the performance of its mission. The curricula for such schools will be prescribed by the Chief, Counter Intelligence Corps.

b. In addition to the establishment of preliminary training schools, these Directors of Intelligence will also make provision for continuous training of Counter Intelligence Corps personnel through retraining programs and through the frequent conduct of special courses in specialized subjects.

c. The Chief, Counter Intelligence Corps, will establish an advanced training school for the purpose of providing graduates of Counter Intelligence Corps preliminary schools further general training of broader scope and in more advanced form. This course of instruction will be furnished to enlisted personnel only after such personnel has been fully investigated and has successfully completed a preliminary training school. A special course may be provided at this school, in the discretion of the Chief, Counter Intelligence Corps, for commissioned personnel and other courses of specialized nature may be provided by that school, as directed by the Chief, Counter Intelligence Corps.

d. The Chief, Counter Intelligence Corps, will establish a staging area through which commissioned and enlisted personnel will be processed prior to departure for assignment to headquarters of theaters of operations and, where deemed appropriate, prior to departure for attachment to Army Ground Forces or Army Air Forces units in the zone of the interior. In this staging area, the personnel will be given refresher military training, highly specialized training of the type needed in preparation for its contemplated assignment together with the necessary specialized equipment and training in the use thereof, and careful orientation for the contemplated duties.

e. The training given to Counter Intelligence Corps personnel by Army Ground Forces and Army Air Forces units to which it is attached in the zone of the interior, will be prescribed by the unit commander who will, through this training, prepare the personnel for service overseas.

f. Counter Intelligence Corps personnel attached to zone of interior commands, will take a minimum of 3 hours per week physical exercise designed to improve the physical fitness of this personnel and compliance will be reported on the daily report of activities (CIC Form No. 1). It is the responsibility of every Counter Intelligence Corps detachment commander to provide for adequate physical training for all personnel of his command. In this connection, it is essential that personnel of the Counter Intelligence Corps serving with such commands be given periodic refresher instruction in basic military training.

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21. General.--a. The Assistant Chief of Staff, G-2, War Department, is responsible for the proper administration of the Counter Intelligence Corps and for final decisions in all matters of policy governing the operation of that Corps.

b. Counter Intelligence Corps detachments attached to various commands will be attached to the headquarters of such commands for administration, clothing, pay, rations and quarters.

c. Internal administration of Counter Intelligence Corps detachments is the responsibility of the detachment commander who is responsible for this to the commander of the organization with which the detachment is serving through the Assistant Chief of Staff, G-2, or A-2, or S-2, or Director of Intelligence, concerned.

d. When serious disciplinary action is deemed advisable by commanders of detachments, appropriate evidence in memorandum form will be submitted to the Assistant Chief of Staff, G-2, or A-2, or S-2, or director of intelligence of the command concerned for appropriate action. Any unsatisfactory conduct on the part of a member of the Counter Intelligence Corps resulting from the use of intoxicants in any form will be subject to immediate and severe disciplinary action.

e. Should any member of the Counter Intelligence Corps require medical attention, not requiring hospitalization, he will secure that attention through the nearest post, camp, station, or other Army hospital. This may be accomplished through the intelligence officer of the post, camp, or station selected. In rare cases where such intelligence officer cannot be contacted, the commanding officer or the adjutant of the hospital may be consulted. If hospitalization is required, the above procedure may be followed, provided necessary medical attention may be secured without jeopardizing the individual's confidential status. In emergencies, or in situations involving individuals who are operating undercover, when it is impracticable to utilize the facilities of a post, camp, station, or other Army hospital, the facilities of the nearest civilian hospital may be utilized. In the event that it is necessary to utilize such facilities, a report should be made promptly to the Assistant Chief of Staff, G-2, or A-2, or S-2, or the director of intelligence concerned. This officer will arrange for the payment of expenses incurred in accordance with existing Army Regulations.

22. Records and reports.--a. All records which tend to establish the identities, locations, or activities of Counter Intelligence Corps personnel, will be given a classification sufficiently high to insure adequate safe-guarding of the information contained in such records.

b. Officers' Qualification Cards (W.D., A.G.O. Form No. 66-1) for Counter Intelligence Corps commissioned personnel attached to various commands and assigned to Counter Intelligence Corps, Military Intelligence Service, War Department, are retained by the Personnel Office, Military Intelligence Service. Entries on these cards will be made in that office when the officers submit the proper material. It is the individual responsibility of every officer to submit this material or to insure that it is submitted by proper authority. Qualification cards of officers assigned to other commands will be sent to those commands upon such assignment and will be handled in conformity with existing regulations.

c. Efficiency reports will be rendered on Counter Intelligence Corps commissioned personnel in accordance with the provisions of AR 600-185. Such reports with respect to officers assigned to the Counter Intelligence Corps, Military Intelligence Service, War Department, and attached to a command will be sent to the Chief, Counter Intelligence Corps, for final disposition.

d. Efficiency reports, Counter Intelligence Form No. 3, with respect to special agents attached to various commands, will be prepared by detachment commanders and submitted by 1st Indorsement by the Assistant Chief of Staff, G-2, or A-2, or S-2, or Director of Intelligence of the command to which the detachment is attached, to the Chief, Counter Intelligence Corps, semi-annually, on June 30 and December 31. Such reports with respect to enlisted personnel assigned to a command will be prepared and handled in accordance with existing regulations. In addition, efficiency reports will be rendered upon the transfer of special agents, from one command to another, or upon transfer from the Counter Intelligence Corps. An efficiency report will not ordinarily be rendered covering a period of 1 month or less, but may be rendered if, in the opinion of the reporting officer, the service appears to have been unusual through merit or lack thereof. These reports will be forwarded by the reporting office within 10 days after the period covered by the report. Only one copy of an efficiency report will be made on each individual, and this copy will be forwarded through the Chief, Counter Intelligence Corps to The Adjutant General, War Department. The efficiency of Counter Intelligence Corps personnel should not be judged upon the basis of the volume of cases completed, but rather upon the character of the work done and the exercise of judgment and ingenuity in its accomplishment. Whenever an efficiency report contains entries that may be considered in any sense unfavorable, the reasons for the entries will be clearly stated. Unfavorable official communications will normally be attached to efficiency reports; however, reporting offices are not required to attach thereto administrative admonitions or reprimands which, as corrective measures, have served their purpose in creating or maintaining efficiency.

e. In addition to the records maintained by the headquarters with which Counter Intelligence Corps detachments are serving, all Counter Intelligence Corps detachments serving with Army Ground Forces or Army Air Forces units or in theaters of operation, will maintain a confidential morning report. This record will be maintained at all times and will report a chronological personnel history of the detachment. W. D., A. G. O. Form No. 1 (Morning Report) will be used for this purpose and will be marked confidential.

f. In addition to such reports as operational circumstances may require, each detachment will furnish to the Assistant Chief of Staff, G-2, or A-2, or S-2, or the Director of Intelligence of the command with which it is serving, a monthly Counter Intelligence Corps Situation Report. A copy of this report will be sent at the time it is prepared directly to the Chief, Counter Intelligence Corps. Negative reports, when appropriate, will be submitted The report will be brief and will contain appropriate remarks covering subjects indicated below:

(1) Current strength showing officers and enlisted men separately and by grade. This will include a roster noting changes which have occurred during the month reported on

(2) Statistical summation of cases, pending and closed, indicating the character thereof

Special difficulties being encountered in operation or administration.

(4) Specific needs including personnel, funds, equipment, or supplies. This should indicate also unnecessary equipment and supplies on hand.

Reports made by detachments on detached service will be rendered to the theater G-2 through the G-2 or A-2 of the tactical unit with which the detachment is on detached service.

g. Special Counter Intelligence Corps Situation Reports will be rendered whenever circumstances warrant.

23. Assignment, promotion, and transfer of commissioned personnel.--a. Changes of station within the Counter Intelligence Corps of officers assigned to Counter Intelligence Corps, Military Intelligence Service, War Department, will be made at the direction of the Chief, Counter Intelligence Corps, in accordance with the needs of the Service. The assignment of officers to theaters of operations and the transfer of such personnel from such assignment will be made at the direction of the Chief, Counter Intelligence Corps, with the concurrence of the theater concerned.

b. Promotion is based on War Department Policy and covered by current War Department regulations and directives. Recommendations for the promotion or demotion of Counter Intelligence Corps commissioned personnel assigned to the Counter Intelligence Corps, Military Intelligence Service, War Department, will be submitted to the Assistant Chief of Staff, G-2, War Department, through the Chief, Counter Intelligence Corps, for necessary action. Recommendations for promotion will, in addition to the data required by War Department instructions and regulations, contain the following:

(1) Component of officers. (AUS, Res., etc.)
(2) Military history and date of birth.
(3) Date of assignment to Military Intelligence Service or Counter Intelligence Corps.
(4) Date of last promotion (or date of original appointment).

c. Recommendations for demotion will be accompanied by full particulars and will be in form to be forwarded to proper authority for final action without further correspondence.

d. Promotion and demotion of officers serving under commanders who have been granted authority to promote and/or demote on their own initiative will be made in conformity with existing War Department instructions, regulations, and policies without reference to the Assistant Chief of Staff, G-2, War Department.

e. Copies of all special orders affecting the duty status of commissioned personnel assigned to Counter Intelligence Corps, Military Intelligence Service, War Department, will be submitted to the Office of the Chief, Counter Intelligence Corps, War Department.

24. Assignment, promotion, reduction and transfer of enlisted personnel.--a. Assignment of enlisted personnel to the Counter Intelligence Corps will be accomplished in accordance with policies established by the Assistant Chief of Staff, G-2, War Department.

b. Changes of station of enlisted personnel assigned to the Counter Intelligence Corps, Military Intelligence Service, War Department, will be made at the direction of the Chief, Counter Intelligence Corps, in accordance with the needs of the Service. Individuals, groups of individuals, or whole detachments may be relieved from attachment to one command and attached to another. When a command is directed to relieve personnel, not specified by name, from attachment to it, and send such personnel for attachment or assignment to another command, every effort will be made to send well-trained and properly qualified personnel. No agent or clerk will be transferred from attachment to one command for attachment or assignment to another, until a full background investigation has been completed with respect to him, unless the individual in question is specifically required to be transferred. The assignment of enlisted personnel to theaters of operations and the transfer of such personnel from such assignment will be made at the direction of the Chief, Counter Intelligence Corps, with the concurrence of the theaters concerned.

c. Promotions of enlisted personnel, within the limits of established tables of organization, will be made by the commander of the command to which the detachment is assigned, acting upon recommendation made by the detachment commander, subject to the limitation set forth

in d below. Promotions of enlisted personnel attached to a command may be made by the commander of the command within the limits of promotion furnished for the attached detachment, subject to the limitation set forth in d below.

d. No enlisted man, including Counter Intelligence Corps agents and clerks, will be appointed special agent without the prior approval of the Chief, Counter Intelligence Corps.

e. Reductions in grade of enlisted personnel will be made by the commander of the command to which such personnel is attached or assigned, except that an enlisted man will not be reduced from special agent to agent or clerk without prior approval of the Chief, Counter Intelligence Corps, except as the result of court-martial proceedings.

f. Agents and clerks attached to service commands in the zone of the interior, may be relieved from assignment to the Counter Intelligence Corps by the commander of the command to which such personnel is attached. Special agents will not be relieved from assignment to the Corps without prior approval of the Chief, Counter Intelligence Corps, except in emergency situations making such action imperative. In such event, full information with respect to the action taken and the reasons therefor will be furnished without delay to the Chief, Counter Intelligence Corps.

g. Copies of all special orders affecting the duty status of Counter Intelligence Corps enlisted personnel assigned to Counter Intelligence Corps, Military Intelligence Service, War Department, will be submitted to the Office of the Chief, Counter Intelligence Corps, War Department.

25. Finance.--a. The missions to which Counter Intelligence Corps personnel is assigned are often exceptional in character, requiring unusual and unforseeable activities and expenditures. The Assistant Chief of Staff, G-2, or A-2, or the S-2, or the Director of Intelligence of any command to which Counter Intelligence Corps personnel is assigned or attached, is authorized to furnish to Counter Intelligence Corps detachments Military Intelligence funds necessary to such detachments for the accomplishment of their mission. These funds will be supplied from Military Intelligence funds available to the G-2, or A-2, or S-2, or Director of Intelligence concerned. Necessary supervision over the expenditure of the Military Intelligence funds will be maintained to prevent excessive expenditure as compared with results obtained.

b. Counter Intelligence Corps personnel in the zone of the interior and overseas, operating in civilian clothing, who are not furnished Government rations and quarters will be provided per diem payments in the amount provided for by applicable finance regulations or will be placed on commutation of rations and quarters.

c. In consideration of the fact that Special Agents and Agents of the Counter Intelligence Corps, in performing their investigative duties, frequently find themselves in a position where there is an urgent and immediate need for cash, every Special Agent and Agent of the Counter Intelligence Corps will be required to have in his possession at all times, except following an emergency expenditure, not less than twenty dollars ($20.00) or, in the case of personnel serving overseas, a similar amount of the appropriate currency.

d. Subject to the provisions of e below, all travel performed by commissioned and enlisted Counter Intelligence Corps personnel for official business of the Army, which is necessary in Military Service, will be accomplished in accordance with official travel orders, and reimbursement therefor will be made in accordance with existing Army Regulations.

e. Reimbursement from Military Intelligence funds allotted to the commands concerned for the following expenses, when such expenses are incurred in the performance of investigative duties in connection with official business of the Military Intelligence Service, will not normally be questioned by the Chief, Military Intelligence Service.

(1) Travel.--(a) Reimbursement to commissioned and enlisted personnel of the Counter Intelligence Corps for expenses incident to the performance of official business of the Military Intelligence Service will be made from "Travel of the Army" funds on mileage vouchers (Standard Form No. 1071) or on per diem vouchers (Standard Form No. 1012); or from Military Intelligence funds disbursed by the Assistant Chief of Staff, G-2, or A-2, or S-2, or the Director of Intelligence concerned. In some instances, partial reimbursement may be made both

from "Travel of the Army" funds and Military Intelligence funds. (See (d) below). It is believed that few instances will arise where "Travel of the Army" funds cannot be used to cover at least part of the cost of travel of officers and enlisted men, and every effort should be made toward the conservation of Military Intelligence funds and the utilization of "Travel of the Army" funds.

(b) Official travel orders.--Reimbursement to officers and enlisted men of the Counter Intelligence Corps for the difference between the total mileage or per diem allowance and the total of actual normal expenses incurred while traveling under official orders will normally not be questioned by the Chief, Military Intelligence Service. All travel incident to inspection trips, attendance at conferences, permanent changes of station, and other official business not directly connected with actual investigative duties will be performed on official travel orders in accordance with the existing Army Regulations. In this connection, attention is invited to the fact that confirmatory orders may be secured when circumstances preclude the issuance of orders in advance.

(c) Reimbursement for mileage, not to exceed five cents (5¢) per mile, for local travel, by privately owned automobiles, when the officers of Counter Intelligence Corps detachments, or Counter Intelligence Corps enlisted personnel concerned are not traveling under official travel orders will normally not be questioned.

(d) Additional reimbursement of Counter Intelligence Corps enlisted personnel for mileage, at a rate not to exceed two cents (2¢) per mile, when traveling under official orders providing mileage at three cents (3¢) per mile in accordance with paragraph 10, AR 35-4540, will normally not be questioned. In this connection, attention is invited to the fact that it often may be advisable to utilize repeated travel orders. Special agents and agents of the Counter Intelligence Corps should be encouraged to use their privately owned automobiles wherever it is believed that the use of such transportation will increase the efficiency with which cases are handled. Their attention should be invited, however, to the fact that the Government will not be held liable for any damage which might result from accidents involving such privately owned vehicles. Special agents and agents of the Counter Intelligence Corps who use their privately owned motor vehicles should be encouraged to take out insurance policies covering property damage and personal liability.

(e) Government automobiles (civilian type) furnished for Counter Intelligence Corps. 1. Storage Charges.--Normally, the division engineer, having jurisdiction, will provide for the rental of garage space in the vicinity of branch offices. Such arrangements should be effected through the Office of the Assistant Chief of Staff, G-2, or A-2, or S-2, or the director of intelligence concerned.

2. Gasoline, oil and greasing.--Normally, when practicable, credit cards should be issued for the servicing of Government automobiles (civilian type) with gasoline, oil, lubricating, and car washing. These cards will be issued by the quartermaster of the command in which the Counter Intelligence Corps detachment is located. They should bear fictitious names, as accounting for purchases will be made according to the serial numbers of the cards. A statement for each card of all purchases made, together with the sales slip, should be sent to the commanding officer of the Counter Intelligence Corps detachment concerned, at the end of the month, for transmission to the quartermaster for the checking of the bill rendered by the vendor.

3. Maintenance repairs, and tires and tubes.--Replacement of tires and tubes, on an exchange basis, can normally be obtained from the Motor Transport District. When a maintenance repair is necessary, a request should be made for a job order on the quartermaster maintenance unit which is to make the repair. In making the request, the requisition number, serial number, motor number, and make of the vehicle should be stated. For break-downs on the road, the car should be towed to the nearest maintenance shop, or be taken to a civilian garage, and the officer in charge of the detachment concerned should be notified. This officer should call the Motor Transport District officer for instructions. In emergencies, when Government sources are not available, garage rent, minor repairs, and the necessary expenditures for the operation of these cars may be made and reimbursement therefor may be claimed on a confidential subvoucher. Amounts of gasoline and oil so purchased will be held to the minimum necessary to reach the nearest point of Government supply in the course of a mission.

4. Maintenance records.--A log will be maintained for each automobile, showing the daily mileage for each operator, the total mileage and the case numbers, or purposes for which the vehicles were used. In addition, it may be advisable to maintain Motor Vehicle Service Record books on each Government-owned Counter Intelligence Corps motor vehicle.

(2) Public transportation.--Reimbursement for trolley fares, bus fares, taxi fares, rental of automobiles, and ferry travel will normally not be questioned. The use of taxis and the rental of automobiles should be kept to a minimum, consistent with maximum efficiency in accomplishing missions. This method of transportation is expensive and should be used only in exceptional cases.

(3) Charges for parking and for rental of storage space.

(4) Tolls Incurred.--Tolls incurred in the use of privately-owned motor vehicles, and those furnished by the Government for Counter Intelligence Corps use, where passes are not furnished, normally will not be questioned.

(5) Communications.--Telephone calls and telegrams on official matters are proper charges against Military Intelligence funds, when official Government telephone and telegraph service is not available. Telephone calls and telegrams concerning personal matters not of an official nature, are not proper claims for reimbursements. Reimbursements for the cost of installation service, where necessary in the interest of the Government, and the rental charges for such telephones, normally will not be questioned.

(6) Purchase of information and salaries of informants.--The cost of the entertainment of informants who furnish, or who are known to be qualified to furnish, information of definite value to the Military Intelligence Service constitutes a proper claim for reimbursement. Such expenditures must be left to the judgment of individual special agents and agents, but the occasion for such expenditures must be reasonable and appropriate, and of definite value to the investigation in progress. Lavishness will be avoided in order not to arouse suspicion. Counter Intelligence Corps personnel may claim reimbursement for drinks and meals taken by themselves under circumstances necessitating their doing so in conjunction with informers or contacts. Habitual use of this method of investigation will be avoided.

(7) Gratuities or tips.--Gratuities or tips in reasonable amounts constitute proper claims for reimbursements.

(8) Certain items of equipment and supplies.--Reimbursement for certain items of equipment and supplies needed immediately to assist in the securing of information of definite value; that is, tape, wire, film, rope, etc., normally will not be questioned. This will include, in the case of detachments overseas, the local purchase of necessary equipment which has not been furnished to the detachment by higher Counter Intelligence Corps echelons or which, having been furnished, has become lost, destroyed, or unserviceable, and must be replaced without delay.

(9) All other normal expenses.--All other normal expenses incurred in investigation of appropriate cases not mentioned specifically herein, are properly reimbursable from Military Intelligence funds. This will be interpreted to include extraordinary living expenses incurred by the necessity of the character of the duties assigned.

(10) Subsistence.--(a). Reimbursement for actual expenses.--In cases where enlisted special agents and agents are absent from their official stations in connection with actual investigative duties pertaining to official business of the Military Intelligence Service, and find it impossible to obtain their meals at their boarding houses, the reimbursement of such personnel from Military Intelligence funds for the actual expenses incurred in procuring the necessary meals will normally not be questioned by the Chief, Military Intelligence Service.

(b) Deduction for commutation of rations.--When Counter Intelligence Corps personnel is not subjected to the costs outlined in (a) above, the total of the commutation of rations allowance granted such personnel while on the DEML, in accordance with AR 35-4520, should be deducted from the total of the expense accounts on which reimbursement is claimed.

(11) Quarters.--The total of the allowance for commutation of quarters for Counter Intelligence Corps personnel on the DEML should be deducted from any claims for reimbursement for

cost of quarters incident to the investigative duties of such personnel, unless such personnel maintains quarters of a permanent nature when, at the same time, it is required to spend certain periods of time away from such quarters on official business for the Military Intelligence Service.

(12) Shipments of property.--Except in emergencies, the quartermaster designated to supply the concerned station should be called upon to provide for shipments of material necessary for the conduct of Military Intelligence Service activities.

26. Civilian clothing.--a. Allowances for civilian clothes.--(1) When enlisted personnel is transferred to the Counter Intelligence Corps, it will be provided with the seasonable clothing necessary to protect its health and identity. Normally, the cost of this initial procurement of civilian clothing will not exceed one hundred and twenty-five dollars ($125.00) however, this amount may be exceeded provided it is determined that the additional clothing required is actually necessary. The responsibility for making this determination rests with the Assistant Chief of Staff, G-2, or A-2, or S-2, or Director of Intelligence of the command to which such personnel is assigned or attached. So far as practicable without jeopardizing necessary security, issue clothing (underclothes, handkerchiefs, towels, and similar items) should be used by enlisted men of the Corps. Military Intelligence funds should be used for the purchase of such items only when the use of issue clothing is impracticable from the point of view of the mission to be performed.

(2) Provided enlisted personnel assigned to the Counter Intelligence Corps has certain civilian clothing which it desires to use, only such additional items of clothing as actually may be required should be procured; therefore the entire initial allowance need not be expended at once.

(3) This initial civilian clothing allowance is not authorized for soldiers who reenlist and are retained on duty with the Counter Intelligence Corps. No additional initial clothing allowance will be allowed members of the Counter Intelligence Corps upon recalling such individuals to active duty from an inactive status.

(4) In addition to the initial allowance prescribed in (2) above, Counter Intelligence Corps enlisted personnel is authorized a clothing maintenance and replacement allowance of one hundred and forty-four dollars ($144.00) per annum. This maintenance allowance is available to this personnel at the rate of twelve dollars ($12.00) per month, and cannot be drawn in advance.

(5) Special clothing needed to accomplish specific Counter Intelligence Corps missions may be procured and furnished to Counter Intelligence Corps personnel without regard to the allowance prescribed in (2) and (4) above.

(6) When essential, appropriate clothing will be obtained for Counter Intelligence Corps personnel regardless of expenditures for clothing which may have been made by or for the individual in question upon previous occasions.

(7) Since Counter Intelligence Corps enlisted clerks normally are not required to perform investigative duties, civilian clothing normally will not be furnished them. Enlisted clerks assigned to undercover offices may be furnished civilian clothing as prescribed in the preceding subparagraphs.

(8) The allowances for civilian clothing prescribed in the preceding subparagraphs will be defrayed from Military Intelligence funds. These allowances are furnished solely for the purpose of supplying clothing needed by Counter Intelligence Corps personnel in the performance of their assigned duties and do not accrue to the man, nor should they automatically be authorized nor allowed when not actually required.

(9) Articles of civilian clothing purchased for members of the Counter Intelligence Corps will be classed as expendable and will be dropped from accountability in accordance with the provisions of paragraph 1c, AR 35-6620.

(10) Adequate clothing records will be maintained for all members of the Counter Intelligence Corps showing separately obligations and unobligated balances under the initial and maintenance allowance for civilian clothing.

b. Mixture of civilian clothing and uniform.--Under no circumstances should a mixture of civilian clothing and uniform clothing be worn simultaneously by Counter Intelligence Corps personnel when to do so might disclose the connection of such personnel with the Army or arouse comment.

c. Statements of civilian clothing allowances.--Upon the transfer of Counter Intelligence Corps enlisted personnel, statements of civilian clothing, initial and maintenance allowance will be forwarded, together with the service records and allied papers of the individuals concerned, on the date of transfer, to the Assistant Chief of Staff, G-2, or A-2, or S-2, or the Director of Intelligence of the command to which such personnel is transferred. As an alternative, these data may be entered in the appropriate section of the soldier's individual service records, if desired. Upon the release of Counter Intelligence Corps personnel from the Corps, and upon discharge of such personnel from the Army, statements of civilian clothing and initial and maintenance allowances will be inserted as part of the individual's Service Record.

27. Preparation of vouchers and expense accounts.--a. Mileage and per diem (travel on official orders).--Mileage Vouchers (Standard Form No. 1071) and Per Diem Vouchers (Standard Form No. 1012) will be prepared in accordance with AR 35-5020 and 35-5320

b. Expense accounts (Subvoucher to Confidential Voucher Form No. 6)--(1) Individual monthly expense accounts.--These will be prepared in complete detail. Expense will be listed opposite the actual dates on which incurred, and under the actual case numbers to which they pertain. Reference to an OCS Form No. 21 (CIC No. 1) is not sufficient. General entries such as "Entertainment - $10.00" will not be considered as being sufficiently detailed. In such cases it is necessary to show the type and purpose of such entertainment and the name of the individual entertained, unless it is deemed inadvisable to divulge his name. In connection with payments to informants, reference should be made to the cases concerned or to the purpose of securing such information. Prior to being paid by the Assistant Chief of Staff, G-2, each individual expense account should be thoroughly reviewed by the officer in charge of the detachment concerned, who should indicate the correctness of the expense account by initialing a statement on the face of the vouchers, such as: "Approved, reimbursement recommended." Totals for each page will be carried forward to the next. These vouchers are to be classified as "confidential", or, if deemed advisable, "secret."

(2) Expenditures for civilian clothing for Counter Intelligence Corps (Subvoucher to Confidential Voucher Form No. 6).--A separate voucher for each agent to cover expenditures for civilian clothing will be submitted after purchases have been made. The voucher will show each item and the cost thereof and will be supported by receipted bills of sale or sales slip. The officer in charge will certify on the voucher that the items purchased were necessary.

c. Receipts.--Receipts, when available, will be obtained when it is possible to do so without jeopardizing the identities of Counter Intelligence Corps personnel and its mission.

d. Use of OCS Form No. 22.--In all cases of reimbursement from Military Intelligence funds for travel performed in privately owned automobiles in connection with actual investigations, OCS Form No. 22, properly executed in every detail, should be attached to the subvoucher covering such reimbursement. The column headed "Time of Departure and Arrival", on OCS Form No. 22, should be disregarded and "Case Number" should be substituted therefor. Proper case numbers, to which the travel was incident, should always be listed or, when case numbers have not been assigned, the words, "Special Investigative Mission" should be shown, together with name of authorizing officer. The total amount on OCS Form No. 22 should be entered as a separate item on the regular monthly expense account of the individual concerned. When more than one page is required, the certificate at the bottom of all but the last will be cut off, thereby requiring only one signature for each individual. These vouchers are to be classified as confidential or, if deemed necessary, secret. Responsibility for determining the necessity for use of privately owned motor vehicles by Counter Intelligence Corps enlisted personnel is placed with the officer in charge.

28. Salaries, gifts, gratuities, and favors.--a. Funds received by Counter Intelligence Corps personnel as payment for services rendered employers, while such personnel is employed in "undercover capacities", normally will be turned over to the commanding officers of Counter Intelligence Corps detachments to which such personnel is assigned. The commanding officers of Counter Intelligence Corps detachments receiving such funds will obtain United States Postal Money Order, made payable to the Treasurer of the United States, in the amounts indicated, and will forward such money orders to the Finance Officer, Military Intelligence Service, for final disposition. Expenses incurred by Counter Intelligence Corps personnel in the performance of such "undercover missions" will be paid from Military Intelligence funds in accordance with the provisions of paragraph 25.

b. No member of the Counter Intelligence Corps shall receive any gift, favor, or gratuity from, or make such payments to any individual-firm, group, organization, or society, without specific authority of the Assistant Chief of Staff, G-2, or A-2, or S-2, or director of intelligence of the command to which he is attached or assigned.

SECTION VI

SUPPLY

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29. General.--a. The type of work performed by the Counter Intelligence Corps requires the use of certain types of supplies and equipment not normally provided in standard Tables of Equipment. The procurement of Counter Intelligence Corps investigative equipment and supplies will be accomplished by the Chief, Counter Intelligence Corps, who will furnish initial issues of Counter Intelligence Corps supplies and equipment to detachments attached or assigned to the various commands. Replacement of such supplies and additional needed supplies will be furnished to these detachments by the Chief, Counter Intelligence Corps, upon request made to him through military intelligence channels. Detachments on detached service will requisition upon the detachment from which they are on detached service for replacements and for additional supplies and equipment.

b. Equipment and supplies, other than Counter Intelligence Corps investigative equipment and supplies, will be obtained upon requisition made by the commanding general of the command to which the detachment is assigned or attached upon the appropriate chiefs of technical services. Such equipment and supplies will be furnished in accordance with W.D., A.G.O. letter File No. AG 400 (16 Jul 43) OB-S-B-M, Subject, "Special List of Equipment and Supplies for the Counter Intelligence Corps", 17 July 1943, and the special list of equipment inclosed therewith.

30. Procurement of investigative equipment and supplies.--a. All procurement of Counter Intelligence Corps investigative equipment and supplies will be accomplished by the Chief, Counter Intelligence Corps, who is charged with the responsibility of selecting, procuring, storing, and issuing all such equipment and supplies. He will obtain the necessary equipment and supplies from the Army Service Forces which procure them in accordance with approved requirements included in the Army Supply Program.

The Chief, Counter Intelligence Corps, is charged with the responsibility of preparing the annual estimate of Counter Intelligence Corps investigative equipment and supplies requirements, which estimate will be submitted to the Director of the Requirements Division, Army Service Forces, for inclusion in the Army Supply Program, for the respective periods.

b. Assistant Chiefs of Staff, G-2, or A-2, or S-2, and directors of intelligence will procure Counter Intelligence Corps investigative equipment and supplies for Counter Intelligence Corps detachments under their jurisdiction from the Property Officer, Counter Intelligence Corps Supply Depot, 2327 North Charles Street, Baltimore, Maryland, on requisitions (W.D., Q.M.C. Form No. 400), except where emergencies require that local procurement be made, as indicated in d below.

c. The Chief, Counter Intelligence Corps, may make local purchases of investigative equipment and supplies when an emergency exists, and when Army Service Forces is unable to provide the desired materials within the time available. Such purchases may be made with Military Intelligence funds, but the approval of the Finance Officer, Military Intelligence Service, G-2, War Department, must first be obtained, when such purchases amount to five hundred dollars ($500.00) or more.

d. Local procurement is authorized to be made from Military Intelligence Service funds by the Assistant Chief of Staff, G-2, or A-2, or S-2, and Directors of Intelligence Divisions, when the investigative equipment and supplies are essential to the accomplishment of emergency missions and cannot be promptly obtained through the normal channels of supply.

31. Property responsibility and accountability.--a. Responsibility and accountability for Counter Intelligence Corps property will be maintained in accordance with Army Regulations. Attention is particularly invited to War Department Circular MO-D-M, Subject: "Policy Governing Property Accountability in Theaters of Operation", 21 February, 1942.

b. Accountable officers for Counter Intelligence Corps property will be appointed for the Office of the Chief, Counter Intelligence Corps; for the Counter Intelligence Corps Advanced Training School; and for all Counter Intelligence Corps detachments. These officers will perform the duties as prescribed for accountable officers in AR 35-6520, 35-6640, and 35-6680.

32. Ammunition.--a. The .38 caliber special revolver and the .45 caliber automatic pistol are the standard weapons of the Counter Intelligence Corps. Other weapons, carbines, caliber .30 M1, and Grenades, hand throwing (dummy), are authorized for training purposes only. The following per individuals allowances of training ammunition per annum for personnel of Counter Intelligence Corps have been authorized by the Secretary of War, pending publication of an appropriate change to AR-775-10:

Cartridge cal.	.30 Ball (Rifle)	50 rounds
Cartridge cal.	.30 Carbine	40 rounds
Cartridge cal.	.45 Pistol Revolver	25 rounds
Cartridge cal.	.45 SMG	25 rounds
Cartridge cal.	.38 Revolver	*200 rounds

*Includes 100 rounds for qualification, 100 rounds for combat, close combat and special training. An additional 100 rounds "Ball" ammunition per individual will be maintained for emergency (initial issue only of this quantity will be made).

An allowance of 50 rounds of caliber .38 special revolver ammunition is authorized for use in training commissioned officers and enlisted personnel while assigned as students at the Counter Intelligence Corps Advanced Training School.

b. Counter Intelligence Corps detachments attached or assigned outside the continental limits of the United States, including Alaska, will direct requests for all types of ammunition listed in a above, to the Ordnance Officer of their respective commands.

c. Counter Intelligence Corps detachments attached to the service commands in the zone of the interior, will requisition ammunition from the Property Officer, Counter Intelligence Corps, Supply Depot, 2327 North Charles Street, Baltimore, Maryland. The basis for issue will be computed on the actual strength of the Counter Intelligence Corps organization concerned, as of the date of the requisition. Ammunition allowances are not cumulative.

33. Maintenance of investigative equipment.--All items of technical equipment will be adequately maintained, the cost of such maintenance being properly payable from military intelligence funds. Equipment which becomes damaged or unserviceable should be disposed of in accordance with existing Army Regulations.

34. Gasoline rationing "C" books.--a. The Chief, Counter Intelligence Corps, will arrange for the procurement of an adequate supply of gasoline rationing "C" books for issue to personnel of the Counter Intelligence Corps operating personally owned or Government-owned vehicles, on official business within the continental limits of the United States.

b. The gasoline rationing "C" books will be issued by the Chief, Counter Intelligence Corps, to the Directors of Intelligence of the service commands in the zone of the interior, for reissue to all Counter Intelligence Corps detachments stationed within the geographical limits of their respective commands. Requests, in blocks, for gasoline rationing "C" books should be submitted to the Chief, Counter Intelligence Corps, when needed.

35. Procurement of tires and tubes for privately owned automobiles.--It is the responsibility of the Chief, Counter Intelligence Corps, to effect arrangements with the Office of Price Administration to provide new tires and tubes for personally owned automobiles of Counter Intelligence Corps personnel who use their cars principally for official business of the Military Intelligence Service. Counter Intelligence Corps personnel requiring tires and tubes for personally owned automobiles will submit to the Director of Intelligence of the command of the area in which such personnel is serving (whether attached to that command or to an Army Ground Forces or Army Air Forces unit stationed therein) application for needed tires and tubes. The Director of Intelligence will thereupon forward Office of Price Administration Form No. R-1 properly accomplished to the Chief, Counter Intelligence Corps, together with a request that an authenticated certificate for purchase of tires or tubes be issued by the Office of Price Administration. The Director of Intelligence will accompany this request with a certification that a "C" gasoline rationing book issued by the Office of the Chief, Counter Intelligence Corps, has been reissued to the automobile for which the tires or tubes are desired. Upon receipt of this request, the Chief, Counter Intelligence Corps will take necessary action to secure from the Office of Price Administration and forward to the requesting Director of Intelligence an authenticated certificate for the purchase of tires or tubes.

SECTION VII

OPERATIONS

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36. General.--The Assistant Chief of Staff, G-2, War Department, is responsible for the formulation of policies governing the operation of Counter Intelligence Corps personnel. The actual operational activities of Counter Intelligence Corps detachments are a function of command and the commanding officer of such a detachment is responsible to the commanding general of the command with which the detachment is serving for the operation of the detachment. He is the operational Counter Intelligence Corps advisor to the G-2, A-2, S-2, or Director of Intelligence of the command concerned. Within the policies established by the Assistant Chief of Staff, G-2, War Department, the control and direction of the operations of Counter Intelligence Corps detachments lies with the commanding officer of the command to which the detachment is attached or assigned and regardless of whether it is assigned or attached. The recommendation of the Counter Intelligence Corps detachment commander should be considered in determining upon missions which may involve Counter Intelligence Corps personnel. In formulating plans for offensive intelligence action, it is advisable that the Counter Intelligence Corps detachment commander be consulted concerning probable enemy counterintelligence measures.

37. Channels of communication.--Counter Intelligence Corps channels of communication are the same as those prescribed for other intelligence organizations. Direct communication between Counter Intelligence Corps detachments of adjacent units is authorized whenever circumstances justify it. Direct communication between commanding officers of Counter Intelligence Corps detachments and the Office of the Chief, Counter Intelligence Corps is authorized on all administrative matters.

38. Credentials and badges.--a. The Assistant Chief of Staff, G-2, War Department, is responsible for the design and procurement of Counter Intelligence Corps credentials and badges. Commands with which Counter Intelligence Corps personnel are serving will requisition necessary credentials and badges together with necessary supplies and instructions required for the issuance of such credentials and badges from the Chief, Counter Intelligence Corps to be issued to the personnel entitled to them. The credentials will be authenticated by the Assistant Chief of Staff, G-2, A-2, or S-2, or the Director of Intelligence of the command to which the detachment for which credentials or badges are being issued is attached or assigned, and proper records with respect to the possession of the credentials and badges will be maintained by his office. The Office of the Chief, Counter Intelligence Corps, will be advised of the issuance of any badge or credential by the command issuing it, and monthly Reports of Change with respect to badges and credentials will be furnished to the Chief, Counter Intelligence Corps, by every command to which such badges and credentials have been furnished.

b. Counter Intelligence Corps credentials and badges should never be taken to the front lines or elsewhere where there is a serious danger of their loss or capture. Counter Intelligence Corps personnel will be constantly reminded that the careless loss of Counter Intelligence Corps credentials or badges is a serious offense. They will, however, also be instructed that the failure to report such a loss is a more serious offense than the loss itself. Periodic inspections at intervals of not more than three months will be made of Counter Intelligence Corps credentials and badges.

39. Duties and functions of Counter Intelligence Corps detachments.-- a. The duties and functions of the Counter Intelligence Corps fall, generally, into two categories: the general investigative, rear echelon mission, including safeguarding military information, security against the activities of enemy agents and rear echelon counterintelligence functions in general; and the field security mission, including counterintelligence measures performed in forward echelons.

(1) General investigative and rear echelon mission.-- This part of the Counter Intelligence Corps mission includes the investigation of cases and other appropriate duties within the scope of the counterintelligence jurisdiction of the command to which the personnel concerned is assigned or attached. The scope of the jurisdiction of the Corps will be limited in the Zone of the Interior by the Delimitation Agreement of 22 February, 1942. Overseas it will be limited by existing agreements entered into by the commanding general of the command or area concerned. Included in this category will be the following general duties:

(a) Provisions of TM 30-205.-- Assisting in the establishment and functioning of the provisions of TM 30-205 (Confidential) 27 March 1942, and furnishing investigative coverage

with respect to material obtained through the operation of the provisions of that manual, the primary duty of the Counter Intelligence Corps will be investigative work which arises from the provisions of the manual. However, this personnel will render assistance and advice in connection with the establishment and functioning of the provisions of that manual. Counter Intelligence Corps personnel will not be used to form an integral part of the organization described in TM 30-205.

(b) Safeguarding military information.--The Counter Intelligence Corps will assist in the enforcement of the provisions of AR 380-5 "Safeguarding of Military Information" and will investigate to determine the responsibility for violations of those regulations. It is a part of the mission of the Corps to conduct surveys to determine measures taken to insure compliance with AR 380-5 and other directives concerning the safeguarding of military information, and to make recommendations through the Assistant Chief of Staff, G-2, A-2, or the S-2, to the commanding officer of the unit surveyed with respect to appropriate measures to be taken to obtain proper security and insure compliance with the security measures taken. Members of the Corps will, periodically, deliver lectures on safeguarding military information to troop units.

(c) Frontier control.--The Counter Intelligence Corps will cooperate with the Corps of Military Police and other military and civil authorities in exercising control at frontiers of territory under the jurisdiction of the command to which such personnel is attached or assigned. This action will include recommending the establishment and assisting in the maintenance of controls and control systems over the entrance of persons, goods and information into the territory occupied by the command.

(d) General security against activities of enemy agents.--This will include the following:

1. Investigation of actual or apparent instances of or plans for espionage, sabotage, antiallied propaganda, harmful rumors, Fifth Column activities, disaffection, or other subversive activities within or affecting the armed forces.

2. The performance of security surveys to determine the security of communication, transportation lines, storage and supply facilities, headquarters, and other military activities and installations from adverse actions of enemy agents, and the recommendation of security measures to be taken based upon surveys conducted. However, Counter Intelligence Corps personnel will not be used to accomplish the actual protection of such installations or the implementation of the recommendations made. The function of the Corps in this connection is advisory. This does not preclude the use of Counter Intelligence Corps personnel to make periodic checks with respect to the effectiveness of security measures taken.

3. Recommendations with respect to necessary control of the movements of civilian personnel within the area under the jurisdiction of the command with which the detachment is serving, including suggestions with respect to the establishment of pass systems, restricted areas, refugee control and related matters.

4. The maintenance of constant liaison with Signal Intelligence Service and the performance of investigations resulting from intercepts indicating the existence of enemy activity.

(e) General investigative duties.--Counter Intelligence Corps personnel will be used to perform other necessary investigative missions, falling within the counterintelligence field. Every effort will be made, however, to prevent the diversion of a large percentage of the strength of the Corps to the performance of routine investigative duties to the detriment of the performance of the more important counterintelligence missions falling within the jurisdiction of the Corps both in the zone of the interior and overseas.

(2) Field security mission.--The field security mission of the Counter Intelligence Corps will be performed with forward echelons during tactical operations and will be

effected to neutralize the efforts of enemy agents relating to the tactical operation. It will include the securing of information of counterintelligence value with respect to the identity and activities of enemy agents. The performance of these duties may be outlined as follows:

(a) Search of enemy headquarters, billets, and personnel and seizure of significant documents.

(b) Arrest of known enemy agents and dangerous sympathizers.

(c) Establishment of an informer net based upon immediate contact with known friends.

(d) Seizure of telephone exchanges and/or radio stations, arrangements for their protection until they are taken over by proper personnel.

(e) Stopping of all civilian communications by mail, radio, telephone, telegraph and the seizure of all mail and civilian post boxes and of the records of all radio and telegraph stations.

(f) Establishment of contacts with local officials.

(g) In the event of withdrawal, the search of evacuated headquarters, bivouac areas, billets and other installations and areas for documents or material which would be of value to the enemy and the safeguarding or destruction, as required by circumstances, of material found.

(h) The control of refugees to prevent enemy infiltration.

b. While division has been made above between the general investigative mission and the field security mission, both come within the general mission of the Counter Intelligence Corps and duties coming within the scope of either will be performed by Counter Intelligence Corps personnel when appropriate whether such personnel be in the zone of the interior, in a theater of operations, in an oversea defense, service or base command, or with a tactical unit of the Army Ground Forces or Army Service Forces either in the zone of the interior or overseas.

c. Counter Intelligence Corps personnel attached to tactical units may be used for routine housekeeping duties when such use will not interfere with the proper performance of its primary functions as outlined in this manual.

40. Coordination.--a. Successful operations of the Counter Intelligence Corps frequently depend upon the rapid and concerted action of several Counter Intelligence Corps detachments or elements thereof. Such teamwork can only be properly developed by close and constant liaison between the commanding officers of Counter Intelligence Corps detachments and individual contacts, where feasible, between the enlisted personnel of such detachments.

b. To accomplish this coordination, the commanding officer of the Counter Intelligence Corps detachment in each theater of operations will maintain close contact with the officers in charge of the detachments throughout his theater and will require these officers to maintain close liaison among themselves at all times. Similarly, in the zone of the interior, the commanding officers of the Counter Intelligence Corps detachments attached to tactical units of higher echelons will maintain close contact with the commanding officers of detachments attached to lower echelons, in order that the activities of all may be coordinated.

41. Liaison with other agencies.--The commanding officers of Counter Intelligence Corps detachments and the personnel of such detachments, both in the zone of the interior and in theaters of operations, will foster close liaison and mutual cooperation between the Counter Intelligence Corps and the Corps of Military Police in the same area. In theaters of operations, every effort will be made by all Counter Intelligence Corps personnel to establish and maintain cooperation with local law enforcement agencies and the Intelligence and Military Police Organizations of Allied Armies. Emphasis will be placed upon this element of the operations of the Counter Intelligence Corps in theaters of operations.

42. Civil situation overseas.--a. Counter Intelligence Corps detachments entering new areas with tactical units or as the initial detachment assigned to a new theater headquarters will take appropriate steps to become oriented at the earliest practicable moment. The personnel will seek to familiarize itself with local political and economic conditions, racial and religious elements and problems, the particular outstanding customs and characteristics of the civilian population, and the attitude of the population toward the war.

b. Having begun the orientation outlined in a above, the Counter Intelligence Corps detachment will prepare itself, within the policies established by the commanding general of the theater of operations, to make discreet contact with friendly elements in the area and to identify hostile and neutral individuals and groups, taking appropriate action with respect to them. These friendly elements will form the nucleus of informant nets to be established.

43. Special missions.--Counter Intelligence Corps personnel is frequently required to perform special missions involving complicated activities and highly specialized capabilities. The number of individuals selected for a mission of this character will depend upon the mission and the circumstances but, normally, not less than two individuals will be assigned. Whenever practicable, a commissioned officer will be placed in charge of such a mission. It is important that individuals selected for special missions be familiar with each other's methods of operation and have full confidence in each other's ability.

(A. G. 300.7 (9 Aug 43).)

By order of the Secretary of War:

G. C. MARSHALL,
Chief of Staff.

OFFICIAL:
J. A. ULIO,
Major General,
The Adjutant General.